

# PITSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting held on 24 February 2022  
at Pitstone Pavilion commencing at 7.30pm

## General Matters:

### 338/21 ATTENDANCE AND APOLOGIES

1. Council present

Cllr Nicholls (Chairman), Cllr Mitra, Cllr Blunt, Cllr Weber, Cllr McCarthy and Cllr Hawkins plus the Parish Clerk Mrs Eagling.

2. Apologies

It was **RESOLVED** to accept apologies for absence from Cllr Saintey (prior engagement), Cllr Heyman (personal commitment) and Cllr Mrs Crutchfield (health reasons).

3. Absent

Cllr Kirk was absent.

5. Others present.

Buckinghamshire Councillor D Town.

### 339/21 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS FOR MATTERS TO BE CONSIDERED AT THE MEETING

- It was noted that all councillors have standing declarations of interest as the council, as a corporate body, is trustee of the Recreation Ground Charity and Pitstone Parish Charity.
- No other declarations nor dispensations were received.

### 340/21 QUESTIONS FROM MEMBERS OF THE PUBLIC/PRESS

No questions were tabled from the public gallery.

### 341/21 QUESTIONS FOR, AND UPDATES FROM, BUCKINGHAMSHIRE COUNCILLORS

Buckinghamshire Councillor Derek Town provided an update on BC children's social services latest OFSTED report, upcoming planning surgery, the freight strategy consultation (still open), 20mph zones, upcoming LAT meeting, and a potential to hold a jobs fair. Cllr Town also confirmed that parish councils are now able, once again, to request call-in to committee for planning applications.

### 342/21 MINUTES OF THE MEETING held on 27/1/22

It was **RESOLVED** that the draft minutes of the Pitstone Parish Council Meeting held on 27 January 2022 were a true and accurate record. The Chairman was duly authorised to sign them on behalf of the council.

### 343/21 CLERK'S REPORT ON MATTERS ARISING

This section provides updates on issues that are ongoing. Resolutions cannot be passed on items in this section of the agenda as insufficient detail will have been provided to councillors to satisfy the legal requirements, therefore minor updates will only be noted. This information is provided to keep members of the public up to date on the various ongoing matters.

1. Where third parties are responsible:

- Castlemead Highways Issues (including Westfield Road): BC and TW liaising. Most TW remedials now complete (removal of advertising, 40mph post signs, some lighting issues and some extra remedials/resurfacing) remaining). BC hope to commenced proceedings to adopt these areas with an eta now March. BC will supply copy of adoption certificate once finalised. BC speed monitoring strips to follow in approx. 3 months (also requires highway to have been adopted) – BC to supply new contact details as previous person that offered the strips has now retired. Phase V of Castlemead & business park to follow at a later date.
- Castlemead Lighting: PPC advised BC and TW that they would be willing to adopt any LED lighting if other conditions also met. Unable to adopt non-LED lighting & associated liability to upgrade due to SOX/SON being discontinued. PPC and DM at BC liaising re options for upgrading to LED and will advise in due course. Lighting issues to continue to be reported to TW unless adoption certificate received, then report to BC.

