

**PITSTONE PARISH COUNCIL
APRIL 2022 FINANCIAL SUMMARY**

Expenditure from Unity

Code	Beneficiary	Cost Centre	Description	VAT	Net	Gross	
Various	Various	Employment	Confidential salary/wage payments, overtime, plus HMRC PAYE & NI, & NEST	£	-	£ 5,403.20	£ 5,403.20
R1CN	F Griffiths	Sport & Leisure	Refund of special deposit following room hire	£	8.33	£ 41.67	£ 50.00
P2	Ambivent	Sport & Leisure	Annual maintenance contract for pavilion 1/4/22-31/3/22	£	135.00	£ 675.00	£ 810.00
P1	Hedgehogs R Us	Miscellaneous	hedgehog highway surrounds	£	-	£ 157.50	£ 157.50
003	Roll In Trade	Youth Café	Café Management in Mar, 2 of 6	£	-	£ 367.83	£ 367.83
004	R Haynes	Maintenance	Bus shelter cleaning on 19/4/22	£	-	£ 60.00	£ 60.00
005	Tanswell Technology Ltd	Administration	Monthly broadband & IT support	£	9.00	£ 45.00	£ 54.00
006	Vita Electrical Co	Youth Café	PAT tests	£	12.00	£ 60.00	£ 72.00
007	Name withheld until after annual assembly	Administration	Volunteer of the Year award	£	-	£ 50.00	£ 50.00
008	Groom Ground Maintenance	Sport & Leisure	March groundkeeping at pavilion	£	60.00	£ 300.00	£ 360.00
010	Community Impact Bucks	Sport & Leisure	Community Building annual membership	£	10.83	£ 54.17	£ 65.00
013	ACE	Sport & Leisure	Annual fire alarm monitoring 1/6/22-31/5/23	£	57.20	£ 286.00	£ 343.20
014	Pitstone Memorial Hall	Administration	Hire of hall on 29/3/22 re MUGA meeting	£	-	£ 17.55	£ 17.55
015	Lamps & Tubes	Lighting	Repair col 8 Ched Rd	£	16.00	£ 80.00	£ 96.00
021	Gallagher	Administration	Additional premium to add skate park to policy	£	-	£ 218.18	£ 218.18
022	BMKALC	Administration	Annual subscription to BMKALC and NALC	£	-	£ 552.36	£ 552.36
024	SoundSorba	Sport & Leisure	Supply of ceiling mounted sound absorbing panels	£	250.80	£ 1,254.00	£ 1,504.80
031	SLCC	Administration	Annual subscription to SLCC	£	-	£ 215.00	£ 215.00
040	KLS	Maintenance	Graffiti remover	£	20.44	£ 102.17	£ 122.61
041	Roll In Trade	Skate park	supply 2 x instructors for event	£	-	£ 200.00	£ 200.00
042	Groom Ground Maintenance	Sport & Leisure	Supplies for summer pitch renovation	£	126.80	£ 1,826.50	£ 1,953.30
Grants/Donations	tbc	Pitstone Memorial Hall	On agenda for consideration	£	-	£ -	£ -
Sub total of standard bacs				£	706.40	£ 11,966.13	£ 12,672.53

Direct debits/charges

dd	Regent Gas	Sport & leisure	Pavilion gas 8/3-31/3/22	£	5.40	£ 113.37	£ 107.97
dd	SSE Southern Electric	Sport & leisure	Electric at pavilion 1-31/3/22	£	22.21	£ 444.27	£ 466.48
dd	Sage	Administration	Monthly accounting and payroll software fee	£	6.20	£ 31.00	£ 37.20
dd	Buckinghamshire Council	Sport & Leisure	Monthly waste services for March	£	-	£ 22.75	£ 22.75
cc dd	Lloyds Bank	Administration	Monthly cc admin fee	£	-	£ 3.00	£ 3.00
cc dd	Sipgate	Administration	Monthly telephone charges for car scheme 1/3/22	£	-	£ 10.00	£ 10.00
cc dd	Sipgate	Administration	Monthly telephone charges for council 1/3/22	£	-	£ 15.00	£ 15.00
cc	Vistaprint	Miscellaneous	2 x vinyl banners to support ultrafast fibre project PO256/20-26/11 max £500)	£	21.42	£ 107.12	£ 128.54
cc	LeafletFrog	Fibre project	Fibre broadband leaflets	£	-	£ 126.00	£ 126.00
cc	Amazon	Sport & Leisure	tape	£	1.94	£ 9.70	£ 11.64
cc	Amazon	Sport & Leisure	neutradol	£	2.91	£ 14.57	£ 17.48
cc	Amazon	Sport & Leisure	padlocks for playground gates on recreation ground	£	1.66	£ 8.32	£ 9.98
cc	Amazon	Sport & Leisure	locks/chains for 2 x Castlemead playground gates/S106 re Hever Close	£	4.02	£ 20.01	£ 24.03
debit	Unity Trust Bank	Administration	Manual credit handling charge	£	-	£ 0.60	£ 0.60
debit	Unity Trust Bank	Administration	Quarterly service charge	£	-	£ 37.20	£ 37.20
dd	EE	Administration	Facilities manager mobile monthly fee (Mar)	£	6.61	£ 42.55	£ 49.16
Sub total of direct debits & charges				£	72.37	£ 1,005.46	£ 1,067.03
TOTAL OUTGOINGS				£	778.78	£ 12,971.59	£ 13,739.56

