

**PITSTONE PARISH COUNCIL
MARCH 2022 FINANCIAL SUMMARY**

Expenditure from Unity

Code	Beneficiary	Cost Centre	Description	VAT	Net	Gross
Various	Various	Employment	Confidential salary/wage payments, overtime, plus HMRC PAYE & NI, & NEST	£ -	£ 4,834.82	£ 4,834.82
P451	Beacon Surveying Services	Skate Park project/S106/Grants	Payment 4 for Quantity Surveying re skate park installation	£ 240.00	£ 1,200.00	£ 1,440.00
P450	Bendcrete Leisure Ltd	Skate Park project/S106	Payment 2 for skate park installation (approved electronically)	£ 21,348.40	£ 106,742.00	£ 128,090.40
P452	Neville Special Projects Ltd	Pavilion Project/S106/Grants	12 month retention. Project complete.	£ 4,528.02	£ 22,640.10	£ 27,168.12
P453	CDMPC	Skate park project/S106	Principal designer/CDM services to skate park project.	£ -	£ 2,000.00	£ 1,000.00
P456	Eclipse Sound & Light Limited	Miscellaneous	Deposit for stage hire for Party in the Park	£ 84.00	£ 420.00	£ 504.00
P460	PRS PPL Ltd	Sport & Leisure	Music licence for pavilion	£ 73.05	£ 365.22	£ 438.27
P461	GES	Sport & Leisure	Disinfect and resample 347/21.3	£ 45.00	£ 225.00	£ 270.00
P462	GES	Sport & Leisure	Service & clean TMV 347/21.3	£ 105.00	£ 525.00	£ 630.00
P465	Pitstone Memorial Hall	Skate park project	Room hire for skate park meeting	£ -	£ 13.30	£ 13.30
P466	Groom Ground Maintenance	Sport & Leisure	February groundkeeping at pavilion	£ 49.00	£ 245.00	£ 294.00
P467	Groom Ground Maintenance	Open Space	1/1-31/3 maintenance of recreation ground	£ 200.00	£ 1,000.00	£ 1,200.00
P473	Beacon Surveying Services	Skate Park project/S106/Grants	Final Quantity Surveying re skate park installation. PO20200227-346/19.10b.3	£ 267.00	£ 1,335.00	£ 1,602.00
P476	Tanswell Technology Ltd	Administration	Monthly broadband & IT support	£ 9.00	£ 45.00	£ 54.00
P475	Roll In Trade	Youth Café	Café Management in Feb, 1 of 6	£ -	£ 400.03	£ 400.03
P474	BALC	Administration	Attendance on Charitable Trusts, Navigating the Minefield 2 part training session for Cllr Weber	£ -	£ 50.00	£ 50.00
P478	R Haynes	Maintenance	Bus shelter cleaning on 21/3/22	£ -	£ 60.00	£ 60.00
P489	Bendcrete	Skate park project/S106	Supply & installation of concrete skate park plus associated works eg drainage, landscaping. PO98/21.	£ 9,828.99	£ 49,144.95	£ 58,973.94
Grants/Donations	n/a	None tabled on agenda	Grants & Donations	£ -	£ -	£ -
Sub total of standard bacs				£ 36,777.46	£ 191,245.42	£ 227,022.88

