

PITSTONE PARISH COUNCIL

NOTICE IS HEREBY GIVEN of the meeting of the full Parish Council to be held at Pitstone Pavilion on Thursday 28 April 2022 at 7.30pm

Laurie Eagling, Clerk to the Council
Pitstone Pavilion, Marsworth Rd, Pitstone, LU7 9AP
Tel: 01296 767261

Signed *L Eagling*
Date: 21 April 2022

A G E N D A

1. ATTENDANCE AND APOLOGIES

2. REGISTER & DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & dispensation requests from councillors on matters to be considered at the meeting.

3. QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The monthly opportunity for members of the public to put questions or provide information to the parish council.

4. QUESTIONS FOR, AND UPDATES FROM, BUCKINGHAMSHIRE COUNCILLORS

The monthly opportunity for members of the public to put questions to Buckinghamshire Councillors, and for those Councillors to provide updates to the Parish Council and public.

5. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 31 March 2022 are a true and accurate record of the meeting.

6. TO NOTE RECEIPT OF THE REPORT ON ONGOING ITEMS/MATTERS ARISING (for information only)

7. TO NOTE THE CORRESPONDENCE RECEIVED

COMMITTEE MATTERS

8. PLANNING COMMITTEE MATTERS

1. Minutes

To note receipt of the draft minutes arising from the committee meeting that took place on 14/4/22.

2. Application Consultations

None notified.

3. Decisions notified by Buckinghamshire Council

Pitstone Recreation Ground Marsworth Road, 22/00418/APP, replace the original single lane cricket practice nets with improved modern double lane cricket practice nets: BC approved.

4. Applications outstanding with Buckinghamshire Council

Rear of the Bell (Haldi), Land to The South of Marsworth Road and The West Of Vicarage Way (PDA both commercial areas), 1 Beacon Court, Plot C on Westfield Road, Morton House at 9 Beacon Court, 33 Chequers Lane, 50 Albion Road, Land To The South Of Marsworth Road And The West Of Vicarage Way (restaurant/pub site only), Land Adjacent to Allotment Gardens (nursery site only), 12 Williamson Way, The Cottage on Cheddington Road, 16 Rushendon Furlong and 78 Marsworth Road (affecting Orchard Way).

5. Enforcement

27 Campbell Lane (20/00443/CONB) – Enforcement notice issued. Must be restored to original conditions by 1/2/22. Now awaiting outcome of appeal, see below.

6. Appeals outstanding with Planning Inspectorate

27 Campbell Lane; Enforcement ref: 20/00443/CONB, Appeal ref: 21/00078/ENFNOT; Planning Inspectorate Ref: APP/J0405/C/21/3285648. Appeal to be determined by Planning Inspectorate (PI) relating to the issue of the enforcement notice.

21/02999/APP, Construction 21 no. dwellings (8 flats and 13 houses), including associated works, car parking and landscaping, Land To The South Of Marsworth Road And The West Of Vicarage Way (the first application to turn the 2 x PDA commercial areas into residential). Appeal – non determination. No other details received.

7. Other

To consider/appoint Chair and Vice Chair for the committee.

9. SPORTS AND LEISURE COMMITTEE AND RELATED MATTERS

1. To note receipt of the draft minutes arising from the committee meeting that took place on 14/4/22.
2. To consider/appoint a Vice Chair for the committee.
3. To approve the final quotations re sound panels for the pavilion ceiling.
4. To note the renewal of the ACE rolling contract re fire alarm monitoring.
5. To note receipt of donation from Over 60's re use of room.
6. To consider/approve write-off of bad debt from UK Roller Shutters.

10. STAFFING COMMITTEE AND RECRUITMENT MATTERS

1. To note that no staffing committee meeting had been held during the month so no minutes/report due.
2. To consider litter picking holiday cover and determine any actions arising.
3. To note retirement of long-standing PPP delivery person.

CHARITY MATTERS

11. PITSTONE PARISH CHARITY MATTERS

To note receipt of the draft Parish Charity meeting minutes from 31/3/22. No matters referred to parish council as local authority.

12. PITSTONE RECREATION CHARITY MATTERS

To note that no meeting had taken place during the month so no report/minutes were due.

WORKING PARTY MATTERS

13. PITSTONE DEVELOPMENT AREA

1. To consider the proposals submitted by Playdale and matters arising.
2. To note the updates relating to NKH remedial works re MUGA / Car Park / Pitstone Memorial Hall Charity.

OTHER MATTERS

14. DEVOLVED SERVICE MATTERS

To consider the responses from various contractors with regard to trialling wilder grass verges & open spaces.

15. PITSTONE SKATEPARK

1. To note that final remedials to track area scheduled for 28 & 29/4/22.
2. To note feedback from skatepark event held 23/4/22.
3. To consider/approve further mitigation measures to help prevent disturbance by users.

16. COMMUNITY BROADBAND / FIBRE TO PROPERTY

To note that the project is currently live. Deadline for expressions of interest 30/4/22.

17. COMMUNITY CAR SCHEME

To note performance delivery update and consider/approve if wish to produce a new leaflet drop, perhaps combined with need for youth café volunteers and/or determine other options for recruiting volunteers.

18. HIGHWAYS

1. Pitstone and Ivinghoe Safety Scheme works by Brookmead School

To note that the consultation went live on 22/4/22.

19. POLICIES AND DOCUMENTS

1. To note/approve the updated asset register.
2. To note/approve the updated Community Self Help Plan.

20. SUBSCRIPTIONS

1. To consider/approval renewal of annual membership to SLCC.
2. To consider/approve renewal of annual membership to BMKALC/NALC.
3. To note renewal of annual subscription licences for 3 staff members to Microsoft.

21. 2022 CHILDREN'S COMPETITION

To consider/approve the suite of documents for this years' competition.

22. ISSUES RAISED BY MEMBERS OF THE PUBLIC

To note any requests that will be tabled on the next agenda.

23. FINANCIAL MATTERS

1. To consider the grant request from Pitstone Memorial Hall Charity.
2. To approve monthly staff overtime payments.
3. To note details of monthly VAT return and note completion of HMRC VAT investigation into February 2022 VAT with no issues arising.
4. To approve payments in accordance with the budget and consider the receipts/reconciliation/ debtor/creditor/budget monitor and detailed monthly summary reports.
5. To conduct all necessary internal controls and determine any issues arising.
6. Financial Year End:
 - a. To note year-end audit requirements issued by IAC Ltd.
 - b. To consider/approve year-end reconciliation of S106 account and transfer of associated funds.
 - c. To consider/approve year-end review of funds to be held in NatWest reserve account plus transfer of associated funds.
 - d. To consider the first draft of year-end figures.
 - e. To note completion of annual check of all electronic banking payment details held for suppliers.

24. REPORTS

1. To receive feedback from BMKALC/BC Parish Liaison Meeting 20/4/22 – Cllr Saintey.
2. To receive feedback from the Collaborative Housing presentation 5/4/22 – Cllr Weber.
3. To receive feedback from initial meeting with Fairhive/VAHT 22/4/22 – Clerk.
4. To receive feedback from BC Clerks Forum 5/4/22 – Clerk.
5. To receive feedback from CIB Community Buildings Forum 26/4/22 – Clerk.
6. To note vandalism to the skate park, noticeboard and ball court.
7. To note other reports.

25. OTHER

1. To note the matters for inclusion on the 26-5-22 Annual Council Meeting agenda and determine any further matters.
2. To note the reminders and forthcoming events.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR MEETINGS
AND TO ADDRESS THE COUNCIL DURING THE PUBLIC QUESTION TIME**