

**PITSTONE PARISH COUNCIL  
JANUARY 2022 FINANCIAL SUMMARY**

**Expenditure from Unity**

Code	Beneficiary	Cost Centre	Description	VAT	Net	Gross
Various	Various	Employment	Confidential salary/wage payments, overtime, plus HMRC PAYE & NI, & NEST	£ -	£ 6,205.30	£ 6,205.30
P378	Tanswell Technology Ltd	Administration	Monthly broadband & IT support	£ 9.00	£ 45.00	£ 54.00
P377	Haynes	Maintenance	Bus shelter cleaning on 17/1/22	£ -	£ 60.00	£ 60.00
P376	Ace Fire and Security	Sport & Leisure	Annual fire monitoring fee	£ 57.20	£ 286.00	£ 343.20
P380	Pitstone Memorial Hall	Administration	Room hire	£ -	£ 26.75	£ 26.75
P381	Pitstone Memorial Hall	Administration	Wheelie bin contribution minus £1 annual rent	£ -	£ 219.00	£ 219.00
P384	D Burton	Sport & Leisure	Pavilion toilet cistern parts	£ 4.00	£ 20.00	£ 24.00
P401	Aylesbury Fire Systems Limited	Sport & Leisure	Servicing of fire equipment	£ 17.56	£ 87.80	£ 105.36
P402	Roll in Trade Ltd	Youth café	Dec café	£ -	£ 416.03	£ 416.03
Grants/Donations	n/a	None tabled on agenda	None	£ -	£ -	£ -
<b>Sub total of standard bacs</b>				<b>£ 87.76</b>	<b>£ 7,365.88</b>	<b>£ 7,453.64</b>

**Direct debits/charges**

dd	Regent Gas	Sport & leisure	Pavilion gas 10/12/21-7/1/22	£ 39.09	£ 195.44	£ 234.53
cc dd	Lloyds Bank	Administration	Monthly cc admin fee	£ -	£ 3.00	£ 3.00
cc	Hallmaster	Sport & Leisure	Hallmaster facilities booking system annual subscription	£ 25.40	£ 127.00	£ 152.40
cc	Amazon	Administration	Brass plaques for donated picnic tables	£ 4.66	£ 23.24	£ 27.90
cc	Amazon	Administration	iphone case	£ 2.00	£ 9.98	£ 11.98
cc	Amazon	Sport & Leisure	blue gloves PPE	£ 4.34	£ 21.64	£ 25.98
cc	Sipgate	Administration	Monthly telephone charges for car scheme 1/12/21	£ -	£ 10.00	£ 10.00
cc	Sipgate	Administration	Monthly telephone charges for council 1/12/21	£ -	£ 15.00	£ 15.00
cc	Microsoft	Administration	Extra Office suite for new employee	£ -	£ 32.21	£ 32.21
dd	Npower Business Solutions (was Eon)	Street Lighting	Street light elec 1-30/11/21. Raised complaint re increase in charges following transfer to Npower.	£ 62.72	£ 313.62	£ 376.34
cc	Unity Bank	Administration	Manual credit handling charge	£ -	£ 2.40	£ 2.40
cc	Unity Bank	Administration	Service charge	£ -	£ 42.75	£ 42.75
<b>Sub total of direct debits &amp; charges</b>				<b>£ 138.21</b>	<b>£ 796.28</b>	<b>£ 934.49</b>

**TOTAL OUTGOINGS** £ 225.97 £ 8,162.16 £ 8,388.13

**Insurance amendments**

None required this month.

**Inter-account transfers**

None required this month.

£ - £ - £ -

**Write-offs**

None required this month.

£ - £ - £ -

**Receipts received, paid into a NatWest account**

NatWest Financial reserve account interest - none earned this month  
NatWest Financial S106 account interest

VAT	Net	Gross
£ -	£ -	£ -
£ -	£ 0.02	£ 0.02
<b>£ -</b>	<b>£ 0.02</b>	<b>£ 0.02</b>

**Receipts received, paid into Unity account**

20/01/2022 Mead PPP & Guide Advertising 131-134  
22/01/2022 Ashbys PPP & Guide PPP 131  
22/01/2022 Ashbys Grants and Donations Donation to PPC

VAT	Net	Gross
£ 9.00	£ 45.00	£ 54.00
£ 4.50	£ 22.50	£ 27.00
£ -	£ 3.00	£ 3.00

24/01/2022	Hartbeeps	Sports & Leisure	Pavilion hire in December	£	32.18	£	160.88	£	193.06
25/01/2022	Zest Yoga	Sports & Leisure	Pavilion hire in December	£	2.93	£	14.63	£	17.56
28/01/2022	Buckinghamshire Council	Sports & Leisure	Pavilion hire in December	£	29.41	£	147.01	£	176.42
					<b>£78.02</b>		<b>£393.02</b>		<b>£471.04</b>
<b>TOTAL INCOMINGS</b>					<b>£78.02</b>		<b>£393.04</b>		<b>£471.06</b>