- Castlemead Public Open Space Phase III: TW to transfer to BC. Latest delays caused by legal complications (original landowner requesting BC enter a Deed of Covenant). Review again April 2022.
- Rushendon Furlong road marking: query raised with Buckinghamshire Council. Traffic Management advise that policy prevents road markings at this location. Development Management to supply a copy of the policy.
- Rushendon Furlong Street Lighting: the parish council has agreed with Croudace to adopt the street lighting and illuminated bollards on provision that the stipulated conditions and contributions are met. BC to adopt highways prior to PPC adopting. Not on maintenance yet as unresolved sewerage issue, will be a few months yet. PPC not required to adopt until close of 12-months maintenance period.
- Bellway Open Space & LEAP: PPC has agreed to adopt the open space within Vicarage Road post completion certificate being issued by BC & 2-year maintenance period by developer. Playground opened to public at end August 2020. S106 also provides for maintenance monies (£tbc). Monitor drainage problem to ensure resolved. BC Leisure to investigate completion.
- Bellway Street Lighting: the parish council has resolved that it would be willing to adopt the street lighting within the development. BC to adopt internal highways (following 12m maintenance period) prior to PPC adopting lighting. See above, eta Oct 22.
- PDA: £74k towards enhancing local bus services (asked BC to confirm what this can be spent on, they will investigate and advise in January) and £37k contribution to Pitstone Safety Scheme.
- PDA Lighting: The Parish Council has approved the one column on Vicarage Road opposite the new entrance (replaced previous column 4 from other side of road). UK Power Networks were due to connect on 10/2/22. Internal roads will be private and therefore no requirement to adopt lighting.
- PDA replacement car park: Illuminated car park will pass to the parish council along with the MUGA. Extra lighting column agreed by NKH.
- PDA MUGA: Discussions continue with NKH and BC re remedial works. NKH advised original MUGA panels are no longer available. Playdale are still offering the Classic MUGA for sale – see update under agenda item.
- PDA commercial areas: NKH now submitted second set of planning applications to BC to try and convert use to residential. Due to be considered by the parish council on 10/3/22.
- PDA open space: Transferring to “Ravensmoor (Pitstone) Management Co Ltd” and not Pitstone Parish Council.
- Land off Westfield Road/‘The Mounds’: with Taylor Wimpey.
- TfB Issues:  
Reconstruction of Vicarage Road footpath from Tun Furlong towards Church Road added to capital footway program (eta 2024)  
Glebe Close, Queen Street and Albion Road carriageway resurfacing – currently in progress.  
Queen Street collapsed footpath – hope to undertake with above highway resurfacing.  
Marsworth Road resurfacing (no date visible)  
Cut back overgrowth along path from Westfield Road to Marsworth (being programmed)
- Safety Scheme works by Westfield Road junction: unable to progress until Westfield Road adopted by BC.
- Safety Scheme works along Marsworth Road: On hold until funding can be identified.
- Cycle Path to Tring station (HCC/CRT/BC): Canal & River Trust have developed some ideas for the cycle access improvements onto the towpath from Marshcroft Lane. They don’t have any drawings to share at present. HCC trying to liaise with BC to discuss what they need to approach the developers to provide approval of the works as the agreement was fairly tightly drawn between them and the developers (advised that it is not progressing very fast). HCC are pursuing investigations into increasing the verge grass cutting to make it a little easier for those walking to and from the Station.
- Aldbury flooding – BC exploring expanding flood mitigation project to include run-off from Pitstone into Aldbury

- Mapping Rights of Way: Pitstone aspect of project being undertaken by local resident volunteer, 2026 deadline been abolished.
  - Pitstone Memorial Hall Charity car park: PMH investigating with NKH.
  - PAA investigating potential provision of water tap at site & will provide further details in due course so that PPC can submit an application for approval by National Trust
  - Parking restrictions near quarry – BC final adoption and response due shortly.
  - B489 derestriction of B-road and 7.5 tonne limit: BC/TfB advised that this could not be considered until the proposed Ivinghoe freight strategy has been implemented.
2. Within the scope of the parish council:
- Village web site: Cllr Nicholls creating Whistle Blowing/Safeguarding page.
  - Community Bus investigation: Believe BC holding £10k of funds for Sustainable Transport arising from Rushendon Furlong development, plus approx. £7k of funds that were unused from the shelter/rtpi project. Therefore approx. £17k available from BC. PDA contribution tbc – BC analysing the data and will respond shortly.
  - Community Board Funding Application re Local Wildlife Site information boards – still not received formal confirmation and funding offer from the Board.
  - Tennis/Netball/5-aside floodlit court: PPC to revert to TLC with detailed proposals.
  - Bird box project – completed.
  - MUGA bins/litter – once facilities/land handed back to PPC may wish to consider additional litter bins for this location.
  - PAA – long term aspiration for additional allotment land within the parish.
  - Double lane practice cricket nets – (a) planning application submitted (b) BC approved increase in S106 funding to £22,367 (c) occupational licence drafted and submitted to I&PUCC for comment.
  - Memorial Bench for Will Rutt – discussions ongoing.
  - Additional bench for Glebe Close – VAHT has advised that they can grant permission for a bench. They will respond shortly as to whether they can help fund.
  - Volunteer PPP Editor – recruitment ongoing.
  - Her Majesty's Platinum Jubilee 2022 – tree & plaque, rename room & plaque – not yet done
  - Sound absorbing panels for pavilion – under investigation and will be tabled on a future full council agenda due to the cost.
  - Bus shelters on Westfield Road – long term aspiration. TW previously refused permission. Revisit once BC adopted the highway.
  - Additional trees on Recreation Ground – longer term aspiration. Review once skate park and footways installed.
  - Volunteer of the Year – to be presented to recipient at Annual Assembly.
  - 1 street-light lantern on Cheddington Road awaiting fix for supply issues eta up to 25 business days.
  - Pavilion disabled car park spaces & patch – new surface treatment and markings now complete so final certificate to be issued and retention released.
  - Please refer to Sports & Leisure Committee minutes for full list of S&L related Matters Arising.

