

PITSTONE PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF the meeting of the full Parish Council
to be held at Pitstone Pavilion on Thursday 1 September 2022 at 7.30pm

Laurie Eagling, Clerk to the Council
Pitstone Pavilion, Marsworth Rd, Pitstone, LU7 9AP
Tel: 01296 767261

Signed *L Eagling*
Date: 25 August 2022

A G E N D A

1. ATTENDANCE AND APOLOGIES

To note attendance and apologies.

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & dispensation requests from councillors on matters to be considered at the meeting.

3. PUBLIC PARTICIPATION SESSION - QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The monthly opportunity for members of the public to put questions or provide information to the parish council.

4. QUESTIONS FOR, AND UPDATES FROM, BUCKINGHAMSHIRE COUNCILLORS

The monthly opportunity for members of the public to put questions to Buckinghamshire Councillors, and for those Councillors to provide updates to the Parish Council and public.

5. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 28 July 2022 are a true and accurate record of the meeting.

6. TO NOTE RECEIPT OF THE REPORT ON ONGOING ITEMS/MATTERS ARISING (for information only)

7. TO NOTE THE CORRESPONDENCE RECEIVED

COMMITTEE MATTERS

8. PLANNING COMMITTEE MATTERS

1. Minutes

To note receipt of the draft minutes arising from the planning committee meeting held 18/8/22.

2. Application Consultations – none notified by Buckinghamshire Council

3. Decisions – none notified by Buckinghamshire Council

4. Applications outstanding with Buckinghamshire Council

Rear of the Bell (Haldi), Plot C on Westfield Road, Land to The South of Marsworth Road And The West Of Vicarage Way (restaurant/pub site only), Land Adjacent to Allotment Gardens (nursery site only), 12 Marsworth Road, Safran Power UK Ltd (fence) and Land off Church Road in Ivinghoe, Walnut Barn on Cheddington Road, Mill View on Groomsby Drive, 74 Vicarage Road and 8 Warwick Road.

5. Enforcement outstanding with Buckinghamshire Council

- 27 Campbell Lane (20/00443/CONB) – Enforcement notice issued. Must be restored to original conditions by 1/2/22. Now awaiting outcome of appeal, see below.
- 35 Old Farm – garage extension erected without planning permission – Enforcement ref: NC/22/00254/OPHH. Under investigation.

6. Appeals outstanding with Planning Inspectorate

- 27 Campbell Lane; Enforcement ref: 20/00443/CONB, Appeal ref: 21/00078/ENFNOT; Planning Inspectorate Ref: APP/J0405/C/21/3285648. Appeal to be determined by Planning Inspectorate (PI) relating to the issue of the enforcement notice.

- Land To The South Of Marsworth Road And The West Of Vicarage Way (the first application to turn the 2 x PDA commercial areas into residential). Planning Inspectorate Ref: APP/J0405/W/22/3292202; Appeal Ref: 22/00058/NONDET; original planning application ref: 21/02999/APP; Construction 21 no. dwellings (8 flats and 13 houses), including associated works, car parking and landscaping, Appeal grounds - non determination.

7. Other

- PPC application for non-material amendment re conversion of floodlights to LED withdrawn.
- To approve attendance on Planning Framework course (date tbc) for Cllr Mrs Nash.

9. SPORTS AND LEISURE COMMITTEE AND RELATED MATTERS

1. To note that no committee meeting had been held during the month so no report/minutes were due.
2. To note reduction in ASB by recreation ground and amend/approve draft signage.
3. To note feedback from Play around the Parishes on 18 August 2022.

10. STAFFING COMMITTEE AND RELATED MATTERS

1. To note that no committee meeting took place during the month so no minutes due.
2. To approve attendance on Positive Community Action Climate Conference 25/10/22 for Cllr Nash.

CHARITY MATTERS

11. PITSTONE PARISH CHARITY MATTERS

To note receipt of the draft minutes arising from the charity meetings held on 28/7/22 and 18/8/22.

