

# PITSTONE PARISH COUNCIL

**NOTICE IS HEREBY GIVEN** OF the meeting of the full Parish Council  
to be held at Pitstone Pavilion on Thursday 29 September 2022 at 7.30pm

Laurie Eagling, Clerk to the Council  
Pitstone Pavilion, Marsworth Rd, Pitstone, LU7 9AP  
Tel: 01296 767261

Signed     L Eagling      
Date: 23 September 2022

## A G E N D A

The meeting will commence with 1 minute's silence to commemorate the sad passing of Queen Elizabeth II on 8/9/22.

### 1. ATTENDANCE AND APOLOGIES

To note attendance and apologies.

### 2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & dispensation requests from councillors on matters to be considered at the meeting.

### 3. PUBLIC PARTICIPATION SESSION - QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The monthly opportunity for members of the public to put questions or provide information to the parish council.

### 4. QUESTIONS FOR, AND UPDATES FROM, BUCKINGHAMSHIRE COUNCILLORS

The monthly opportunity for members of the public to put questions to Buckinghamshire Councillors, and for those Councillors to provide updates to the Parish Council and public.

### 5. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 1 September 2022 are a true and accurate record of the meeting.

### 6. TO NOTE RECEIPT OF THE REPORT ON ONGOING ITEMS/MATTERS ARISING (for information only)

### 7. TO NOTE THE CORRESPONDENCE RECEIVED

## COMMITTEE MATTERS

### 8. PLANNING COMMITTEE MATTERS

#### 1. Minutes

To note that no planning committee meeting had taken place during the month so no minutes/report was due.

#### 2. Application Consultations

- 21 Windsor Road, 22/03120/APP, proposed single storey rear extension.
- 12 Albion Road, 22/03227/APP, Householder application for demolition of existing garage and erection of single storey rear extension, loft conversion to living accommodation and insertion of two dormer windows.
- 31 Cheddington Road, 22/03256/APP, Householder application for two storey side extension, single storey side extension, change flat roof to pitched over porch, extend detached garage to form home office.

#### 3. Decisions

- Land off Church Road in Ivinghoe, 22/01783/APP, Provision of 68 C3 residential dwellings, including provision of vehicular and pedestrian access, highways improvements to the B488 / B489 junction and pedestrian footways along Church Road and High Street, green and blue infrastructure provision and management with associated infrastructure and landscaping: BC refused.
- Safran, Westfield Road, 22/01972/APP, erection of fencing to the front of the site: BC approved.

- Land to the rear of The Bell (now Haldi) / 80 Marsworth Road, 19/00942/APP, Erection of two new 2-bed semi-detached dwellings to the rear of the site with associated parking and amenity space to the rear of the site: BC refused.
- Walnut Barn, Cheddington Road, 22/02089/APP & 22/02090/ALB, Householder application to convert the existing garage from ancillary accommodation to primary habitable accommodation and vary location of the proposed in ground swimming pool (approved 21/03576/APP): BC approved.

**4. Applications outstanding with Buckinghamshire Council**

Plot C on Westfield Road, Land to The South of Marsworth Road And The West Of Vicarage Way (restaurant/pub site only), Land Adjacent to Allotment Gardens (nursery site only), land to the rear of 12 Marsworth Road, Mill View on Groomsby Drive, 74 Vicarage Road and 8 Warwick Road.

**5. Enforcement outstanding with Buckinghamshire Council**

- 27 Campbell Lane (20/00443/CONB) – Enforcement notice issued. Must be restored to original conditions by 1/2/22. Now awaiting outcome of appeal, see below.
- 35 Old Farm – garage extension erected without planning permission – Enforcement ref: NC/22/00254/OPHH. Enforcement in progress.

**6. Appeals outstanding with Planning Inspectorate**

- 27 Campbell Lane; Enforcement ref: 20/00443/CONB, Appeal ref: 21/00078/ENFNOT; Planning Inspectorate Ref: APP/J0405/C/21/3285648. Appeal to be determined by Planning Inspectorate (PI) relating to the issue of the enforcement notice.
- Land To The South Of Marsworth Road And The West Of Vicarage Way (the first application to turn the 2 x PDA commercial areas into residential). Planning Inspectorate Ref: APP/J0405/W/22/3292202; Appeal Ref: 22/00058/NONDET; original planning application ref: 21/02999/APP; Construction 21 no. dwellings (8 flats and 13 houses), including associated works, car parking and landscaping, Appeal grounds - non determination.