#### **344/21 CORRESPONDENCE**

The list of correspondence received was noted including the BC Constituency Consultation which will be added to the March agenda.

### 345/21 VACANCY OF PARISH COUNCILLOR

1. It was **RESOLVED** to appoint Ms Amy Dragon as Co-opted Parish Councillor, to serve the remaining term of office. A warm welcome was extended.
2. It was noted that the candidate could not be present, so the Declaration of Acceptance of Office and Register of Interests will follow shortly.

### Committee Matters:

#### 346/21 PLANNING COMMITTEE

##### 1. Minutes

It was noted that no committee meeting had been required during the month and therefore no minutes/report were due.

##### 2. Application Consultations

- Pitstone Recreation Ground; 22/00418/APP; Replace the original single lane cricket practice nets with improved modern double lane cricket practice nets. The parish council is the applicant in this instance. No objections were received as a result of the notification program. It was therefore **RESOLVED** to advise BC that the parish council wished to support our application.

##### 3. Decisions notified by Buckinghamshire Council.

- Mill View Groomsby Drive Ivinghoe, 21/02346/APP; Demolish existing rear conservatory and raised patio. Erect single storey rear extension in place of conservatory and new office at lower ground level with patio above. Replace all existing windows and add solar panels on rear elevation: BC approved.

##### 4. Applications outstanding with Buckinghamshire Council.

Rear of the Bell (Haldi), Land to The South of Marsworth Road and The West Of Vicarage Way (PDA commercial areas), 1 Beacon Court, Plot C on Westfield Road, Morton House at 9 Beacon Court.

##### 5. Enforcement outstanding with Buckinghamshire Council.

27 Campbell Lane (20/00443/CONB) – enforcement notice issued. Must be restored to original conditions by 1/2/2022 (also see appeal below).

##### 6. Appeals outstanding

- Land off Cheddington Road, Pitstone; 21/00908/APP; Appeal Ref: 21/00064/NONDET; Planning Inspectorate Ref: APP/J0405/W/21/3276552. Appeal lodged with Planning Inspectorate (PI) for non-determination.
- 27 Campbell Lane; Enforcement ref: 20/00443/CONB, Appeal ref: 21/00078/ENFNOT; Planning Inspectorate Ref: APP/J0405/C/21/3285648. Appeal to be determined by Planning Inspectorate (PI) relating to the issue of the enforcement notice.

##### 7. Other

- It was noted that two further application consultation have been received relating to the 2 commercial areas within the Nicholas King Homes development (22/00452/APP for the restaurant/pub site and 22/00451/APP for the nursery site). These will be considered at a Planning Committee meeting convened for 10/3/22. Neighbour Notifications undertaken.
- It was **RESOLVED** to ask BC to grant a further week on the response deadline to allow for drafting of the detailed response.
- It was noted that an application consultation had been received in relation to 33 Chequers Lane, which will be added to the 10/3/22 agenda.

#### 347/21 SPORTS AND LEISURE COMMITTEE AND RELATED MATTERS

##### 1. Minutes

It was **RESOLVED** to note receipt of the draft minutes of the committee meeting held on 10/2/22.

