

PITSTONE PARISH COUNCIL SPORTS AND LEISURE COMMITTEE

NOTICE IS HEREBY GIVEN OF the committee meeting
to be held at Pitstone Pavilion on Thursday 8 September 2022 at 8pm

Laurie Eagling, Clerk to the Council

Pitstone Pavilion, Marsworth Road, Pitstone, LU7 9AP

Tel: 01296 767261

Signed ___L Eagling___

Date: 2 September 2022

A G E N D A

1. ATTENDANCE AND APOLOGIES

To note attendance and apologies.

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & interests from committee members on matters to be considered at the meeting.

3. PUBLIC PARTICIPATION SESSION - QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The public opportunity to put questions or provide information to the committee.

4. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 14 July 2022 are a true and accurate record of the meeting.

5. CLERK'S REPORT ON MATTERS ARISING

To note receipt of the report on ongoing matters. For information only.

6. CORRESPONDENCE

To note the correspondence received by the committee.

7. PAVILION MATTERS

1. To note pavilion financial summary.

2. To receive monthly report from groundkeeper and agree actions arising.

3. To receive updates from P&IUFC on:

- Completion of dug outs (were due to be completed over summer closure).
- Installation of sponsor wall (was due to be installed over summer closure).
- Timing of proposed sponsorship event & details of packages etc (postponed from 9/7/22).
- Change to committee members of P&IUFC.

4. To note outcome of GPR Survey and update on pitch barrier project.

5. Floodlights

- To note that BC had refused permission for the change to LED bulbs to be treated as a non-material amendment to the existing planning application.
- To consider/approve submitting a full planning application for LED floodlights.
- To discuss timing of any re-tender for floodlights.

6. To consider/approve extending permission for vinyl banners until pitch barrier advertising available.

7. To consider feedback from Environmental Health re freezer and matters arising.

8. To note update on pest control at site.

9. To consider/approve the marketing materials for the pavilion forecourt advertising opportunity.

10. To consider any remaining P&IJFC issues re trials for forthcoming season.

- 11. To note renewal of Hospitality Television Licence.
- 12. To consider/approve extension of terms for >60s Club.
- 13. To conduct six-monthly review of hire prices for pavilion.
- 14. To note repairs and maintenance undertaken during the month.

8. OPEN SPACE MATTERS

- 1. To note repairs and maintenance undertaken during the month including vandalised memorial picnic bench in Hever Close park.
- 2. To consider any feedback to the bi-annual DDA consultation and determine any matters arising.

9. OTHER/REPORTS

- 1. To determine pavilion and open space hedge cutting requirements for forthcoming autumn.
- 2. To set meeting dates for 2023.
- 3. To receive the quarterly financial update from P&IUFC.
- 4. To note any reports submitted to the committee.

10. REFERRAL TO FULL COUNCIL

To determine any matters outside the terms of reference of the committee that require referral to full council.

11. DATE, TIME AND MATTERS FOR NEXT MEETING

To confirm the anticipated agenda items for the 13 October 2022 meeting.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR COMMITTEE MEETINGS
AND TO ADDRESS THE COUNCIL DURING THE PUBLIC PARTICIPATION SESSION
ALL OUR MINUTES ARE PUBLISHED TO OUR WEBSITE AND SOCIAL MEDIA PAGES**