Direct debits/charges

dd	Regent Gas	Sport & leisure	Pavilion gas 9/2-7/3/22 (estimated)	£ 43.51	£ 217.55	£ 261.06
dd	SSE Southern Electric	Sport & leisure	Electric at pavilion 1-28/2/22	£ 22.19	£ 443.84	£ 466.03
dd	Sage	Administration	Monthly accounting and payroll software fee	£ 5.80	£ 29.00	£ 34.80
dd	Buckinghamshire Council	Sport & Leisure	Monthly waste services for February	£ -	£ 22.75	£ 22.75
cc dd	Lloyds Bank	Administration	Monthly cc admin fee	£ -	£ 3.00	£ 3.00
cc dd	Sipgate	Administration	Monthly telephone charges for car scheme 1/2/22	£ -	£ 10.00	£ 10.00
cc	Knight Training	Sport & Leisure	APLH training for Cllr Heyman	£ 25.00	£ 125.00	£ 150.00
cc	Post Office	PPP & Guide	Postage costs for PPP	£ -	£ 7.92	£ 7.92
cc	Buckinghamshire Council	Administration	Planning application fee for double lane cricket practice nets PO293/21	£ 4.67	£ 140.33	£ 145.00
cc	Amazon	Administration	stationery	£ 4.00	£ 19.96	£ 23.96
cc	Amazon	Administration	paper	£ 4.33	£ 21.66	£ 25.99
cc	Amazon	Sport & Leisure	3 replacement locks for portable goals	£ 5.01	£ 24.96	£ 29.97
cc	Amazon	Administration	volunteer of year frame	£ 1.08	£ 5.37	£ 6.45
cc	Amazon	Administration	volunteer of year card	£ 0.54	£ 2.71	£ 3.25
dd	EE	Administration	Facilities manager mobile monthly fee (Feb)	£ 6.12	£ 40.07	£ 46.19
Sub total of direct debits & charges				£ 122.25	£ 1,114.12	£ 1,236.37
TOTAL OUTGOINGS				£ 36,899.71	£ 192,359.54	£ 228,259.25

Insurance amendments

Skate park added to insurance policy.

Inter-account transfers

None required this month.

£ - £ - £ -

Write-offs

One old bench removed from skate park zone.

£ - £ - £ -

Receipts received, paid into a NatWest account

VAT Net Gross

NatWest	Financial	reserve account interest - none earned this month	£	-	£	-	£	-
NatWest	Financial	S106 account interest	£	-	£	0.02	£	0.02