##### 2. BT Analogue Switch Off

ACE still investigating whether the pavilion alarm systems might be affected by the BT analogue switch off and whether any line upgrade is required.

3. Cold water disinfection and retesting at pavilion

It was **RESOLVED** to appoint GES to carry out a full service of all TMVs at the pavilion site (£525 + VAT), then disinfect and retest the cold water supplies (£225 + VAT).

4. Guttering at pavilion

It was **RESOLVED** to appoint J Leonard Ltd (£350) to repair/replace the damaged guttering ahead of the mesh cage protection.

5. Confidential matter referred to by the Recreation Ground Charity

It was noted that the applicant had decided not to progress with their venture at present.

6. Storm damage

It was noted that the storm had blown the maintenance gates at the pavilion off their hinges – J Leonard repaired and resecured. Hinges on bin store gates replaced by Facilities Manager as had worked loose. 1 basketball support strut broken, which will be addressed by the Café Manager. Some broken fence panels at the allotment site caused by falling tree owned by the Heritage Museum. It was **RESOLVED** to meet these costs. It was **RESOLVED** not to seek compensation from the museum.

**348/21 STAFFING COMMITTEE AND RECRUITMENT MATTERS**

1. Minutes

It was noted that no committee meeting had taken place during the month and therefore no minutes were due.

2. Overtime

It was noted that the previous quarterly payment of overtime had resulted in a National Insurance contribution issue for both employee and employer, which is non-recoverable. It was **RESOLVED** to adhere to HMRC recommendation to pay overtime monthly to avoid the issue in the future.

3. NJC Pay Award

It was noted that the NJC had still not confirmed any pay award that might be applicable for the current financial year (2021-22). It was **RESOLVED** to wait until any official announcement before implementing any award, and noted that this may result in 12-months+ of backdated increase.

4. PPP Vacancy

It was noted that no applicants had come forward following publicity in the last magazine and **RESOLVED** to re-advertise locally. Time commitment approx. 2 days per quarter.

5. Training

It was **RESOLVED** to approve attendance for Cllr Weber on BALC 'Charitable Trust and Parish Councils, Navigating the Minefield' training on 9 & 10/3/22. Cost £49.99.

**Charity Matters:**

**349/21 PITSTONE PARISH CHARITY**

It was noted that the next charity meeting was scheduled for later in the evening of 24/2/22.

**350/21 PITSTONE RECREATION GROUND CHARITY**

It was noted that the next charity meeting was scheduled for later in the evening of 24/2/22.

**Working Group Matters:**

**351/21 YOUTH CAFÉ**

It was noted that the Café Manger would be presenting to Year 6 at Brookmead on 6/4/22.

It was noted that a Youth Café worker from Buckinghamshire Council would be visiting the café.

### **352/21 PITSTONE DEVELOPMENT AREA**

1. It was noted the discussions were ongoing between Nicholas King Homes, Pitstone Memorial Hall Charity, Buckinghamshire Council and Pitstone Parish Council regarding several issues relating to the MUGA, car park and hall car park.
2. It was noted that Playdale had confirmed that the AE450 was still available. They had agreed to visit site and submit a quotation for the work they believed needs to be undertaken (29/3/22) and return to present their findings (26/4/22). It was **RESOLVED** to advise BC and invite them to attend.
3. It was noted that PMH were investigating what legal action could be taken against NKH in relation to the car park.
4. It was noted that it had been reported that unknown personal trainers were utilising the MUGA for weight training etc. The MUGA is still the responsibility of NKH. The parish council can't erect any signage until it is able to adopt the facility. It was therefore **RESOLVED** to take no action at present but to ensure that clear signage is erected prohibiting such use once we are able.
5. It was noted that the car park was being utilised by NKH residents and PMH had expressed concern about non-availability of capacity of the car park for hall and recreation ground users. It was **RESOLVED** to write to NKH residents as they may not be aware. It was **RESOLVED** to ensure that clear signage is erected once PPC adopts the car park.