Insurance amendments

Will need to add Soundsorba panels to insurance once installed £1,254

Inter-account transfers

£571.00 year end transfer from NatWest S106 account to (a) NatWest current account and then (b) to Unity Trust account

£ - £ - £ -

Write-offs

None required this month.

£ - £ - £ -

Receipts received, paid into a NatWest account

NatWest	Financial	reserve account interest - none earned this month
NatWest	Financial	S106 account interest

	VAT	Net	Gross
£	-	£ -	£ -
£	-	£ 0.02	£ 0.02
£	-	£ 0.02	£ 0.02

Receipts received, paid into Unity account

	Company/Name	Cost Centre	Description
31/03/2022	Masons	PPP & Guide	PPP Advertising issue 132-135
07/04/2022	P&IJFC	Sport & Leisure	February hire of Pitstone pavilion
20/04/2022	Berkhamsted Yoga	Sport & Leisure	February hire of Pitstone pavilion
12/04/2022	Buckinghamshire Council	Precept	2022/23 Precept. £80,500 15/4/22.
01/04/2022	Buckinghamshire Council	Devolved Services	2022/23 Payment for Devolved Services. £3,658.85
20/04/2022	Over 60s	Sport & Leisure	Donation to PPC re use of room
21/04/2022	HMRC	VAT	VAT return for 1-28/2/22
25/04/2022	R Saintey	Miscellaneous	Memorial Bench by skatepark
25/04/2022	S Ruck	Miscellaneous	Memorial Bench for the junction of Glebe Close / Marsworth Road
25/04/2022	Waggy Tails	Sport & Leisure	March hire of pavilion
25/04/2022	Zest Yoga	Sport & Leisure	March hire of pavilion
29/04/2022	Buckinghamshire Council	Sport & Leisure	March hire of pavilion

	VAT	Net	Gross
£	16.20	£ 81.00	£ 97.20
£	95.37	£ 476.83	£ 572.20
£	5.85	£ 29.25	£ 35.10
£	-	£ 80,500.00	£ 80,500.00
£	-	£ 3,658.85	£ 3,658.85
£	8.33	£ 41.67	£ 50.00
£	26,647.42	£ -	£ -
£	256.07	£ 1,280.36	£ 1,536.43
£	255.99	£ 1,279.96	£ 1,535.95
£	21.45	£ 107.25	£ 128.70
£	13.16	£ 65.81	£ 78.97
£	30.30	£ 151.50	£ 181.80
£	27,350.14	£ 87,672.48	£ 88,375.22

TOTAL INCOMINGS	£ 27,350.14	£ 87,672.50	£ 88,375.22
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Debtors Summary/Overdue Invoices/Income Pending:

Date of Invoice	Name	Cost Centre	Invoice/Description
14/02/2022	UK Roller Shutters Ltd	Sport & Leisure	Refund of electrician charges following faulty installation of electricity to roller shutter (supplier disputing)
25/04/2022	P&IJFC	Sport & Leisure	March hire of pavilion
25/04/2022	P&I United FC	Sport & Leisure	March hire of pavilion
25/04/2022	P&I United FC	Sport & Leisure	March hire of pavilion - separate invoice for medical evening
25/04/2022	Hartbeeps	Sport & Leisure	March hire of pavilion
25/04/2022	Berkhamsted Yoga	Sport & Leisure	March hire of pavilion
25/04/2022	P&ICU FC	Sport & Leisure	March hire of pavilion
25/04/2022	HMRC	VAT	1-31/3/22 reclaim

	VAT	Net	Gross
£	10.00	£ 50.00	£ 60.00
£	44.00	£ 220.00	£ 264.00
£	72.57	£ 362.83	£ 435.40
£	8.00	£ 40.00	£ 48.00
£	21.45	£ 107.25	£ 128.70
£	5.85	£ 29.25	£ 35.10
£	8.33	£ 41.67	£ 50.00
£	10,302.36		

TOTAL INCOME PENDING	£ 10,472.56	£ 851.00	£ 1,021.20
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Summary of those in credit with the parish council:

None	£ -	£ -	£ -
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Summary of accounts where the parish council is in credit:

Wave, re pavilion water. On account.	£ -	£ 873.60	£ 873.60
Wave, re allotment water. On account.	£ -	£ 92.13	£ 92.13
N Power, Compensation payment for problems arising from transfer of account. On account.	£ -	£ 25.00	£ 25.00

