

PITSTONE PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF the meeting of the full Parish Council to be held at Pitstone Pavilion on Thursday 30 June 2022 at 7.30pm

Laurie Eagling, Clerk to the Council
Pitstone Pavilion, Marsworth Rd, Pitstone, LU7 9AP
Tel: 01296 767261

Signed *L Eagling*
Date: 24 June 2022

A G E N D A

1. ATTENDANCE AND APOLOGIES

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & dispensation requests from councillors on matters to be considered at the meeting.

3. PUBLIC PARTICIPATION SESSION - QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The monthly opportunity for members of the public to put questions or provide information to the parish council.

4. QUESTIONS FOR, AND UPDATES FROM, BUCKINGHAMSHIRE COUNCILLORS

The monthly opportunity for members of the public to put questions to Buckinghamshire Councillors, and for those Councillors to provide updates to the Parish Council and public.

5. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 26 May 2022 are a true and accurate record of the meeting.

6. TO NOTE RECEIPT OF THE REPORT ON ONGOING ITEMS/MATTERS ARISING (for information only)

7. TO NOTE THE CORRESPONDENCE RECEIVED

8. TO APPOINT A CO-OPTED MEMBER TO FILL THE CURRENT VACANCY

To consider the applications received and appoint a new member to fill the current vacancy and serve out the remaining term.

COMMITTEE MATTERS

9. PLANNING COMMITTEE MATTERS

1. Minutes

To note that no committee meeting had been held during the month so no minutes were due.

2. Application Consultations

- Land to the rear of 12 Marsworth Road – demolition of detached garage and erection of a dwelling – 22/01852/APP.
- Land Off Church Road (B488) Ivinghoe; 22/01783/APP; Provision of 68 C3 residential dwellings, including provision of vehicular and pedestrian access, highways improvements to the B488 / B489 junction and pedestrian footways along Church Road and High Street, green and blue infrastructure provision and management with associated infrastructure and landscaping.
- Safran Power UK LTD, Pitstone Green Business Park, Westfield Road; 22/01963/PVN; Determination pursuant to Schedule 2, Part 14 (Class J) of the Town and Country Planning (General Permitted Development) (England) Order 2015 as to whether prior approval is required for the installation of solar photovoltaic equipment (PV) to roof.
- Safran Power UK LTD, Pitstone Green Business Park, Westfield Road; 22/01972/APP; erection of fencing to the front of the site.

3. Decisions notified by Buckinghamshire Council

- None notified.

4. Applications outstanding with Buckinghamshire Council

Rear of the Bell (Haldi), Plot C on Westfield Road, Land To The South Of Marsworth Road And The West Of Vicarage Way (restaurant/pub site only), Land Adjacent to Allotment Gardens (nursery site only), The Cottage on Cheddington Road, 16 Rushendon Furlong and 78 Marsworth Road (affecting Orchard Way).

5. Enforcement

- 27 Campbell Lane (20/00443/CONB) – Enforcement notice issued. Must be restored to original conditions by 1/2/22. Now awaiting outcome of appeal, see below.
- 35 Old Farm – garage extension erected without planning permission – Enforcement ref: NC/22/00254/OPHH. Under investigation.

6. Appeals with Planning Inspectorate

- 27 Campbell Lane; Enforcement ref: 20/00443/CONB, Appeal ref: 21/00078/ENFNOT; Planning Inspectorate Ref: APP/J0405/C/21/3285648. Appeal to be determined by Planning Inspectorate (PI) relating to the issue of the enforcement notice.
- To determine if wish to submit further written response in relation to: Planning Inspectorate Ref: APP/J0405/W/22/3292202; Appeal Ref: 22/00058/NONDET; original planning application ref: 21/02999/APP; Construction 21 no. dwellings (8 flats and 13 houses), including associated works, car parking and landscaping, Land To The South Of Marsworth Road And The West Of Vicarage Way (the first application to turn the 2 x PDA commercial areas into residential). Appeal – non determination.

7. Other

- To ratify attendance & receive feedback from “An Introduction to Planning Reform” webinar training event hosted by TCPA from Cllr Weber.
- To consider ‘Wider Call for Sites’ (including greenfield) from Buckinghamshire Council and determine any response.
- To consider “Help us shape a new Design Code for Buckinghamshire” and determine any response.

10. SPORTS AND LEISURE COMMITTEE AND RELATED MATTERS

1. To note receipt of the draft minutes arising from the committee meeting that took place on 9/6/22.
2. To note update regarding amendment to planning application condition for floodlights.
3. To note the proposals for 2022/23 season for P&IUFC and P&IJFC and matters arising.
4. To consider/approve the purchase of pitch barrier surrounds for the senior pitch at the Pavilion.
5. To note any remedials/repairs/graffiti during the month and actions arising including aerial runway repairs.
6. To consider the results of the Annual Playground Inspections and determine actions arising.
7. To consider/approve the annual Play Space Risk/Benefit Assessments, Play Policy and Play Audit.
8. To consider/approve the renovation of the remaining area of the football pitch on the recreation ground.
9. To note the correspondence received in relation to noise nuisance from the recreation ground and determine any actions arising.
10. To consider if wish to participate in the smoke free playgrounds initiative.