### **Other Matters:**

#### **353/21 DEVOLVED SERVICES**

1. It was **RESOLVED** to issue a hedge cutting notice to 2a Cheddington Road re the footpath by the letterbox.
2. It was noted that, as part of the Bucks Tree Mission, that BC had planted 3 trees in the grass verge of Marsworth Road. BC had confirmed that they would take responsibility for the ongoing care and remedial works for these trees, and that they were excluded from the Devolved Service agreement. The parish council's devolved service contracted has been advised that the trees were officially planted and to adjust the grass cutting requirements at this location accordingly.

#### **354/21 SKATE PARK AND CONNECTING PATHS**

1. The site progress meetings from 11/2/22 and 25/2/22 were noted. It was noted that the footpath would be 1.8m in width throughout, and route determined. Construction was progressing well and on schedule.
2. D Rollins to submit proposals for a skate park event. Inventory taken of Vans goods held that might be utilised during event.

#### **355/21 PITSTONE COMMUNITY CAR SCHEME**

It was **RESOLVED** to adopt the full suite of Community Car Scheme policies and documents following the annual review. The Chairman was duly authorised to sign on behalf of the council.

#### **356/21 COMMUNITY BROADBAND / FIBRE TO PROPERTY**

1. It was **RESOLVED** to approve the draft leaflet, banner, PIA and webpage.
2. It was **RESOLVED** to approve the cost of leaflet and banner printing.
3. It was **RESOLVED** that working party and council members/staff would hand distribute the leaflet to all homes and business units that are currently not serviced by ultrafast broadband. Proposed distribution list to be circulated.
4. It was **RESOLVED** to also ask for Brookmead's help to issue out to parents via email.
5. It was **RESOLVED** to set the end date for registrations of interest as the end of April.
6. It was **RESOLVED** to check with Church Road co-ordinator if installation required homeowners drives to be dug up.

#### **357/21 HIGHWAYS**

1. Pitstone and Ivinghoe Safety Scheme works by Brookmead School

Cllr Weber provided feedback from the presentation held on 9/2/22. It was **RESOLVED** to ask IPC to provide further information about the proposed pencil bollards to enable proper consideration of the options. The next presentation will be on 23/3/22.

2. mVAS reports

The mVAS reports for the two units on Westfield Road were considered. Both units had seen decreases in the 85<sup>th</sup> percentile speeds since the remedial works had been implemented.

**358/21 CONSULTATIONS**

1. The upcoming Luton Rising consultation event about the expansion of Luton airport taking place at Pitstone Memorial Hall was noted. This consultation will therefore appear on the March agenda.
2. It was noted that a further consultation had been received from The Boundary Commission relating to proposed Buckinghamshire Council Constituencies, which would also be tabled on the March agenda.

**359/21 POLICIES**

It was **RESOLVED** to approve the annual review of the Policy on the Reporting of Meetings. The Chairman was duly authorised to sign on behalf of the council.

**360/21 EVENTS – PARTY IN THE PARK 16/7/22**

1. It was **RESOLVED** to approve the documents submitted by Party in the Park, from a Local Authority point of view.
2. It was **RESOLVED** to accept the quotation from Eclipse Sound for the stage (£1,400 + VAT) and to request an invoice for the deposit of 30%.
3. It was **RESOLVED** to grant permission for 2 x banners at the Recreation Ground and Pavilion on the standard terms.
4. It was noted that no request had been made by the committee re assistance with litter picking at present.

**361/21 2022 CHILDREN'S COMPETITION**

Item carried forward to the March meeting.

**362/21 ANNUAL PARISH ASSEMBLY - 19/5/22**

1. It was **RESOLVED** to approve the draft agenda once the final speakers have been confirmed (Thames Valley Police and the Town Lands Charity still to confirm). Presentations to be given by Cllr Nicholls and Blunt. Buckinghamshire Councillor Derek Town offered to invite our MP.
2. It was **RESOLVED** to print the agenda separately and enquire if these could be distributed with PPP.
3. It was **RESOLVED** to enquire if the Facilities Manager could assist with the provision of refreshments, set up, clear up etc. Community Transport Co-ordinator to man a stand and speak to residents about signing up as a Car Scheme volunteer. No presentation/stand required by Pitstone Allotment Association.

