

PITSTONE PARISH COUNCIL STAFFING COMMITTEE

NOTICE IS HEREBY GIVEN OF the committee meeting
to be held at Pitstone Pavilion on Monday 1 November 2021 at 9.30pm

Due to the sensitive nature of items being discussed, the public and press are not able to join our staffing committee meetings, but the resulting minutes are always published on our web site.

Laurie Eagling, Clerk to the Council
9 Warwick Road, Pitstone, LU7 9FE
Tel: 01296 767261

Signed *L Eagling*
Date: 27/10/2021

A G E N D A

1. ATTENDANCE AND APOLOGIES

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & interests from committee members on matters to be considered at the meeting.

3. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 5 July 2021 are a true and accurate record of the meeting.

4. CLERK'S REPORT ON MATTERS ARISING

For information only, to note receipt of the report on ongoing matters:

1. Note any update on website safeguarding tool.
2. To note that recruitment of assistant youth worker remains on hold.

5. STAFFING MATTERS

3. To consider/approve appointment of Facilities Manager.
4. To consider/approve appointment of cleaner/cleaning contractor.
5. To consider/approve appointment of voluntary PPP Editor.
6. To approve the hourly rate increase for the Parish Assistant.
7. To consider/approve the hourly rate for litter pickers/asset checkers following the increase in the National Minimum Wage.
8. To consider/determine the annual salary review for 2022/23 budget.

6. REFERRAL TO FULL COUNCIL

To determine any matters outside the terms of reference of the committee that require referral to full council.

7. DATE AND TIME OF NEXT MEETING

To determine date and time of next meeting.