

PITSTONE PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF the meeting of the full Parish Council to be held at Pitstone Pavilion on Thursday 24 February 2022 at 7.30pm

The parish council must have due regard for the safety of our members and the public when holding meetings and ensure that our venue is covid compliant. In line with our risk assessment for this meeting and current government guidance:

- No-one should attend the meeting if they have been feeling unwell, recently been in contact with someone with covid-19 or been contacted by Track & Trace.
- We encourage attendees to scan our QR code, use hand sanitiser upon arrival and maintain social distancing where possible. The Government suggests the use of face coverings in enclosed or crowded spaces.
- To keep you safe, our facilities will be cleaned prior to your arrival and again on departure. Doors & windows may be open to improve ventilation and seating will be arranged with 1m distance between attendees. Please be considerate of the needs of others.

Requirements and procedures for each meeting may vary, in line with government guidance at the time.

Please remember that the council can be reached by telephone, email, in writing, via the website or via our Facebook and Twitter accounts at any time and these methods will enable us to respond to you much quicker response.

Laurie Eagling, Clerk to the Council
Pitstone Pavilion, Pitstone, LU7 9AP
Tel: 01296 767261

Signed L Eagling
Date: 18 February 2022

A G E N D A

1. ATTENDANCE AND APOLOGIES

2. REGISTER & DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & dispensation requests from councillors on matters to be considered at the meeting.

3. QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The monthly opportunity for members of the public to put questions or provide information to the parish council.

4. QUESTIONS FOR, AND UPDATES FROM, BUCKINGHAMSHIRE COUNCILLORS

The monthly opportunity for members of the public to put questions to Buckinghamshire Councillors, and for those Councillors to provide updates to the Parish Council and public.

5. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 27 January 2022 are a true and accurate record of the meeting.

6. TO NOTE RECEIPT OF THE REPORT ON ONGOING ITEMS/MATTERS ARISING (for information only)

7. TO NOTE THE CORRESPONDENCE RECEIVED

8. VACANCY OF PARISH COUNCILLOR

- To consider/approve the appointment of the resident to fill the parish councillor vacancy.
- To note receipt of their completed Declaration of Acceptance of Office and Register of Interests.

COMMITTEE MATTERS

9. PLANNING COMMITTEE MATTERS

1. Minutes

To note that no committee meeting had been held during the month so no minutes due.

2. Application Consultations

- Pitstone Recreation Ground; 22/00418/APP; Replace the original single lane cricket practice nets with improved modern double lane cricket practice nets.

3. Decisions notified by Buckinghamshire Council

- Mill View Groomsby Drive Ivinghoe, 21/02346/APP; Demolish existing rear conservatory and raised patio. Erect single storey rear extension in place of conservatory and new office at lower ground level with patio above. Replace all existing windows and add solar panels on rear elevation: BC approved.

4. Applications outstanding with Buckinghamshire Council

Rear of the Bell (Haldi), Land to The South of Marsworth Road and The West Of Vicarage Way (PDA commercial areas), 1 Beacon Court, Plot C on Westfield Road, Morton House at 9 Beacon Court.

5. Enforcement

27 Campbell Lane (20/00443/CONB) – Enforcement notice issued. Must be restored to original conditions by 1/2/22. However, will now be awaiting outcome of appeal, see below.

6. Appeals outstanding with Planning Inspectorate

- Land off Cheddington Road, Pitstone; 21/00908/APP; Appeal Ref: 21/00064/NONDET; Planning Inspectorate Ref: APP/J0405/W/21/3276552. Appeal to be determined by Planning Inspectorate (PI) for non-determination.
- 27 Campbell Lane; Enforcement ref: 20/00443/CONB, Appeal ref: 21/00078/ENFNOT; Planning Inspectorate Ref: APP/J0405/C/21/3285648. Appeal to be determined by Planning Inspectorate (PI) relating to the issue of the enforcement notice.

7. Other

To further application consultations have been received relating to the 2 commercial areas within the Nicholas King Homes development (22/00452/APP for the restaurant/pub site and 22/00451/APP for the nursery site). These will be considered at a Planning Committee meeting convened for 10/3/22.

10. SPORTS AND LEISURE COMMITTEE AND RELATED MATTERS

1. To note receipt of the draft minutes of the sports & leisure committee meeting held on 10/2/22.
2. To consider requirements of ACE/BT line upgrade arising from OpenReach analogue switchoff.
3. To appoint contractor to fully service TMVs at pavilion and approve further disinfection and water sample re-test recommended by GES.
4. To consider/appoint contractor to replace the damaged sections of guttering at the pavilion.
5. To note outcome of confidential matter referred by Recreation Ground Charity.

11. STAFFING COMMITTEE AND RECRUITMENT MATTERS

1. To note that no staffing committee meeting had been held during the month so no minutes/report due.
2. To approve change to administration of overtime payments to align with HMRC and contracts.
3. To note the update on NJC Pay Award for 2021-22.
4. To consider/approve how to move forward re PPP Editor vacancy.