**363/21 BUCKINGHAMSHIRE COUNCIL OPEN SPACE**

The feedback from the initial discussions with residents was noted.

It was **RESOLVED** to respond to Buckinghamshire Council and confirm the previous terms but explain the current S106 situation.

**364/21 GREAT BRITISH SPRING CLEAN 25/3/22-10/4/22**

It was **RESOLVED** to publicise this event, as in previous years. No further assistance required.

## 365/21 ISSUES RAISED BY MEMBERS OF THE PUBLIC

1. It was noted that a response from Buckinghamshire Council was still outstanding with regards to Hever Close.
2. It was noted that VAHT were investigating whether any funding could be contributed towards an additional bench by Glebe Close.
3. It was noted that an enquiry had been received relating to IT support. The resident will respond in due course if they decide to progress.
4. No other matters raised by residents.

## Financial Matters:

### 366/21 FINANCIAL MATTERS

1. Post grant report from Pitstone Memorial Hall Charity  
It was noted that PMH had now spent the £6k grant provided by the parish council on roof repairs. The grant covered the entirety of the invoice.  
Buckinghamshire Councillor Derek Town departed the meeting.
2. Rushendon Furlong S106  
Still waiting for confirmation from Buckinghamshire Council of any implications relating to S106 funds that were not specifically allocated to a site/project within their legal agreements. However, the provision towards the double lane cricket practice nets has been approved.
3. Staff Overtime  
It was **RESOLVED** to approve the payment of 20 hours of overtime for the parish clerk incurred during January. It was noted that no overtime had been required by the Parish Assistant during January.
4. Complaint Raised with NPower re UMS Migration  
The above complaint was noted. NPower has suspended invoices to the parish council whilst they investigate. In the meantime, a £25 goodwill gesture in compensation for their miscommunication has been paid.
5. VAT Return  
It was noted that the monthly VAT return had been submitted. HMRC to refund £8,249.45 to PPC in relation to the 1-31/1/22 period.
6. Financial Summaries and Expenditure  
The bank reconciliation, financial summary, confidential salary payments, pavilion & allotment monthly summaries, skate park project financial summary, pavilion new building financial summary, budget monitor, debtors and creditors were noted.  
It was **RESOLVED** to make the payments outlined in the financial summary and two councillors were granted approval to enact the bacs transfers. The Chairman was granted authority to sign the financial papers on behalf of the council.
7. Internal Controls  
It was noted that the Internal Controls had been undertaken with no issues or actions arising.
8. Internal Audit  
It was noted that IAC Ltd had advised that the parish council would need an Investment Policy. Document to be drafted and presented for consideration at the March meeting. No other issues had arisen during the Phase I internal audit.

## Reports & Other:

### 367/21 REPORTS

1. The feedback circulated by Cllr McCarthy following the Wing and Ivinghoe Community Board meeting on 16/2/22 was noted.
2. The vehicle damage to the illuminated bollard by Westfield Road roundabout was noted, along with several bollards damaged during the recent storms and one bollard that needed collection from open space. All issues have been reported to Buckinghamshire Council.
3. PAA to provide their latest risk assessment for consideration by the council at the March meeting.



4. Thames Valley Police provided the latest crime figure update, which would be published electronically.
5. The lifting of the final covid regulations was noted. Actions arisen have already been carried out at the pavilion.
6. Storm damage around the village reported to various responsible bodies.
7. Flooding issues at Westfield Road / Marsworth Road junction to be reported to TfB again.
8. The other minor reports were noted but not discussed in detail.

### **368/21 OTHER**

#### 1. Date and Time of Next Meeting

It was noted that the next full Parish Council meeting would take place on 31 March 2022.

#### 2. The following items were noted for inclusion on the agenda

- Determine response to LuTon Rising consultation on the expansion of Luton Airport & feedback from the consultation event at PMH on 25/2/22
- Consider/pay any final Chairman's expenses
- Arrange PAT tests for youth café equipment over Easter holidays
- Review pavilion, recreation ground and event hire fees.
- Determine pitch strategy for forthcoming season.
- Consider quotations for annual playground inspections.
- Approve contractual annual incremental grade increase for clerk.
- Approve increase in hourly rates in line with increase in National Minimum Living Wage.
- Consider/approve submission for PPP (deadline 21/3/22).
- Determine whether to undertake Cheddington Road or Vicarage Road for LED roll out in 2022/23 so that the lanterns can be ordered ahead of installation.
- To approve renewal of PRS/PPL licence for pavilion.
- Constituency consultation.
- PAA risk assessment.
- No other items were raised for inclusion.