£	-	£	-	£	-
£	-	£	0.02	£	0.02
£	-	£	0.02	£	0.02

Receipts received, paid into Unity account

	Company/Name	Cost Centre	Description	VAT	Net	Gross
25/02/2022	HMRC	VAT	Vat return for 1-31/1/22	£	8,249.45	£ - £ -
25/02/2022	Buckinghamshire Council	Sport & Leisure	January hire of the pavilion	£	17.63	£ 88.13 £ 105.76
03/03/2022	P&I UFC	Sport & Leisure	January hire of the pavilion	£	68.40	£ 342.00 £ 410.40
04/03/2022	CMC Golf	PPP & Guide	PPP Advertising issue 132	£	4.50	£ 22.50 £ 27.00
04/03/2022	Buckinghamshire Council	S106	Claim 2 re skate park	£	-	£ 82,028.96 £ 82,028.96
04/03/2022	Buckinghamshire Council	S106	Final Claim (9) re pavilion community building	£	-	£ 21,749.45 £ 21,749.45
04/03/2022	C M Workout	PPP & Guide	Upgrade to inside front cover colour advertising, half page, vs 2 x pre paid quarter b&w slots	£	0.75	£ 3.75 £ 4.50
07/03/2022	Hawthorne Gardening	PPP & Guide	PPP Advertising issue 132-135	£	9.00	£ 45.00 £ 54.00
07/03/2022	F R Jeffery	PPP & Guide	PPP Advertising issue 132-135	£	9.00	£ 45.00 £ 54.00
07/03/2022	Zest Yoga	Sport & Leisure	February hire of Pitstone pavilion	£	11.70	£ 58.50 £ 70.20
07/03/2022	Hartbeeps	Sport & Leisure	February hire of Pitstone pavilion	£	30.71	£ 153.36 £ 184.27
11/03/2022	Buckinghamshire Council	Sport & Leisure	February hire of Pitstone pavilion	£	17.63	£ 88.13 £ 105.76
08/03/2022	C&S Automotive	PPP & Guide	PPP Advertising issue 132-135	£	32.40	£ 162.00 £ 194.40
10/03/2022	Travel Impressions	PPP & Guide	PPP Advertising issue 132	£	4.50	£ 22.50 £ 27.00
08/03/2022	Windmill Pharmacy	PPP & Guide	PPP Advertising issues 132-135	£	19.51	£ 97.49 £ 117.00
09/03/2022	Grooms Farm Shop	PPP & Guide	PPP Advertising issue 132-135	£	9.00	£ 45.00 £ 54.00
07/03/2022	P&ICU FC	Sport & Leisure	February hire of Pitstone pavilion	£	8.34	£ 41.66 £ 50.00
14/03/2022	The Appliance Professor	PPP & Guide	PPP Advertising issue 132	£	4.50	£ 22.50 £ 27.00
14/03/2022	Moren Associates	PPP & Guide	PPP Advertising issue 132-135, upgraded to colour half page inside front cover	£	19.51	£ 97.49 £ 117.00
14/03/2022	Barry Cato	PPP & Guide	PPP Advertising issue 132	£	2.50	£ 12.50 £ 15.00
16/03/2022	P&I JFC	Sport & Leisure	January hire of the pavilion	£	84.00	£ 420.00 £ 504.00
16/03/2022	P&IJFC	Sport & Leisure	February hire of Pitstone pavilion	£	75.79	£ 378.96 £ 454.75
14/03/2022	P&I UFC	Sport & Leisure	January storage fee	£	4.17	£ 20.83 £ 25.00
14/03/2022	Hartbeeps	Sport & Leisure	January hire of the pavilion	£	40.95	£ 204.75 £ 245.70
22/03/2022	L White	Sport & Leisure	July hire of pavilion	£	22.99	£ 114.99 £ 137.98
22/03/2022	Fine Antique Clocks	PPP & Guide	PPP Advertising issue 132-135	£	9.00	£ 45.00 £ 54.00
23/03/2022	Plumm Property	PPP & Guide	PPP Advertising issue 132-135	£	42.00	£ 210.02 £ 252.02
23/03/2022	R Powell & Son	PPP & Guide	PPP Advertising issue 132-135	£	16.20	£ 81.00 £ 97.20
23/03/2022	The Green Room	PPP & Guide	PPP Advertising issue 132	£	4.50	£ 22.50 £ 27.00
23/03/2022	Waggy Tails	Sport & Leisure	February hire of Pitstone pavilion	£	16.09	£ 80.44 £ 96.53
23/03/2022	Womens Institute	Sport & Leisure	March hire of the pavilion	£	12.00	£ 60.00 £ 72.00
24/03/2022	t&s Treecare	PPP & Guide	PPP Advertising issue 132-135 By Friday 25th	£	9.00	£ 45.00 £ 54.00
29/03/2022	Buckinghamshire Council	S106/Skate park	S106 release for the skate park	£	-	£ 51,572.85 £ 51,572.85
31/03/2022	F Griffiths	Sport & Leisure	April hire of pavilion	£	21.66	£ 108.32 £ 129.98
				£8,877.38	£158,490.58	£159,118.71
TOTAL INCOMINGS				£8,877.38	£158,490.60	£159,118.73

Debtors Summary/Overdue Invoices/Income Pending:

Date of Invoice	Name	Cost Centre	Invoice/Description	VAT	Net	Gross
14/02/2022	UK Roller Shutters Ltd	Sport & Leisure	Refund of electrician charges following faulty installation of electricity to roller shutter (supplier disputing)	£	10.00	£ 50.00 £ 60.00
02/03/2022	Masons	PPP & Guide	PPP Advertising issue 132-135	£	16.20	£ 81.00 £ 97.20
04/03/2022	P&IUFC	Sport & Leisure	February hire of Pitstone pavilion	£	95.37	£ 476.83 £ 572.20
04/03/2022	Berkhamsted Yoga	Sport & Leisure	February hire of Pitstone pavilion	£	5.85	£ 29.25 £ 35.10
25/03/2022	HMRC	VAT	VAT return for 1-28/2/22	£	26,647.42	£ - £ -
TOTAL INCOME PENDING				£	26,774.84	£ 637.08 £ 764.50

Summary of those in credit with the parish council:

None	£	-	£	-	£	-
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Summary of accounts where the parish council is in credit:

Wave, re pavilion water. On account.	£	-	£	873.60	£	873.60
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Wave, re allotment water. On account.	£	-	£	92.13	£	92.13
N Power, Compensation payment for problems arising from transfer of account. On account.	£	-	£	25.00	£	25.00
TOTAL HELD ON CREDIT	£	-	£	990.73	£	990.73

Commitments:

		Bendcrete	Skate park project/S106	12m retention payment for skate park due March 2023. PO98/21.	£	1,000.87	£	5,004.35	£	6,005.22
		Buckinghamshire Council	Pitstone & Ivinghoe Safety Scheme	Works outside Brookmead School.	£	1,466.40	£	7,332.00	£	8,798.40
		Horwood & James	Administration	Legal costs in association with draft lease to 1st Ivinghoe & Pitstone Scouts. PO20190227-346/19.8.			tbc	£	-	
		Eclipse Sound and Light	Open Space	Stage for 2022 Party in the Park event. Diverted from grants & donations.	£	196.00	£	980.00	£	1,176.00
		Almar (Tring) Ltd	Administration	Printing of 300 x PDA neighbour notification letters	£	-	£	105.00	£	105.00
		tbc	Administration	Community fibre publicity support (tbc). (£165.76 remaining)	£	33.15	£	165.76	£	198.91
	cc dd	Sipgate	Administration	Monthly telephone charges for car scheme 1/3/22	£	-	£	10.00	£	10.00
	cc dd	Sipgate	Administration	Monthly telephone charges for council 1/3/22	£	-	£	15.00	£	15.00
	cc	Vistaprint	Miscellaneous	2 x vinyl banners to support ultrafast fibre project PO256/20-26/11 max £500)	£	21.42	£	107.12	£	128.54
cc	P463	LeafletFrog	Fibre project	Fibre broadband leaflets			£	126.00	£	126.00
cc	P464	Vistaprint	Fibre project	Fibre broadband banners	£	21.42	£	107.12	£	128.54
cc	P468	Amazon	Sport & Leisure	tape	£	1.94	£	9.70	£	11.64
cc	P469	Amazon	Sport & Leisure	neutradol	£	2.91	£	14.57	£	17.48
cc	P479	Amazon	Sport & Leisure	padlocks for playground gates on recreation ground	£	1.66	£	8.32	£	9.98
cc	P480	Amazon	Sport & Leisure	locks/chains for 2 x Castlemead playground gates/S106 re Hever Close	£	4.02	£	20.01	£	24.03
		UK Roller Shutters	Sport & Leisure	Annual maintenance contract. PO 224/21.5	£	110.00	£	550.00	£	660.00
		Alpha Fence	Sport & Leisure	Mesh protection for gutter & serving hatch, plus clips for ball stop netting. 285/21.2	£	795.20	£	3,976.00	£	4,771.20
		High Speed Training	Sport & Leisure	Legionella training for Pavilion Manager (SL80/21.5)	tbc		tbc		tbc	
		Wicksteed	Sport & Leisure	3 x annual playground inspections (SL94/21)	£	54.00	£	270.00	£	324.00
		J Leonard Ltd	Sport & Leisure	Repair guttering at pavilion 347/21.4	£	-	£	350.00	£	350.00
					£	186,682.31	£	933,411.55	£	1,120,093.86

Amounts not yet due to the parish council:

Description	Cost Centre	Name	Amount
Buckinghamshire Council	S106	See S106 summary on Bank Reconciliation for details of various provisions	
Buckinghamshire Council	Precept	2022/23 Precept. £80,500 15/4/22. £80,500 16/9/22.	£ 161,000.00
Buckinghamshire Council	Devolved Services	2022/23 Payment for Devolved Services. £3,658.85	£ 3,658.85

Bank Reconciliation & S106 Summary:

See separate document

Project Summaries:

See separate sheets for allotment, pavilion and skate park financial summaries.

Budget Monitor & 3 year budget forecast:

See separate document.