CHARITY MATTERS

12. PITSTONE PARISH CHARITY MATTERS

To note that the next Parish Charity meeting was scheduled for 24/2/22.

13. PITSTONE RECREATION CHARITY MATTERS

To note that the next Recreation Ground Charity meeting was scheduled for 24/2/22.

WORKING PARTY MATTERS

14. PITSTONE YOUTH CAFÉ MATTERS

To note updates re youth café and introductory event with Brookmead School.

15. PITSTONE DEVELOPMENT AREA

1. To note the update relating to NKH remedial works re MUGA / Car Park / Pitstone Memorial Hall Charity.
2. To note that the MUGA is being utilised by personal trainers and consider any actions arising.
3. To note that the car park is being utilised by residents and consider any actions arising.

OTHER MATTERS

16. DEVOLVED SERVICE MATTERS

1. To consider/approve issue of Hedge Cutting Notice in respect of path by letterbox at The Crescent.
2. To note planting of three trees in Marsworth Road verge by Buckinghamshire Council and amend to devolved service contract with local contractor arising.

17. PITSTONE SKATE PARK AND CONNECTING PATHS

1. To note progress update with construction. Estimated completion by 6/4/22.
2. To consider proposals for skate park 'opening' event.

18. PITSTONE COMMUNITY CAR SCHEME

To complete the annual review and approve the updated suite of policy documents.

19. COMMUNITY BROADBAND / FIBRE TO PROPERTY

To receive update on project. To consider/approve costs of printing for leaflet & banner and discuss mechanism for delivery/timing.

20. HIGHWAYS

1. Pitstone and Ivinghoe Safety Scheme works by Brookmead School

To note that the next presentation from BC/TfB took place on 9/2/22. Next update 23/3/22.

2. To note receipt of the latest mVAS reports.

21. CONSULTATIONS

To note receipt of the Luton Rising consultation relating to expansion of Luton Airport – consideration of response to be scheduled on March agenda (following consultation events).

22. POLICIES

To conduct annual review of Policy on the Reporting of Meetings of the Council and approve.

23. EVENTS

To consider/approve the event application for Party in the Park, 16 July 2022, and determine any matters or fees arising on behalf of the Local Authority.

24. 2022 CHILDREN'S COMPETITION

To consider/determine the type and format of any children's competition for this year.

25. PARISH ASSEMBLY 19-5-22

To consider draft agenda/speakers/materials and determine means of distribution, refreshment logistics etc.

26. BUCKINGHAMSHIRE COUNCIL OPEN SPACE

To consider the offer proposed by Buckinghamshire Council and determine actions arising.

27. GREAT BRITISH SPRING CLEAN 25/3/22-10/4/22

To consider promoting to residents and extent of support could provide.

28. ISSUES RAISED BY MEMBERS OF THE PUBLIC

1. To note the response from Buckinghamshire Council regarding the open space by Hever Close.
2. To note feedback from VAHT re additional Glebe Close bench.
3. To note any subsequent requests that will be tabled on the next agenda.

29. FINANCIAL MATTERS

1. To note receipt of the post-grant report from Pitstone Memorial Hall Charity re roof repairs.
2. To note any further feedback from BC regarding Rushendon Furlong S106 issue.
3. To approve monthly staff overtime payments.
4. To note complaint raised with Npower re UMS contract migration.

5. To note details of monthly VAT return.
6. To approve payments in accordance with the budget and consider the receipts/reconciliation/debtor/creditor/budget monitor and detailed monthly summary reports.
7. To conduct all necessary internal controls and determine any issues arising.
8. To note any feedback from Phase I internal audit reports by IAC Ltd.

30. REPORTS

1. To receive feedback from Wing & Ivinghoe Community Board meeting 16/2/22.
2. Vehicle damage to illuminated bollard on Westfield Road reported to TfB.
3. To note receipt of the latest Risk Assessment from Pitstone Allotment Association.
4. To note other reports.

31. OTHER

1. To note the matters for inclusion on the 31-3-22 meeting agenda and determine any further matters.
2. To note the reminders and forthcoming events.

In accordance with the The Openness of Local Government Bodies Regulations 2014 (S.I. 2014/...) and The Local Authorities (Executive Arrangements)(Meeting and Access to Information)(England) Regulations 2012 (S.I. 2012/2089) the public and press will be excluded from the following section of the meeting due to the confidential/sensitive nature of the business to be transacted.

32. PAVILION PROPOSALS FROM P&IUFC/TSEL AND P&IJFC

To consider the proposals submitted by both parties and determine response(s).

33. TOWN LANDS CHARITY

To discuss the extent of the potential application to the charity.

34. ONEILL HOMER RE PITSTONE NDP

To discuss correspondence received and actions arising.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR MEETINGS
AND TO ADDRESS THE COUNCIL DURING THE PUBLIC PARTICIPATION SESSION**