### Debtors Summary/Overdue Invoices/Income Pending:

Date of Invoice	Name	Cost Centre	Invoice/Description	VAT	Net	Gross
19/01/2022	National Trust	Pitstone Hill	Compensation for loss of rag pit (Anglian Water payment)	£	-	£ 200.00
21/01/2022	P&IJFC	Sports & Leisure	Pavilion hire in December	£	80.00	£ 400.00
21/01/2022	P&IUFC	Sports & Leisure	Pavilion hire in December	£	49.77	£ 248.83
	HMRC	VAT	VAT return for December	£	954.60	£ -
<b>TOTAL INCOME PENDING</b>				<b>£</b>	<b>1,318.43</b>	<b>£ 2,027.91</b>

### Summary of those in credit with the parish council:

None	£	-	£	-	£	-
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### Summary of accounts where the parish council is in credit:

Wave, re pavilion water	£	-	-£	957.46	-£	957.46
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### Commitments:

	CDMPC	Skate park project/S106	Principal designer/CDM services to skate park project.	£	-	£ 2,000.00	£	1,000.00
	Beacon Surveying Services	Skate Park project/S106	QS services, post-tender. PO20200227-346/19.10b.3	£	747.00	£ 3,735.00	£	4,482.00
	Bendcrete	Skate park project/S106	Supply & installation of concrete skate park plus associated works eg drainage, landscaping. PO98/21.	£	33,907.00	£ 169,535.00	£	203,442.00
	Bendcrete	Skate park project/S106	Supply & installation of tarmac footpath to ensure connectivity. PO98/21.	£	3,280.00	£ 16,400.00	£	19,680.00
	Bendcrete	Skate park project/S106	Supply & installation of alluminium access track.	£	2,368.80	£ 11,844.00	£	14,212.80
	Rospa	Skate park project/S106	post installation reports for skate park. PO98/21.	£	79.00	£ 395.00	£	474.00
	Buckinghamshire Council	Pitstone & Ivinghoe Safety Scheme	Works outside Brookmead School.	£	1,466.40	£ 7,332.00	£	8,798.40
	Horwood & James	Administration	Legal costs in association with draft lease to 1st Ivinghoe & Pitstone Scouts. PO20190227-346/19.8.			tbc	£	-
	Neville Special Projects Ltd	Pavilion Project/S106	12 month retention value, to claim from S106	£	-	£ 22,640.10	£	22,640.10
	Neville Special Projects Ltd	Pavilion Project/FF Grant	12 month retention value, funded by FSIF, funds held	£	-	£ 890.65	£	890.65
	J Leonard Ltd	Youth Café	Relocate basketball hoops & outdoor table tennis table to pavilion site. PO129/21	£	-	tbc	tbc	
	Stage Hire	Open Space	Stage for 2022 Party in the Park event. Diverted from grants & donations.	£	400.00	£ 2,000.00	£	2,400.00
	Groom Grounds Maintenance	Open Space	Ground maintenance of recreation ground. £1000 per quarter. POSL273/20.	£	-	£ 1,000.00	£	3,000.00
	Groom Grounds Maintenance	Sport & Leisure	Ground maintenance at pavilion. £11k over year.	£	1,335.20	£ 6,676.00	£	6,676.00
	tbc	Administration	Community fibre publicity support (tbc). PO256/20-26/11 max £500)	£	100.00	£ 500.00	£	600.00
	Sunnyside Rural Trust	Miscellaneous	12 bird boxes 65/21	£	-	£ -	£	-
cc	Sipgate	Administration	Monthly telephone charges for council 1/1/22	£	-	£ 15.00	£	15.00
cc	Photobox	Miscellaneous	Children's photography competition x 12 canvas prints	£	44.54	£ 222.70	£	267.24
cc	Amazon	Administration	Popper wallets for welcome packs	£	18.82	£ 3.76	£	22.58
cc	Amazon	Administration	Strong split rings	£	6.99	£ 1.17	£	5.82
cc	Tesco	Administration	Annual volunteer thank you event. Refreshments. PO195/21.4	£	23.24	£ 116.18	£	139.42
cc	Tring Brewery	Administration	Annual volunteer thank you event. Refreshments. PO195/21.4	£	9.60	£ 48.00	£	57.60
	UK Roller Shutters	Sport & Leisure	Annual maintenance contract. PO 224/21.5	£	110.00	£ 550.00	£	660.00
	Parrs	Sport & Leisure	Snow and ice clearing equipment PO285/21.5	£	22.86	£ 114.31	£	137.17
	Alpha Fence	Sport & Leisure	Mesh protection for gutter & serving hatch, plus clips for ball stop netting. 285/21.2	£	795.20	£ 3,976.00	£	4,771.20
	Ambivent	Sport & Leisure	Replacement heating/air conditioning filters. 285/21.3	£	40.00	£ 200.00	£	240.00
	Parrs	Sport & Leisure	Winter weather equipment and consumables for the pavilion 285/21.5			tbc		
				<b>£</b>	<b>54,314.89</b>	<b>£ 271,574.45</b>	<b>£</b>	<b>325,889.34</b>

### Amounts not yet due to the parish council:

Description	Cost Centre	Name	Amount
Buckinghamshire Council	S106	See S106 summary on Bank Reconciliation for details of various provisions	

**Bank Reconciliation & S106 Summary:**

See separate document

**Project Summaries:**

See separate sheets for Allotment Financial Summary, pavilion (normal and new build) and skate park financial summaries.

**Budget Monitor & 3 year budget forecast:**

See separate document.