

PITSTONE PARISH COUNCIL

Minutes of the Sports & Leisure Committee held on 14 April 2022
at Pitstone Pavilion, commencing at 8.30pm

General Matters:

SL1/22 ATTENDANCE AND APOLOGIES

1. Council present:
Cllr Hawkins, Cllr Heyman and Cllr Weber plus the Parish Clerk Mrs Eagling.
2. Apologies:
Cllr Mrs Crutchfield, Cllr Nicholls, Cllr Saintey, S Bailey (TSEL) and F Tierney (P&IJFC).
3. Others present:
J Groom (Groundkeeper) and R Woodford (P&IUFC).

SL2/22 NOMINATION OF A CHAIR FOR THE MEETING

In the absence of the Chairman, it was **RESOLVED** that Cllr Weber would chair the meeting.

SL3/22 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

No dispensations or interests were declared.

SL4/22 QUESTIONS FROM MEMBERS OF THE PUBLIC/PRESS

No members of the public were present. No questions were tabled.

SL5/22 MINUTES OF THE MEETING held on 10/3/22

It was **RESOLVED** that the draft minutes of the sports & leisure committee meeting held on 10 March 2022 were a true and accurate record. The Chairman was duly authorised to sign them on behalf of the council.

SL6/22 CLERK'S REPORT ON ONGOING MATTERS

The following updates were noted by the council but were not discussed in detail:

- Open access MUGA (multi use games area) within PDA development – Numerous ongoing queries being discussed with Nicholas King Homes by Buckinghamshire Council
- Bellway/Vicarage Road LEAP – PPC to adopt once Bellway opened and maintained for period of 24 months. Bellway preparing transfer plans.
- Pavilion Dug Outs - P&IUFC commenced installation but not completed. Some parts still missing, which are being sourced by P&IUFC, before the units can be concreted into place. P&IUFC progressing.
- Pavilion sponsor Wall – P&IUFC previously expressed an interest in installing an acrylic sponsor panel in the main corridor. Permission was granted but this is yet to be installed by the club. Will follow in due course.
- Pavilion pitch barrier project – would be required before P&IUFC need to apply for promotion. P&IUFC requested review funding position at end of December 2021 but have not been in a position to discuss since therefore remains as an agenda item. Initial discussion with P&IUFC now taken place. Waiting for written confirmation following the club's committee meeting.
- Pitch advertising – details to be confirmed as part of pitch barrier project.
- Pavilion senior pitch hard standing/footpaths – would be required before P&IUFC need to apply for promotion. Funding required – P&IUFC to explore opportunities and carry out fundraising. Initial discussion with P&IUFC taken place.
- Pavilion freezer – P&IUFC asked for this to be reviewed at the end of December but have not been in a position to discuss since therefore remains as an agenda item.
- APLH Training & Personal Licence for Cllr Nicholls & Cllr Heyman – in progress.
- Legionella Training for Facilities Manager – to be arranged.
- Pavilion senior pitch stadia seating – not required until the March after P&IUFC promotion. Funding to be identified before can progress. Initial discussion with P&IUFC taken place.

- Pavilion senior pitch floodlights – Funding required – P&IUFC to explore opportunities and carry out fundraising. Planning permission valid until 3-8-2023. Must be installed by the Sept after promotion but planning & funding must be approved before. Initial discussion with P&IUFC taken place.
- P&IUFC / TSEL and P&IJFC proposals for pavilion site – confidential discussions continue. Initial discussion with P&IUFC taken place. PPC waiting for feedback from P&IJFC re options for smaller pitches and would welcome a separate meeting.
- Pavilion sound absorbing panels – Full council approved a proposal to install sound absorbing panels on the ceiling. Specification refined and order placed.
- Pavilion protective screen in front of serving hatch – installation delayed until the end of April.
- Gutter protection mesh – installation delayed until the end of April.
- Replacement clips for ball stop netting – installation delayed until the end of April.
- Gas meter upgrade – complete.
- BT analogue switch off – ACE unable to clarify if any impact on the pavilion. Full council resolved to place on hold until BT/ACE can confirm.
- Pavilion pitch summer renovation & closure dates: £5.5k for restoration of key areas only approved by full council/30tonnes topsoil/seed/fertiliser/labour. Closure dates 22 May to 5 August inclusive. All football clubs notified.
- Car park signage – Cllr Weber drafting. Will be considered at subsequent meeting.
- 1st Ivinghoe & Pitstone Scouts – to respond to the parish council in due course re scout hut at the pavilion site.
- I&PUCC double cricket nets (a) planning application determination date extended by BC until 19/4/22 (b) Occupational licence with I&PUCC being refined.
- Skatepark – Installation complete. Open to the public. Opening event planned for April. Final remedials for end of track outstanding.
- Playground Inspections – booked with Wicksteed. Eta June.
- 1/5/22 hire price increase – hirers that had not been present at the last committee meeting have been advised and no issues have been raised. Website updated. Revised t&c's (with new prices) on agenda.
- P&ICUFC – currently not fielding a team for the 2022/23 season. League application deadline is June.
- Town Lands Charity – full council exploring opportunities with the charity. PPC is waiting for feedback from the charity.
- ACE service visit booked for 25/5/22

SL7/22 CORRESPONDENCE

The list of correspondence received was noted.

