

PITSTONE PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF the meeting of the full Parish Council
to be held at Pitstone Pavilion on Thursday 24 November 2022 at **8.30pm**
(please note the later start time)

Laurie Eagling, Clerk to the Council
Pitstone Pavilion, Marsworth Rd, Pitstone, LU7 9AP
Tel: 01296 767261

Signed *L Eagling*
Date: 18 November 2022

A G E N D A

1. ATTENDANCE AND APOLOGIES

To note attendance and apologies.

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & dispensation requests from councillors on matters to be considered at the meeting.

3. PUBLIC PARTICIPATION SESSION - QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The monthly opportunity for members of the public to put questions or provide information to the parish council.

4. QUESTIONS FOR, AND UPDATES FROM, BUCKINGHAMSHIRE COUNCILLORS

The monthly opportunity for members of the public to put questions to Buckinghamshire Councillors, and for those Councillors to provide updates to the Parish Council and public.

5. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 3 November 2022 are a true and accurate record of the meeting.

6. TO NOTE RECEIPT OF THE REPORT ON ONGOING ITEMS/MATTERS ARISING (for information only)

7. TO NOTE THE CORRESPONDENCE RECEIVED

COMMITTEE MATTERS

8. PLANNING COMMITTEE MATTERS

1. Minutes

To note that no planning committee meeting had taken place during the month so no minutes/report was due.

2. Application Consultations

- Plot C Westfield Road Pitstone Buckinghamshire; 22/03723/APP; 8 no. buildings of Class B2 and B8 uses of the Town and Country (Use Classes) order 1987, with ancillary Class E(g)(ii), with access off Westfield Road and Tunnel Way, associated site infrastructure including service yard and car parking.
- Autumn House, 5 Treachers Close; 22/03840/APP; householder application for storm porch.

3. Decisions

- 12 Albion Road, 22/02337/APP, demolition of existing garage and erection of single storey rear extension, loft conversion to living accommodation and insertion of two dormer windows: BC approved.
- Plot C Westfield Road; 21/04390/APP; 8 no. buildings comprising circa 20,835 sq.m. (224,266 sq. ft.) of Class B2 and B8 uses of the Town and Country (Use Classes) order 1987, with ancillary Class E(g)(ii), with access off Westfield Road and Tunnel Way, associated site infrastructure including service yard and car parking. Withdrawn / not proceeded with.

- 31 Cheddington Road; 22/03256/APP; Householder application for two storey side extension, single storey side extension, change flat roof to pitched over porch, extend detached garage to form home office: BC approved.

4. Applications outstanding with Buckinghamshire Council

Plot C on Westfield Road, Land to The South of Marsworth Road And The West Of Vicarage Way (restaurant/pub site only), Land Adjacent to Allotment Gardens (nursery site only), land to the rear of 12 Marsworth Road, Mill View on Groomsby Drive, 12 Albion Road and Haven Nook 22 Pitstone Green Cottages.

5. Enforcement outstanding with Buckinghamshire Council

- 27 Campbell Lane (20/00443/CONB) – Enforcement notice issued. Must be restored to original conditions by 1/2/22. Now awaiting outcome of appeal, see below.

6. Appeals outstanding with Planning Inspectorate

- 27 Campbell Lane; Enforcement ref: 20/00443/CONB, Appeal ref: 21/00078/ENFNOT; Planning Inspectorate Ref: APP/J0405/C/21/3285648. Appeal to be determined by Planning Inspectorate (PI) relating to the issue of the enforcement notice.
- Land To The South Of Marsworth Road And The West Of Vicarage Way (the first application to turn the 2 x PDA commercial areas into residential). Planning Inspectorate Ref: APP/J0405/W/22/3292202; Appeal Ref: 22/00058/NONDET; original planning application ref: 21/02999/APP; Construction 21 no. dwellings (8 flats and 13 houses), including associated works, car parking and landscaping, Appeal grounds - non determination.

9. SPORTS AND LEISURE COMMITTEE AND RELATED MATTERS

To note receipt of the draft minutes arising from the committee meeting held on 3/11/22 and matters referred to full council.

10. STAFFING COMMITTEE AND RELATED MATTERS

To note that there were no matters for consideration this month.

CHARITY MATTERS

11. PITSTONE PARISH CHARITY MATTERS

To note that no charity meeting took place during the month so no minutes due.

12. PITSTONE RECREATION CHARITY MATTERS

To note that no charity meeting took place during the month so no minutes due.

WORKING PARTY MATTERS

13. PITSTONE DEVELOPMENT AREA

To note any update from Buckinghamshire Council regarding potential enforcement actions against NKH.

14. YOUTH CAFÉ

To note general update from Café Manager.

OTHER MATTERS

15. DEVOLVED SERVICES

- To consider the Buckinghamshire Council offer to extend the existing devolved service contract for a further 12 months.
- To consider the quotation from Ross Lawry Agricultural Contractors to deliver the services if PPC elect to accept them.
- To consider the quotation to include the Marsworth Road grass verge cutting on the residential side.
- To note the key issues with existing contract that need addressing within any new agreement.

16. HIGHWAYS AND RIGHTS OF WAY

1. To note feedback from Rights of Way re BOAT by Queen Street.
2. To consider/approve renewal of mVAS service agreement.

17. HALLMASTER

To approve renewal of annual subscription to Hallmaster hall booking software system.

18. ISSUES RAISED BY MEMBERS OF THE PUBLIC

To note that no other issues, not already included on the agenda, have been raised for discussion this month and consider any requests to be tabled on the next agenda.

FINANCIAL MATTERS

19. GENERAL FINANCIAL MATTERS

1. To approve monthly staff overtime payments.
2. To note details of monthly VAT return.
3. To approve payments in accordance with the budget and consider the receipts/reconciliation/debtor/creditor/budget monitor and detailed monthly summary reports.
4. To conduct all necessary internal controls and determine any issues arising.
5. To consider the third draft of budget for 2023/24 and discuss any projects etc for conclusion.

REPORTS AND NEXT MEETING

20. REPORTS

1. To receive feedback from BALC AGM 16/11/22.
2. To note damaged tree in Crispin Field open space reported to Buckinghamshire Council for resolution and replanting.
3. 1 street light outage reported to Taylor Wimpey and 2 reported to Buckinghamshire Council for resolution.
4. To note other reports.

21. NEXT MEETING

1. To note the matters for inclusion on the 5 January 2023 Council Meeting agenda and determine any further matters.
2. To note the reminders and forthcoming events.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR MEETINGS
AND TO ADDRESS THE COUNCIL DURING THE PUBLIC PARTICIPATION SESSION
WE LOOK FORWARD TO WELCOMING YOU**