TOTAL HELD ON CREDIT	£ -	£ 990.73	£ 990.73
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Commitments:

Bendcrete	Skate park project/S106	12m retention payment for skate park due March 2023. PO98/21.	£ 1,000.87	£ 5,004.35	£ 6,005.22
Buckinghamshire Council	Pitstone & Ivinghoe Safety Scheme	Works outside Brookmead School.	£ 1,466.40	£ 7,332.00	£ 8,798.40
Horwood & James	Administration	Legal costs in association with draft lease to 1st Ivinghoe & Pitstone Scouts. PO20190227-346/19.8.		tbc	£ -

		Eclipse Sound and Light	Open Space	Stage for 2022 Party in the Park event. Diverted from grants & donations.	£	196.00	£	980.00	£	1,176.00
		tbc	Administration	Community fibre publicity support (tbc). (£165.76 remaining)	£	33.15	£	165.76	£	198.91
		tbc	Skate Park project	Skate park event. Qualified coaches & publicity materials. PO392/21.2	£	100.00	£	500.00	£	600.00
cc	2223012	The Workshop	Miscellaneous	Queens Green Canopy plaque						
cc	2223016	Microsoft	Administration	Renewal of annual licences for staff	£	-	£	284.40	£	284.40
cc dd	2223018	Sipgate	Administration	Monthly telephone charges for car scheme 1/4/22	£	-	£	10.00	£	10.00
cc dd	2223019	Sipgate	Administration	Monthly telephone charges for council 1/4/22	£	-	£	15.00	£	15.00
cc	2223020	LeafletFrog	Administration	AA leaflets			£	58.00	£	58.00
cc	2223023	Vistaprint	Skatepark	Banner for skatepark event	£	11.16	£	55.80	£	66.96
cc	2223025	Amazon	Sport & Leisure	replacement legionella testing kit	£	22.80	£	114.02	£	136.82
cc	2223026	Amazon	Youth Café	replacement sandwich toaster	£	7.92	£	39.58	£	47.50
		UK Roller Shutters	Sport & Leisure	Annual maintenance contract. PO 224/21.5	£	110.00	£	550.00	£	660.00
		Alpha Fence	Sport & Leisure	Mesh protection for gutter & serving hatch, plus clips for ball stop netting. 285/21.2	£	814.40	£	4,072.00	£	4,886.40
		High Speed Training	Sport & Leisure	Legionella training for Pavilion Manager (SL80/21.5)	tbc		tbc	tbc		
		Wicksteed	Sport & Leisure	3 x annual playground inspections (SL94/21)	£	54.00	£	270.00	£	324.00
		Glasdon	Skate park project / litter	2 x Nexus 200 dual general refuse and recycling outdoor bins	£	368.90	£	1,844.52	£	2,213.42
		J Leonard Ltd	Skate park project / litter	Installation of 2 x Nexus 200 dual general refuse and recycling outdoor bins	tbc		tbc	tbc		
		J Leonard Ltd	Miscellaneous	Installation of 2 x outdoor benches	tbc		tbc	tbc		
		J Leonard Ltd	Miscellaneous	Removal of temporary road signs following previous kids competition	tbc		tbc	tbc		
		J Leonard Ltd	Sport & Leisure	Installation of ceiling mounted SoundSorba panels	tbc		tbc	tbc		
		Royal Industrial Doors	Sport & Leisure	Annual service of 3 x roller shutters. PO385/21.3.	£	39.00	£	195.00	£	234.00
		Groom Ground Maintenance	Open Space	Raise lower branches of boundary trees 4-19 & dispose of debris arising. PO385/21.5	£	28.00	£	140.00	£	168.00
		CML	Sport & Leisure	30 tonnes of 50/50 sports dressing for renovation. PO385/21.6	£	317.40	£	1,587.00	£	1,904.40
		Lamps & Tubes Illuminations	Lighting	Roll out of LED lanterns to Cheddington Road and Vicarage Road	£	1,387.05	£	6,935.24	£	8,322.29
		J Leonard Ltd	Sport & Leisure	Repair guttering at pavilion 347/21.4	£	-	£	350.00	£	350.00
					£	65,882.64	£	329,413.20	£	395,295.84

Amounts not yet due to the parish council:

Description	Cost Centre	Name	Amount
Buckinghamshire Council	S106	See S106 summary on Bank Reconciliation for details of various provisions	
Buckinghamshire Council	Precept	2022/23 Precept. £80,500 16/9/22.	£ 80,500.00
National Trust	Agency Services	Compensation for loss of rag pit / Down Farm (June)(PO number requested)	£ 548.00
National Trust	Agency Services	Compensation for loss of rag pit / Anglian Water (January)	£ 200.00

Bank Reconciliation & S106 Summary:

See separate document

Project Summaries:

See separate sheets for allotment, pavilion and skate park financial summaries.

Budget Monitor & 3 year budget forecast:

See separate document.