12. PITSTONE RECREATION CHARITY MATTERS

To note receipt of the draft minutes arising from the charity meeting held on 28/7/22.

WORKING PARTY MATTERS

13. PITSTONE DEVELOPMENT AREA

To discuss the updates on discussions with NKH & BH re remedial works re MUGA / Car Park / Pitstone Memorial Hall Charity.

14. YOUTH CAFÉ

1. To note feedback from meeting with Café Manager 16/8/22.
2. To note receipt of the general and coronavirus risk assessments for 2022/23.
3. To note communications regarding the new parent rota system.
4. To consider/approve annual review of youth café policies including update re new parent volunteer rota.
5. To approve the contract and Service Level Agreement for 2022/23.
6. To note draft rota for the September to December 2022 term.
7. To consider investigating costs of a dedicated shipping container/shed for youth café equipment.

OTHER MATTERS

15. DEVOLVED SERVICE MATTERS

- To note feedback from Buckinghamshire Council re Ship Lane hedge.
- To note that council granted permission for the temporary event banner for the Ivinghoe & Pitstone Horticultural Show on 3/9/22.

16. HIGHWAYS

1. Speed Indicator Devices (SID)

- To consider feedback & quotation from Truvelo supplier.
- To consider feedback and application criteria from Community Board and determine level of financial contribution that PPC can provide.

2. Community Speedwatch

To note that no residents have expressed an interest in creating a Community Speedwatch scheme.

3. Other

- To note receipt of mVAS reports for Vicarage Road and Cheddington Road.
- To note update from BC on Marsworth Road roundabout.

17. POLICIES

1. To consider/approve the annual review of the Code of Practice for Handling Complaints.
2. To consider/approve the annual review of the full suite of GDPR policies, forms, schedules etc including the social media and communications policy.

18. CONSULTATIONS

1. To determine any response to The Local Government Boundary Commission consultation on draft recommendations for ward boundaries in Buckinghamshire.
2. To determine any response to the Hertfordshire Minerals and Waste Local Plan draft plan consultation.

19. PITSTONE PARISH POST

To consider if wish to move to full colour printing and consider associated implications for advertisers.

20. ISSUES RAISED BY MEMBERS OF THE PUBLIC

To note that no other issues, not already included on the agenda, have been raised for discussion this month and consider any requests to be tabled on the next agenda.

FINANCIAL MATTERS

21. GENERAL FINANCIAL MATTERS

1. To consider the option to opt out of the SAAA central external auditor appointment arrangements.
2. To approve monthly staff overtime payments.
3. To note details of monthly VAT return.
4. To approve payments in accordance with the budget and consider the receipts/reconciliation/ debtor/creditor/budget monitor and detailed monthly summary reports.
5. To conduct all necessary internal controls and determine any issues arising.
6. To note receipt of the report from the external auditor, PKF Littlejohn – no issues were identified for consideration.
7. To note publication of the Notice of Conclusion of Audit.
8. To note receipt of the correspondence from IAC Ltd re internal audit arrangements for 2022/23.

REPORTS AND NEXT MEETING

22. REPORTS

1. To note feedback from Community Impact Bucks Community Building meeting 10/8/22.
2. To receive feedback from BALC Rights of Way training on 1/9/22 – Cllr Weber.
3. To note that ongoing lack of Marsworth Road and Westfield Road grass cutting (outside 30mph zone) reported to TfB.
4. To note that broken Corfe Road name plate reported to BC and subsequently replaced.
5. Streetlights:
 - To note that 11 streetlights and 3 bollards reported to Buckinghamshire Council for repair.
 - To note that 5 Taylor Wimpey owned streetlights in Castlemead reported to TW for repair.
6. To note other reports.

23. NEXT MEETING

1. To note feedback from the Community Impact Bucks Community Buildings meeting 10/8/22.
2. To note the matters for inclusion on the September Council Meeting agenda and determine any further matters.
3. To note the reminders and forthcoming events.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR MEETINGS
AND TO ADDRESS THE COUNCIL DURING THE PUBLIC QUESTION TIME**