

PITSTONE PARISH COUNCIL

Minutes of the Sports & Leisure Committee held on 10 March 2022
at Pitstone Pavilion, commencing at 8pm

General Matters:

SL86/21 ATTENDANCE AND APOLOGIES

1. Council present

Cllr Saintey (Chair), Cllr Nicholls, Cllr Weber and Cllr Heyman plus the Parish Clerk Mrs Eagling.

2. Others present

J Groom (Groundkeeper) (part), F Tierney & P Randall (P&IJFC), R Woodford (P&IUFC) plus Andreas Arakapits & Stephen Bailey (TSEL).

3. Apologies

Cllr Crutchfield and Mart Roberts (P&IUFC).

SL87/21 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

No dispensations or interests were declared.

SL88/21 QUESTIONS FROM MEMBERS OF THE PUBLIC/PRESS

No members of the public were present. No questions were tabled.

SL89/21 MINUTES OF THE MEETING held on 10/2/22

It was **RESOLVED** that the draft minutes of the sports & leisure committee meeting held on 10 February 2022 were a true and accurate record. The Chairman was duly authorised to sign them on behalf of the council.

SL90/21 GROUNDKEEPING

- It was **RESOLVED** to bring this item forward in the agenda as the groundkeeper needed to depart at 8.30pm.
- Losing grass cover on main pitch.
- Keep finding double maintenance gates open. Groundkeeper will change the lock codes in case these have been obtained by an unauthorised person.
- Confirmed that the Football Association recommend a maximum of 6 hours of use per week (ie 3 teams) for any pitch which has the recommended level of maintenance (they recommend £12k per pitch per annum).
- Separate meeting to be organised with the groundkeeper to discuss summer renovation budget and proposals.
- Badger activity at the pavilion site continues to be low for the time being.
- Advised that fertiliser has doubled in price and grass seed is up 15% in price.
- Young people started to break into skate park once the construction staff have left for the evening, despite sections of the flooring not having been poured. Bendcrete staff have returned to site to remove anyone within their compound. If the park passes the RoSPA inspection next week, the fencing should be removed by 17/3/22.

SL91/21 CLERK'S REPORT ON ONGOING MATTERS

The following updates were noted by the council but were not discussed in detail:

- Open access MUGA (multi use games area) within PDA development – Numerous ongoing queries being discussed with Nicholas King Homes by Buckinghamshire Council
- Bellway/Vicarage Road LEAP – PPC to adopt once Bellway opened and maintained for period of 24 months.
- Pavilion Dug Outs - P&IUFC commenced installation but not completed. Some parts still missing, which are being sourced by P&IUFC, before the units can be concreted into place. P&IUFC progressing.

- Pavilion sponsor Wall – P&IUFC previously expressed an interest in installing an acrylic sponsor panel in the main corridor. Permission was granted but this is yet to be installed by the club. Will follow in due course.
- Pavilion pitch barrier project – would be required before P&IUFC need to apply for promotion. P&IUFC requested review funding position at end of December 2021, added to agenda.
- Pitch advertising – details to be confirmed as part of pitch barrier project.
- Pavilion freezer – P&IUFC asked for this to be reviewed at the end of December, added to agenda.
- APLH Training & Personal Licence for Cllr Nicholls & Cllr Heyman – in progress.
- Legionella Training for Facilities Manager – to be arranged.
- Pavilion senior pitch stadia seating – not required until the March after P&IUFC promotion. Funding to be identified before can progress.
- Pavilion senior pitch floodlights – Funding required – P&IUFC to explore opportunities and carry out fundraising. Planning permission valid until 3-8-2023. Must be installed by the Sept after promotion but planning & funding must be approved before.
- Pavilion senior pitch hard standing/footpaths – would be required before P&IUFC need to apply for promotion. Funding required – P&IUFC to explore opportunities and carry out fundraising.
- P&IUFC / TSEL and P&IJFC proposals for pavilion site – confidential discussions continue.
- Pavilion sound absorbing panels – Work to specify the necessary works ongoing. Referred to full parish council due to the cost.
- Pavilion protective screen in front of serving hatch – being installed as part of gutter protection works, awaiting installation date.
- Gutter protection mesh – order placed, awaiting installation date.
- Replacement clips for ball stop netting – order placed, awaiting installation date.
- Pavilion 12-month remedials – project complete.
- Replacement water filters – complete.
- Gas meter upgrade – Regent Gas arranging. No charge to the parish council.
- BT analogue switch off – ACE to determine if any action required by the parish council.
- Car park signage – Cllr Weber drafting. Will be considered at subsequent meeting.
- 1st Ivinghoe & Pitstone Scouts – to respond to the parish council in due course re scout hut at the pavilion site.
- I&PUCC double cricket nets (a) planning application consultation live until 5/4/22 (c) S106 approved by BC (d) Occupational licence being negotiated.
- Skate park – construction in progress. Eta for completion, early April.
- Town Lands Charity – full council exploring opportunities with the charity.

