

PITSTONE PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF the meeting of the full Parish Council to be held at Pitstone Pavilion on Thursday 27 January 2022 at 7.30pm

The parish council must have due regard for the safety of our members and the public when holding meetings and ensure that our venue is covid compliant. In line with our risk assessment for this meeting and current government guidance:

- No-one should attend the meeting if they have been feeling unwell, recently been in contact with someone with covid-19 or been contacted by Track & Trace.
 - The Government suggests the use of face coverings in enclosed spaces.
- We encourage attendees to scan our QR code, use hand sanitiser upon arrival and maintain social distancing whilst on our premises & grounds.
- To keep you safe, our facilities will be cleaned prior to your arrival and again on departure. Doors & windows may be open to improve ventilation and seating will be arranged with 1m distance between attendees. Please be considerate of the needs of others.

Requirements and procedures for each meeting may vary, in line with government guidance at the time. Please remember that the council can be reached by telephone, email, in writing, via the website or via our Facebook and Twitter accounts at any time and these methods will enable us to respond to you much quicker response.

Laurie Eagling, Clerk to the Council
Pitstone Pavilion, Pitstone, LU7 9AP
Tel: 01296 767261

Signed *L Eagling*
Date: 21 January 2022

A G E N D A

1. ATTENDANCE AND APOLOGIES

2. REGISTER & DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & dispensation requests from councillors on matters to be considered at the meeting.

3. QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The monthly opportunity for members of the public to put questions or provide information to the parish council.

4. QUESTIONS FOR, AND UPDATES FROM, BUCKINGHAMSHIRE COUNCILLORS

The monthly opportunity for members of the public to put questions to Buckinghamshire Councillors, and for those Councillors to provide updates to the Parish Council and public.

5. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 6 January 2022 are a true and accurate record of the meeting.

6. TO NOTE RECEIPT OF THE REPORT ON ONGOING ITEMS/MATTERS ARISING (for information only)

7. TO NOTE THE CORRESPONDENCE RECEIVED

COMMITTEE MATTERS

8. PLANNING COMMITTEE MATTERS

1. Minutes

To note that no committee meeting had been held during the month so no minutes due.

2. Application Consultations

- Morton House, 9 Beacon Court; 22/00078/AAD; Display of 2 fascia signs. (formerly Ashby's)

3. Decisions notified by Buckinghamshire Council

- 66 Windsor Road; 21/04594/APP; householder application for conversion of one side of a double garage to an office: BC approved.

4. Applications outstanding with Buckinghamshire Council

Rear of the Bell (Haldi), Mill View on Groomsby Drive, Land to The South of Marsworth Road and The West Of Vicarage Way (PDA commercial areas), 1 Beacon Court and Plot C on Westfield Road.

5. Enforcement

27 Campbell Lane (20/00443/CONB) – Enforcement notice issued. Must be restored to original conditions by 1/2/22 (see appeal below).

6. Appeals outstanding with Planning Inspectorate

Land off Cheddington Road, Pitstone; 21/00908/APP; Appeal Ref: 21/00064/NONDET; Planning Inspectorate Ref: APP/J0405/W/21/3276552. Appeal to be determined by Planning Inspectorate (PI) for non-determination.

27 Campbell Lane; Enforcement ref: 20/00443/CONB, Appeal ref: 21/00078/ENFNOT; Planning Inspectorate Ref: APP/J0405/C/21/3285648. Appeal to be determined by Planning Inspectorate (PI) relating to the issue of the enforcement notice.

7. Other

1. To receive feedback from BC Planning and Environment Service Update held 26/1/22 – Cllrs Weber & Crutchfield attending.
2. To consider appropriate timing for a Pitstone Neighbourhood Plan review to ensure compliance to NPPF.

9. SPORTS AND LEISURE COMMITTEE AND RELATED MATTERS

1. To note that no committee meeting had been held during the month so no minutes due.
2. To consider requirements of ACE/BT line upgrade arising from OpenReach analogue switchoff.
3. To note that Regent Gas need to upgrade the pavilion gas meter (no charge).
4. To note progress update with Double Cricket Net project.
5. To approve attendance on APLH training and subsequent submission for personal licence.
6. To approve the water sample re-test recommended by GES.

10. STAFFING COMMITTEE AND RECRUITMENT MATTERS

1. To note that no staffing committee meeting had been held during the month so no minutes/report due.
2. To consider any applications for parish councillor vacancy.
3. To note receipt of positive feedback from annual volunteer event held 13/1/22.

CHARITY MATTERS

11. PITSTONE PARISH CHARITY MATTERS

To note receipt of the draft minutes of the Parish Charity meeting held on 6/1/22.