#### 3. Reminders and Forthcoming Events

The following reminders & events were noted:

- Parish Council meetings: 31/3/22, 28/4/22, 26/5/22, 30/6/22, 28/7/22, 1/9/22, 29/9/22, 3/11/22, 24/11/22, 5/1/23.
- Sports and Leisure Committee meetings: 10/3/22, 14/4/22, 12/5/22, 9/6/22, 14/7/22, 11/8/22, 8/9/22, 13/10/22, 10/11/22 and 8/12/23.
- Planning Committee meeting: 7.30pm on 10/3/22.
- PPP Publication dates: April, July (briefing deadline 2/6/22), October (briefing deadline 1/9/22), and January (briefing deadline 5/12/22).
- Additional Queen's Platinum Jubilee bank holiday 3/6/22 (late May bank holiday moved to 2/6/22)
- Floodlight planning permission valid until 3-8-2023
- P&IJFC vinyl banners: 7-21/9/21, 23/10-6/11, 19/4-3/5, 30/8-13/9.
- Party in the Park 16 July 2022.
- Play around the Parishes 10-12 on Thurs 18/8/22.
- BC Clerks Forum: 5/4/22.
- Luton Airport consultation event at Pitstone Memorial Hall 25/2/22.

### **369/21 CLOSURE OF THE PUBLIC SECTION OF THE MEETING**

There being no further business to transact, the Chairman thanked everyone for their attendance and closed the public section of the meeting. There were no members of the public present.

In accordance with the The Openness of Local Government Bodies Regulations 2014 (S.I. 2014/...) and The Local Authorities (Executive Arrangements)(Meeting and Access to Information)(England) Regulations 2012 (S.I. 2012/2089) the public and press were excluded from the following section of the meeting due to the confidential/sensitive nature of the business to be transacted.

**370/21 PAVILION SITE PROPOSALS FROM P&IUFC/TSEL AND P&IJFC**

1. It was **RESOLVED** not to grant a lease of any parcel of pavilion land to any third party. All users must remain as hirers.
2. It was **RESOLVED** that there was not sufficient pitch capacity to permit any use by TSEL or any other third party, as the facilities could already not accommodate all the needs of the local children.
3. It was **RESOLVED** that there was insufficient time to progress alternative arrangements with TSEL/P&IUFC ahead of the forthcoming football season but discussions could continue towards subsequent seasons.
4. It was **RESOLVED** to offer to trial crossways junior pitches on both the junior pitch and recreation ground pitch, but not the senior pitch at the pavilion site.
5. It was **RESOLVED** to review the implications, pitch wear etc from the above trials at the end of next season before any longer-term commitment could be made.
6. It was **RESOLVED** to advise JFC that if/when P&IUFC were promoted to Step 6 that the league would prohibit alternative use of that pitch prior to any league matches which would have further implications for JFC.

**371/21 TOWN LANDS CHARITY**

1. It was **RESOLVED** to respond to the Town Lands Charity with 2 proposals (a) a 35m strip as per the original indication and (b) a 100m strip which would enable extra football capacity as well as additional sports. It was noted that the wider strip may not comply with the NDP.
2. It was **RESOLVED** to make initial enquiries with Buckinghamshire Council about the possibility of S106 funds from the Nicholas King Development being utilised towards this purchase.

**372/21 ONEILL HOMER RE PITSTONE NDP**

It was **RESOLVED** not to undertake a full review of the Pitstone Neighbourhood Development Plan at present.

**373/21 CLOSURE OF THE MEETING**

There being no further business to transact, the Chairman thanked everyone for their attendance and closed the meeting at 22.15.

Signed: *D Nicholls*

Date: 4/4/22

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Chairman