

# PITSTONE PARISH COUNCIL

Minutes of the Sports & Leisure Committee held on 9 December 2021  
in the Meeting Room at Pitstone Memorial Hall, commencing at 7.30pm

## General Matters:

### SL62/21 ATTENDANCE AND APOLOGIES

1. Council present  
Cllr Nicholls (Chair), Cllr Weber and Cllr Hawkins (standing in for Cllr Heyman) plus the Parish Clerk Mrs Eagling.
2. Others present  
J Groom (Groundkeeper), F Tierney (P&IUFC), M Roberts (P&IUFC) and R Woodford (P&IUFC).
3. Apologies  
Cllr Crutchfield, Cllr Saintey and Cllr Heyman.

### SL63/21 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

No dispensations or interests were declared.

### SL64/21 QUESTIONS FROM MEMBERS OF THE PUBLIC/PRESS

No members of the public were present. No questions were tabled.

### SL65/21 MINUTES OF THE MEETING held on 11/11//21

It was **RESOLVED** that the draft minutes of the sports & leisure committee meeting held on 11 November 2021 were a true and accurate record. The Chairman was duly authorised to sign them on behalf of the council.

### SL66/21 CLERK'S REPORT ON ONGOING MATTERS

The following updates were noted by the council but were not discussed in detail:

- Open access MUGA (multi use games area) within PDA development – Numerous ongoing queries being discussed with Nicholas King Homes.
- Bellway/Vicarage Road LEAP – PPC to adopt once Bellway opened and maintained for period of 24 months.
- Pavilion Dug Outs - P&IUFC commenced installation but not completed. Some parts still missing, which are being sourced by P&IUFC, before the units can be concreted into place. P&IUFC progressing.
- Pavilion sponsor Wall – P&IUFC previously expressed an interest in installing an acrylic sponsor panel in the main corridor. Permission was granted but this is yet to be installed by the club. Will follow in due course.
- Pavilion pitch barrier project – would be required before P&IUFC need to apply for promotion. P&IUFC requested review funding position at end of December 2021.
- Pitch advertising – details to be confirmed as part of pitch barrier project.
- Pavilion freezer – P&IUFC asked for this to be reviewed at the end of December.
- APLH Training & Personal Licence for Cllr Nicholls – in progress.
- Pavilion senior pitch stadia seating – not required until the March after P&IUFC promotion. Funding to be identified before can progress.
- Pavilion senior pitch floodlights – Funding required – P&IUFC to explore opportunities and carry out fundraising. Planning permission valid until 3-8-2023. Must be installed by the Sept after promotion but planning & funding must be approved before.
- Pavilion senior pitch hard standing/footpaths – would be required before P&IUFC need to apply for promotion. Funding required – P&IUFC to explore opportunities and carry out fundraising.
- Pavilion spectator protective netting – for review at the end of the calendar year unless can be incorporated within the gutter protection works.
- Pavilion 12-month remedials – internal works (shower screens for referees rooms, air conditioning in main changing rooms, leak in home changing room, urinal flushing,

replacement PIRs in garage/plant room, re-sealing kitchen window etc) all now complete. NSP to return to finalise external works (patch of car park raising, re-painting disabled bays, removing concrete from disabled bay).

- Pavilion black out blinds & roller shutters – Installation scheduled.
- Pavilion sound absorbing panels – Work to specify the necessary works ongoing. Referred to full parish council due to the cost.
- Recreation Ground double cricket nets – I&PUCC S106 grant application (£5,500) was successful however the cricket club has identified other complications which have delayed the project.
- 1st Ivinghoe & Pitstone Scouts – to respond to the parish council in due course re scout hut.
- Hopscotch & Alphabet Snake – complete.
- Windsor Road slide – welding approved by full council.
- P&I UFC / TSEL – confidential discussions continue.

#### **SL67//21 CORRESPONDENCE**

The list of correspondence received was noted.

#### **SL68/21 PAVILION MATTERS**

##### 1. Financial summary

The monthly summary for the site was noted. The site has required lots of additional expense this year, which it is hoped won't need to be replicated in future years.

##### 2. Ground keeping

- Badger and fox damage seems to have abated.
- It was **RESOLVED** that no training, or practice matches, were to be held on the senior pitch between the end of October and the end of February of any year.
- It was noted that the junior pitch or the recreation ground pitch may be available.

##### 3. APLH Training / Personal Alcohol Licence

Cllr Heyman to advise in due course.

##### 4. Recruitment of Facilities Manager and Cleaner

It was noted that the Facilities Manager / Cleaner had commenced employment, and worked through the site to bring the level of cleanliness back up to standard.

##### 5. Carpark signage

Carried forward to January meeting.

##### 6. Water testing results & review of water treatment records

Carried forward to January meeting as results not yet available from GES.

##### 7. Wave Sewerage Rebate

It was **RESOLVED** to submit the details to Wave/Anglian Water re the sewerage rebate. However, it was noted that the groundkeeper had not needed to water the pitches at all during the summer and therefore no rebate might be awarded.

##### 8. Repairs and remedial works

The following minor works were noted: sliding door stopper replaced, magnetic panel above front door repaired, wall door stopper reattached, seeking solution to repair scratches in community room flooring.

#### **SL69/21 OPEN SPACE MATTERS**

##### 1. Remedial works

Only minor remedial works had been required during the month.

##### 2. Skate Park installation

Still waiting for construction timetable from Bendcrete.

**SL70/21 OTHER & REPORTS**

1. It was noted that the next Town Lands Charity meeting was due to take place in January, following which they would respond to the parish council regarding the adjacent plot of land.
2. P&IUGC postponed presentation of their quarterly accounts to the January meeting.
3. No other reports had been submitted to the committee.

**SL71/21 REFERRAL TO FULL COUNCIL**

It was **RESOLVED** that there were no matters to refer to full council this month.

**SL72/21 DATE AND TIME OF NEXT MEETING**

The next meeting of the sports and leisure committee is scheduled for 20/1/22 (one week later than normal) at Pitstone Pavilion.

There were no new items tabled for the agenda. The annual review of the Events and Open Space Policy to be conducted by full council. Car park advertising terms to be finalised.

**SL73/21 CLOSURE OF MEETING**

There being no further business to be transacted, the Chairman closed the meeting at 20.10.

Signed:

Date:

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Chairman