SL8/22 PAVILION MATTERS

1. Financial summary

To be re-circulated by Clerk once all year-end figures are known.

2. Groundkeeping

- Badger damage currently the worst it has ever been and now at risk of referees not permitting play.
- It was **RESOLVED** that the groundkeeper would re-investigate nematodes and provide advice/quotation to the council.
- It was **RESOLVED** to consider installing mesh advertising panels all around the proposed pitch barrier to help keep badgers out and make it easier to identify any specific areas where they do gain access (which could potentially then be treated locally eg short section of electric fence). Quotations to be sought.
- It was **RESOLVED** that the groundkeeper would investigate possible netting, matting or germination cloths to help keep birds off the renovated/seeded areas. Groundkeeper to provide quotation/advice to the council.

- It was **RESOLVED** to consider bird scarers on poles. Groundkeeper to provide quotation/advice to the council.
 - Jubilee tree has now been planted.
3. Non-availability
It was noted that no big events had been requested for the pavilion site at present, therefore there were no current dates during the football season that the ground was known to be unavailable.
 4. Cold Water
Anglian Water had tested the supply and declared the water safe to drink with no bacteria present. Investigating the previous abnormal results reported by GES with First Environment.
 5. Carpark advertising opportunities
Carried forward to May meeting.
 6. P&IUFC updates on outstanding projects
P&IUFC advised that (a) the dug outs would be completed during the summer closed season (b) the internal sponsorship board would be created and erected in the community room above the radiator, near the team photographs (c) updated quotations were being sought for the proposed pitch barrier system and installation (d) the club would still like a freezer and the ability to leave food stuffs in that all the time. It was **RESOLVED** to postpone this final discussion until a subsequent meeting.
 7. Senior pitch extension
It was **RESOLVED** to move the socketed goals out to the 100m point during the closed summer renovation (ground works already undertaken). Groundkeeper to purchase new sockets and install.
 8. Terms and Conditions of Hire
It was **RESOLVED** to approve the updated Terms and Conditions of Hire (to reflect increased hire prices from 1/5/22). The Chairman was duly authorised to sign on behalf of the council.
 9. Occupational Licence to P&IUFC
It was noted that no comments/amendments had been received from the club but **RESOLVED** to double check and obtain express confirmation.
 10. CCTV Policy
It was **RESOLVED** to approve the annual review of the CCTV policy. The Chairman was duly authorised to sign on behalf of the council.
 11. Repairs and remedial works
It was noted that some minor repairs had been carried out as necessary. It was **RESOLVED** to note & ratify that a replacement water testing kit had needed to be purchased (approx. £100 + VAT).

SL9/22 OPEN SPACE MATTERS

1. Remedial works
 - Only minor remedial works had been required during the month including replacing the maintenance gate padlocks at all 3 playgrounds again and replacing some bungee straps on the Hever Close goal.
 - It was noted that the groundkeeper would try and source some further long goal net ground pegs.
 - It was noted that Bendcrete were returning on 28 & 29 April 2022 to complete renovations to the track. It was **RESOLVED** to remind hirers of the recreation ground and facilities, where appropriate, that the track was undergoing seeding/renovation and should not be driven on to unload vehicles.
 - It was **RESOLVED** to approve the extent of the tree works undertaken. Groundkeeper to submit the invoice.
 - It was **RESOLVED** not to purchase any goals for the recreation ground pitch until the use for the forthcoming season was confirmed by JFC and P&ICU.

SL10/22 OTHER & REPORTS

1. It was noted that P&IUFC had provided their latest accounts.
2. No other reports had been submitted to the committee.

SL11/22 REFERRAL TO FULL COUNCIL

It was **RESOLVED** that there were no matters to refer to full council.

SL12/22 DATE AND TIME OF NEXT MEETING

The next meeting of the sports and leisure committee is scheduled for 5/5/22 (one week early) at Pitstone Pavilion at 8pm.

May agenda items:

- Review the policy on use of the recreation ground/village green for regular hall hirers

There were no additional items tabled for the agenda.

SL13/22 CLOSURE OF MEETING

There being no further business to be transacted, the Chairman closed the meeting at 21.13.

Signed: *D Nicholls*

Date: 5/5/22

Chairman