12. PITSTONE RECREATION CHARITY MATTERS

To note receipt of the draft minutes of the Recreation Ground Charity meeting held on 6/1/22 and the confidential matter referred to council as local authority.

WORKING PARTY MATTERS

13. PITSTONE YOUTH CAFÉ MATTERS

To consider/approve inviting the year 6 intake earlier than usual.

14. PITSTONE DEVELOPMENT AREA

To note the update relating to NKH remedial works re MUGA / Car Park / Pitstone Memorial Hall Charity.

OTHER MATTERS

15. DEVOLVED SERVICE MATTERS

1. To approve entering the Local Council Devolution Agreement Variation for 2022-23 with Buckinghamshire Council.
2. To note the associated partial funding of £3,658.85, with remainder to be generated via parish council precept.
3. To consider/approve the request for a banner permit for Sabat Mater in April.

16. PITSTONE SKATE PARK AND CONNECTING PATHS

1. To note construction in progress. Estimated completion by 6/4/22.

2. Initial discussion re any possible opening event.

17. COMMUNITY BROADBAND / FIBRE TO PROPERTY

To receive update on project.

18. HIGHWAYS

1. Pitstone and Ivinghoe Safety Scheme works by Brookmead School

To note that the next presentation from BC/TfB is scheduled for 9/2/22.

2. Westfield Road / Castlemead Remedial Works

To note BC has completed the roundabout light/sign repairs, and TW has completed most current residential/Westfield Road highway remedials.

3. To note receipt of the latest mVAS reports.

19. CONSULTATIONS

1. To determine any response to the Local Government Boundary Commission Review for Buckinghamshire.
2. To determine any response to initial Buckinghamshire Council Local Plan consultation.
3. To determine any response to the CAA Consultation on a draft of the Airspace Modernisation Strategy 2022-2040.
4. To determine response to revised Ivinghoe Freight Strategy consultation.

20. POLICIES

1. To conduct annual review of Grant Awarding Policy and approve.
2. To conduct annual review of Community Engagement Strategy and approve.

21. PITSTONE MEMORIAL HALL CHARITY

1. To approve annual payment to Memorial Hall Charity for use of wheelie bins for litter picking.
2. To note receipt of peppercorn rent for the year.

22. PARISH ASSEMBLY

To consider if can hold an Annual Parish Assembly this year, determine location, set date and consider draft agenda & presenters.

23. LOCAL HERITAGE LIST

To consider correspondence from Buckinghamshire Council and determine actions arising.

24. ISSUES RAISED BY MEMBERS OF THE PUBLIC

To note request re open space near Hever Close. Initial enquiries being made with landowners.

25. FINANCIAL MATTERS

1. Quarterly consideration of any grant applications received.
2. To note any further feedback from BC regarding Rushendon Furlong S106 issue.
3. To note details of monthly VAT return.
4. To approve payments in accordance with the budget and consider the receipts/reconciliation/debtor/creditor/budget monitor (including draft 3-year forecast) and detailed monthly summary reports.
5. To conduct all necessary internal controls and determine any issues arising.
6. To consider final drafts of budget and determine budget for forthcoming year.
7. To set the precept for 2022/23 arising from the above.
8. To undertake in-year review of internal controls and internal audit.
9. To note submission of Phase I internal audit reports to IAC Ltd.

26. REPORTS

1. To note that two streetlights on Cheddington Road had been reported to L&T for repair, along with further lights within Castlemead.

2. To receive feedback from BMKALC/BC Parish Liaison meeting 19/1/22 – Cllr Saintey.
3. To note feedback from Buckinghamshire Council Clerks Forum held 18/1/22 – Clerk.
4. To note latest changes to Coronavirus guidance.
5. To note other reports.

27. OTHER

1. To review date of February meeting.
2. To note the matters for inclusion on the February meeting agenda and determine any further matters.
3. To note the reminders and forthcoming events.

In accordance with the The Openness of Local Government Bodies Regulations 2014 (S.I. 2014/...) and The Local Authorities (Executive Arrangements)(Meeting and Access to Information)(England) Regulations 2012 (S.I. 2012/2089) the public and press will be excluded from the following section of the meeting due to the confidential/sensitive nature of the business to be transacted.

28. PAVILION PROPOSALS FROM P&IUFC/TSEL AND P&IJFC

To consider the proposals submitted by both parties and determine response(s).

29. PITSTONE VOLUNTEER OF THE YEAR

To consider nominations, appoint winner and approve associated expenditure.

The public and press are welcome to attend our council meetings, and to address the council during the public question time.