

PITSTONE PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF the meeting of the full Parish Council to be held at Pitstone Pavilion on Thursday 28 July 2022 at 7.30pm

Laurie Eagling, Clerk to the Council
Pitstone Pavilion, Marsworth Rd, Pitstone, LU7 9AP
Tel: 01296 767261

Signed L Eagling
Date: 22 July 2022

A G E N D A

1. ATTENDANCE AND APOLOGIES

1. To note attendance and apologies.
2. To note receipt of completed Declaration of Acceptance of Office and Register of Interests from Cllr Mrs Nash.

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & dispensation requests from councillors on matters to be considered at the meeting.

3. PUBLIC PARTICIPATION SESSION - QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The monthly opportunity for members of the public to put questions or provide information to the parish council.

4. QUESTIONS FOR, AND UPDATES FROM, BUCKINGHAMSHIRE COUNCILLORS

The monthly opportunity for members of the public to put questions to Buckinghamshire Councillors, and for those Councillors to provide updates to the Parish Council and public.

5. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 30 June 2022 are a true and accurate record of the meeting.

6. TO NOTE RECEIPT OF THE REPORT ON ONGOING ITEMS/MATTERS ARISING (for information only)

7. TO NOTE THE CORRESPONDENCE RECEIVED

COMMITTEE MATTERS

8. PLANNING COMMITTEE MATTERS

1. Minutes

To note that no committee meeting had been held during the month so no minutes were due.

2. Application Consultations

- Walnut Barn, Cheddington Road – householder application (22/02089/APP) and listed building consent (22/02090/ALB) – to convert the existing garage from ancillary accommodation to primary habitable accommodation and vary location of the proposed in ground swimming pool (21/03576/APP).
- Mill View, Groomsby Drive, Ivinghoe – 22,01928/APP, Variation of condition 4 (changes to screening) relating to application 21/02346/APP (Demolish existing rear conservatory and raised patio. Erect single storey rear extension in place of conservatory and new office at lower ground level with patio above. Replace all existing windows and add solar panels on rear elevation).
- 74 Vicarage Road, 22/02287/APP, Householder application for single storey rear extension.

3. Decisions notified by Buckinghamshire Council

- 78 Marsworth Road, 22/00915/AOP, Outline planning application with some matters reserved for the sub-division of the existing plot for 78 Marsworth Road and the erection of a detached 3 bedroom dwelling with off-road parking, private garden and bin storage: BC refused.

4. Applications outstanding with Buckinghamshire Council

Rear of the Bell (Haldi), Plot C on Westfield Road, Land To The South Of Marsworth Road And The West Of Vicarage Way (restaurant/pub site only), Land Adjacent to Allotment Gardens (nursery site only), The Cottage on Cheddington Road, 16 Rushendon Furlong, 12 Marsworth Road, Safran Power UK Ltd (x 2 applications) and Land off Church Road in Ivinghoe.

5. Enforcement

- 27 Campbell Lane (20/00443/CONB) – Enforcement notice issued. Must be restored to original conditions by 1/2/22. Now awaiting outcome of appeal, see below.
- 35 Old Farm – garage extension erected without planning permission – Enforcement ref: NC/22/00254/OPHH. Under investigation.

6. Appeals with Planning Inspectorate

- 27 Campbell Lane; Enforcement ref: 20/00443/CONB, Appeal ref: 21/00078/ENFNOT; Planning Inspectorate Ref: APP/J0405/C/21/3285648. Appeal to be determined by Planning Inspectorate (PI) relating to the issue of the enforcement notice.
- Land To The South Of Marsworth Road And The West Of Vicarage Way (the first application to turn the 2 x PDA commercial areas into residential). Planning Inspectorate Ref: APP/J0405/W/22/3292202; Appeal Ref: 22/00058/NONDET; original planning application ref: 21/02999/APP; Construction 21 no. dwellings (8 flats and 13 houses), including associated works, car parking and landscaping, Appeal grounds - non determination.

7. Other

- To consider “self-build and custom housebuilding register” consultation and determine any response.
- To receive feedback from Cllr Weber on How to Review your Neighbourhood Planning Policies training 7/7/22.