11. STAFFING COMMITTEE AND RELATED MATTERS

1. To note receipt of the draft minutes arising from the committee meeting that took place on 15/6/22.
2. To note the increase in hourly rate awarded to the Parish Assistant.
3. To note the resolution to bring the production of PPP in-house.

CHARITY MATTERS

12. PITSTONE PARISH CHARITY MATTERS

To note that no meeting had taken place during the month so no report/minutes were due.

13. PITSTONE RECREATION CHARITY MATTERS

To note that no meeting had taken place during the month so no report/minutes were due.

WORKING PARTY MATTERS

14. PITSTONE DEVELOPMENT AREA

To note the updates relating to NKH remedial works re MUGA / Car Park / Pitstone Memorial Hall Charity.

15. YOUTH CAFÉ

To note increased levels of attendance and matters therefore arising.

OTHER MATTERS

16. DEVOLVED SERVICE MATTERS

- To ratify grant of permit for charitable event temporary signage for Music on the Lawn 3/7/22.
- To consider/approve any changes to the Pavilion event signage location to enable easier installation/removal.
- To note immediate resignation of a contractor and appoint interim contractor to fulfil remainder of contract.

17. ALLOTMENTS

- To note receipt of the last Pitstone Allotment Association committee meeting minutes.
- To note actions arising for the parish council re tenancy changes and eviction.
- To note that PAA were happy to receive the surplus stone removed from the recreation ground for use at the allotment site.
- To approve display of temporary signage to promote produce sale at allotments during National Allotment Week 8-14 August 2022.

18. COMMUNITY BROADBAND / FIBRE TO PROPERTY

Data being submitted to Openreach for consideration.

19. CHILDREN'S COMPETITION

Deadline for submission of entries was 6/6/22. To finalise presentation event for the winners.

20. HIGHWAYS

1. Pitstone and Ivinghoe Safety Scheme works by Brookmead School

- To approve inclusion of refresh of the 'Keep Clear' signage at Orchard Way to the scheme.
- To receive feedback from the BC progress meeting scheduled for 29/6/22.

2. mVAS/pneumatic strips

- To note receipt of the last mVAS reports for Westfield Road.
- To note receipt of the mVAS annual service reports.
- To note receipt of pneumatic strip data report from Buckinghamshire Council and subsequent actions arising.
- To note immediate resignation of contractor and appoint replacement contractor to fulfil mVAS relocations.
- To consider/approve the annual review of the mVAS policies, procedures and risk assessments.

3. Community Speedwatch

To note that the appeal for volunteers is now live. Closing date: mid-August.

21. POLICIES AND SUBSCRIPTIONS

1. To consider/approve the annual review of the Equal Opportunities policy.
2. To consider/approve renewal of annual registration with the Information Commissioner's Office as a Data Controller.

22. PITSTONE PARISH POST

To consider/approve the parish council submission for the next edition of PPP, including the Annual Report and Accounts for year ending 31-3-22.

23. EVENTS

1. To consider/approve supporting Party in the Park and meeting the cost of Litter Picking services.
2. To consider/approve the final documentation submitted by Party in the Park.

24. OFFICE EQUIPMENT

To consider/approve the purchase of an additional fire safe for legal papers.

25. ISSUES RAISED BY MEMBERS OF THE PUBLIC

Four matters were raised by residents during the month.

- 1 in relation to Westfield Road (see existing Highways agenda item).
- 1 in relation to noise disturbance from the recreation ground (see existing Sports & Leisure agenda item).
- 2 in relation to The Pightle/Castle Close footpath and Glebe Close disabled parking/access – both referred to Buckinghamshire Council.

To note that no other issues have been raised for the agenda this month and consider any requests to be tabled on the next agenda.

FINANCIAL MATTERS

26. GENERAL FINANCIAL MATTERS

1. To re-consider the grant application from Pitstone Memorial Hall Charity.
2. To approve monthly staff overtime payments.
3. To note details of monthly VAT return.
4. To approve payments in accordance with the budget and consider the receipts/reconciliation/debtor/creditor/budget monitor and detailed monthly summary reports.
5. To note receipt of updated asset register for 2022/23.
6. To conduct all necessary internal controls and determine any issues arising.
7. To note that the report from the external auditor is still pending.

REPORTS AND NEXT MEETING

27. REPORTS

To note other reports.

28. NEXT MEETING

1. To note the matters for inclusion on the July Council Meeting agenda and determine any further matters.
2. To note the reminders and forthcoming events.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR MEETINGS
AND TO ADDRESS THE COUNCIL DURING THE PUBLIC PARTICIPATION SESSION**