SL92/21 CORRESPONDENCE

The list of correspondence received was noted.

SL93//21 PAVILION MATTERS

1. Financial summary

The monthly summary for the site was noted.

2. Summer Renovation

It was **RESOLVED** to have a separate meeting with the groundkeeper to determine the available budget and extent of renovation.

3. Water Quality

All TMVs have now been fully stripped, cleaned and serviced. It was **RESOLVED** to meet the cost of replacement for the 2 TMVs that have failed – quote pending. The cold-water outlets have been retested – results pending.

4. Carpark signage

Carried forward to April meeting.

5. P&IUFC to provide updates on outstanding projects

P&IUFC were not able to provide updates on (a) timescale for completion of the dug outs (outstanding over 12m) (b) timescale for internal sponsorship board (outstanding for over 12m) (c) an update on funding proposals for the pitch barrier system (d) a review of the kitchen facilities. The club has a committee meeting on Monday, so will advise at the next meeting.

6. Repairs and remedial works

It was noted that the following remedial works had been undertaken: leak under away changing room basin sealed, bin store hinges replaced, maintenance double gates re-mounted following storm damage. P&IUFC advised that the ball stop netting behind the goal was bowing from top wire – parish council to investigate and arrange remedial works.

7. PRS/PPL licence

It was **RESOLVED** to approve renewal of the annual licence. This is a legal requirement if you have a TV. Small discount applied for period that the building had to be closed due to covid. Cost £438.27.

8. Waste costs

It was noted that Buckinghamshire Council were increasing their costs by 3% from May and **RESOLVED** to accept the costs.

SL94/21 OPEN SPACE MATTERS

1. Remedial works

Only minor remedial works had been required during the month including re-affixing the bench behind the sunken trampoline.

2. Playground Inspections

It was **RESOLVED** to appoint Wicksteed Leisure to undertake the 3 x annual playground inspections. The skate park will receive a post installation inspection, so a further annual inspection will not be required until 2023.

SL95/21 MULTI SITE MATTERS

1. Pitch Strategy

It was noted that the full parish council had resolved:

- Senior pitch at pavilion – operating over capacity, maximum of 4 teams (2 x P&IUFC and 2 x P&IJFC), maximum of 2 uses in any one day, no training, no external hire capacity (replicates existing use and conditions)
- Junior pitch at pavilion – subject to discussion with P&IJFC re possible trial for multi-pitch layout.
- Recreation Ground pitch – 1 x Sunday adult side. Subject to discussion with P&IJFC re possible trial / use.
- Cricket pitch – no spare capacity. I&PUCC only. (Replicates existing use and conditions)

2. Price Review

- It was **RESOLVED** to increase all prices, at the pavilion and the recreation ground, by 5% with effect from 1 May 2022.
- It was further **RESOLVED** to review all prices after 6-months ie September for start of November.

3. Events and Open Space Policy

- It was **RESOLVED** to approve the annual review of the above policy and the Chairman was duly authorised to sign on behalf of the council.
- It was **RESOLVED** not to increase the event / associated prices this year.

SL96/21 OTHER & REPORTS

1. It was noted that P&IUFC were not able to present accounts at the meeting. They would be provided after their committee meeting on Monday. No accounts presented since September.
2. S Bailey provided an update on the P&IUFC position in the league table.
3. No other reports had been submitted to the committee.

SL97/21 REFERRAL TO FULL COUNCIL

It was **RESOLVED** to advise the full council of the hire price increase, and to defer the renovation budget recommendation to full council.

SL98/21 DATE AND TIME OF NEXT MEETING

The next meeting of the sports and leisure committee is scheduled for 14/4/22 at Pitstone Pavilion at 8pm.

April agenda items:

- Need to notify football clubs of any dates that the pavilion won't be available in following season
- Review and re-issue occupational licence to P&IUFC
- Annual review of pavilion terms and conditions of hire due

There were no additional items tabled for the agenda.

SL99/21 CLOSURE OF MEETING

There being no further business to be transacted, the Chairman closed the meeting at 20.40.

Signed: *K Weber*

Date: 14/4/22

Chairman