9. SPORTS AND LEISURE COMMITTEE AND RELATED MATTERS

1. To note receipt of the draft minutes arising from the committee meeting that took place on 14/7/22 and ratify the purchase of the turf treatment.
2. To note any ongoing anti-social behaviour on Recreation Ground and consider/approve wording for additional signage.
3. To consider/approve the purchase of an additional dog poo bin for the recreation ground, Vicarage Road edge.
4. To consider/approve the purchase of a larger litter bin for the recreation ground, by the fenced area adjacent to the Memorial Hall.
5. To note potentially deceased tree on recreation ground and determine actions arising.

10. STAFFING COMMITTEE AND RELATED MATTERS

To note that no committee meeting took place during the month so no minutes due.

CHARITY MATTERS

11. PITSTONE PARISH CHARITY MATTERS

To note that the next committee meeting is scheduled for 28/7/22.

12. PITSTONE RECREATION CHARITY MATTERS

To note that the next committee meeting is scheduled for 28/7/22.

WORKING PARTY MATTERS

13. PITSTONE DEVELOPMENT AREA

To note that discussions continue with NKH re remedial works re MUGA / Car Park / Pitstone Memorial Hall Charity.

14. YOUTH CAFÉ

To note that meeting being arranged with Café Manager during August and full update will appear on 1/9/22 agenda.

OTHER MATTERS

15. DEVOLVED SERVICE MATTERS

- To note issues relating to Chequers Lane section of Footpath 2 normally maintained by landowner and consider/approve actions arising.

16. ALLOTMENTS

- To consider/approve the proposals from Pitstone Allotment Association re fees for 2022/23.
- To determine the allotment tenancy fees for 2022/23.
- To consider/approve the annual review of the licence with Pitstone Allotment Association.
- To note new tenant for plot 51.

17. HIGHWAYS

1. Speed Indicator Devices (SID)

- To note update from Buckinghamshire Council, BC Community Board, TVP and TW regarding Westfield Road.
- To consider purchase of Speed Indicator Devices, to alternate with mVAS, and further consider/approve submitting a grant application towards part of the cost to the Community Board.

2. Community Speedwatch

To note that the appeal for volunteers is now live. Closing date: mid-August.

3. Other

1. To note enquiry from resident re double yellow lines from Rushendon Furlong to Brookmead and consider Buckinghamshire Council response.
2. To note enquiry from resident regarding re-modelling of roundabout to including planting / planters, and BC weed management/care of the roundabout/islands and consider Buckinghamshire Council responses.

18. FIBRE BROADBAND

1. **Openreach** – registration data being submitted.
2. **Trooli** – currently laying fibre broadband cables in Pitstone.

19. POLICIES

1. To consider/approve the annual review of the street lighting policy.
2. To consider/approve the annual review of the schedule of charges.
3. To consider/approve the annual review of the reserves policy.

20. ISSUES RAISED BY MEMBERS OF THE PUBLIC

To note that no other issues, not already included on the agenda, have been raised for discussion this month and consider any requests to be tabled on the next agenda.

FINANCIAL MATTERS

21. GENERAL FINANCIAL MATTERS

1. Quarterly consideration of any grant applications received.
2. To note the Brookmead Grant update.
3. To approve monthly staff overtime payments.
4. To note details of monthly VAT return.
5. To approve payments in accordance with the budget and consider the receipts/reconciliation/debtor/creditor/budget monitor and detailed monthly summary reports.
6. To conduct all necessary internal controls and determine any issues arising.
7. To consider report from the external auditor, PKF Littlejohn.

REPORTS AND NEXT MEETING

22. REPORTS

1. To note feedback from Party in the Park 16/7/22.
2. To note feedback from Buckinghamshire Council Clerks Forum 13/7/22 – Clerk.
3. To receive feedback from Induction of Reverend James Grainger-Smith 12/7/22 – Cllr Nicholls.
4. **Streetlights**

- To note that 2 street light columns (Col 6 Glebe Close and Col 16 Crispin Field) reported to Lamps & Tube Illuminations for repair.
 - To note that a number of Castlemead lights have been reported to either Taylor Wimpey or Buckinghamshire Council for repair (depending on location & adoption status of highway).
5. Fly tipping reported to Taylor Wimpey.
 6. Dead tree reported to Buckinghamshire Council.
 7. To note other reports.

23. NEXT MEETING

1. To note the matters for inclusion on the August Council Meeting agenda (taking place one week later than usual on 1/9/22) and determine any further matters.
2. To note the reminders and forthcoming events.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR MEETINGS
AND TO ADDRESS THE COUNCIL DURING THE PUBLIC PARTICIPATION SESSION**