**7. Other**

- To receive feedback from Cllrs Weber & Crutchfield on BC Planning & Service Update meeting 14/9/22.

**9. SPORTS AND LEISURE COMMITTEE AND RELATED MATTERS**

1. To note that no committee meeting had been held during the month, so no report/minutes were due.
2. To note remedial works required during the month and consider/approve the repairs required to the hill tunnel.
3. To consider/approve the appointment of 1<sup>st</sup> Environment to carry out the bi-annual legionella risk assessment and associated water testing.

**10. STAFFING COMMITTEE AND RELATED MATTERS**

To note that no committee meeting took place during the month so no minutes due. Next committee meeting scheduled for 3/10/22.

**CHARITY MATTERS**

**11. PITSTONE PARISH CHARITY MATTERS**

To note that no charity meeting took place during the month so no minutes due.

**12. PITSTONE RECREATION CHARITY MATTERS**

To note that no charity meeting took place during the month so no minutes due.

**WORKING PARTY MATTERS**

**13. PITSTONE DEVELOPMENT AREA**

1. To note update from Buckinghamshire Council regarding potential enforcement actions against NKH.
2. To note receipt from Playdale of revised draft specification for replacement MUGA.

**14. YOUTH CAFÉ**

To note general update from Café Manager.

## **OTHER MATTERS**

### **15. DEVOLVED SERVICE MATTERS**

- To note feedback from Buckinghamshire Council re Ship Lane.
- To determine if need to carry out hedge/shrub works at: Crispin Field/Cheddington Road alleyway and/or Cooks Wharf junction.

### **16. PITSTONE PARISH POST**

To consider/approve the draft council submission for the forthcoming edition of PPP.

### **17. CHRISTMAS**

To consider/approve proposals for Christmas lights for the forthcoming season.

### **18. REMEMBRANCE**

1. To consider/approve proposals for silent soldiers for 2022.
2. To consider/approve the purchase of a new wreath for display at Pitstone Memorial Hall.
3. To consider/approve making an annual donation to Royal British Legion Poppy Appeal.

### **19. MEETING DATES FOR 2023**

To determine full council meeting dates for 2023.

### **20. ISSUES RAISED BY MEMBERS OF THE PUBLIC**

To note that no other issues, not already included on the agenda, have been raised for discussion this month and consider any requests to be tabled on the next agenda.

## **FINANCIAL MATTERS**

### **21. GENERAL FINANCIAL MATTERS**

1. To approve monthly staff overtime payments.
2. To note details of monthly VAT return.
3. To approve payments in accordance with the budget and consider the receipts/reconciliation/debtor/creditor/budget monitor and detailed monthly summary reports.
4. To conduct all necessary internal controls and determine any issues arising.
5. To consider awarding a grant to Ivinghoe & Pitstone United Cricket Club.
6. To consider first draft of budget for 2023/24 and discuss any projects etc for conclusion.

## **REPORTS AND NEXT MEETING**

### **22. REPORTS**

1. To note feedback from National Allotment Society Allotment Officers Forum Meeting 20/9/22.
2. Fallen tree in woodland walk reported to Buckinghamshire Council & subsequently resolved.
3. Damaged water meter cover in Vicarage Road footpath reported to Buckinghamshire Council for resolution.
4. Recreation Ground charity bollard (located between PMH front car park and recreation ground) found knocked down, probably from vehicle collision. Reported to groundkeeper who cleared.
5. Trees in BOAT between Queen Street and Grange Road – BC tree officer advised did not fall within BC responsibility as land unregistered. Referred to BC RoW, who maintain the BOAT.
6. Tring skate park now finished and open for use.
7. To note other reports.

### **23. NEXT MEETING**

1. To note the matters for inclusion on the 3 November Council Meeting agenda and determine any further matters.
2. To note the reminders and forthcoming events.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR COUNCIL MEETINGS  
AND TO ADDRESS THE COUNCIL DURING THE PUBLIC PARTICIPATION SESSION**