

**PITSTONE PARISH COUNCIL  
FINANCIAL SUMMARY FOR FEBRUARY 2023 MEETING**

**Expenditure from Unity**

Code	Beneficiary	Cost Centre	Description	VAT	Net	Gross
Various	Various	Employment	Confidential salary/wage payments, overtime, plus HMRC PAYE & NI, & NEST	£	-	£ 4,483.91
422	Buckinghamshire Council	Highways	Contributory funding to safety scheme works outside Brookmead and fall within Pitstone	£	-	£ 5,250.00
426	Royal Industrial Doors	Sport & Leisure	Repair to changing village roller shutter brake	£	119.00	£ 595.00
427	Hartgraph	PPP & Guide	Printing costs for Jan 23 edition	£	-	£ 659.00
428	Groom Grounds Maintenance	Sport & Leisure	Pavilion groundkeeping in January	£	90.00	£ 450.00
439	Lamps & Tubes Illuminations	Street Lighting	Repair fault to col 7 Crispin Field	£	19.74	£ 98.70
443	Tanswell Technology Ltd	Administration	Monthly broadband & IT support	£	9.00	£ 45.00
441	R Haynes	Maintenance	Bus shelter cleaning on 13/2/23	£	-	£ 60.00
442	Ambivent	Sport & Leisure	Replacement of air conditioning filters at next service visit	£	14.00	£ 70.00
449	Buckinghamshire Council	Litter & Dog Fouling	Dog waste collection services 1/4/22-31/3/23	£	429.42	£ 2,147.10
455	Ivinghoe Parish Council	Highways	Pencil bollard as part of safety scheme outside Brookmead school	£	-	£ 402.05
Grants/Donations	n/a	Grants & Donations	No new applications tabled for consideration	£	-	£ -
<b>Sub total of standard bacs</b>				<b>£</b>	<b>681.16</b>	<b>£ 14,260.76</b>
				<b>£</b>		<b>£ 14,941.92</b>

**Direct debits/charges**

dd	Regent Gas	Sport & leisure	Pavilion gas 1-31/1/23	£	8.29	£ 165.87
dd	SSE Southern Electric	Sport & leisure	Electric at pavilion 1-31/1/23	£	23.25	£ 465.16
cc dd	381 Sipgate	Administration	Car scheme telephony charge	£	-	£ 15.00
cc dd	382 Sipgate	Administration	Council telephony charge	£	-	£ 20.00
cc	386 Wilko	Sport & Leisure	Replacement bread knife	£	1.83	£ 9.17
cc	405 Tesco	Administration	Refreshments for volunteer evening	£	10.75	£ 53.75
cc	415 Christmas Tree World	Sport & Leisure	8ft artificial Christmas tree for pavilion	£	25.00	£ 124.99
cc	416 Amazon	Administration	Paper and punched pockets	£	7.79	£ 38.93
cc	420 Amazon	Sport & Leisure	Xmas lights for internal tree at pavilion	£	5.83	£ 29.16
cc	408 Lloyds Bank	Administration	CC monthly fee	£	-	£ 3.00
dd	Buckinghamshire Council	Sport & Leisure	Monthly waste services for January	£	-	£ 25.58
dd	Sage	Administration	Accounting and payroll software monthly subscription	£	6.20	£ 31.00
dd	NPower	Lighting	1-31 Jan 23 street light elec - wrong VAT rate applied, Nov & Dec & Jan invoices to be reissued but dd collected.	£	43.79	£ 218.93
dd	Wave	Allotments	Water at the allotments 15/11-14/2/23	£	-	£ 68.28
cn	Wave	Sport & leisure	Credit note against invoice 11273288 covering 15 Aug to 6 Nov	£	-	£ 94.99
dd	Wave	Sport & leisure	Rebill of 15 Aug to 6 Nov period above	£	-	£ 94.03
dd	Wave	Sport & leisure	Bill for 7/11-14/2 period with new meter - estimated - submitting reading	£	-	£ 6,828.28
dd	EE	Administration	Facilities manager mobile monthly fee (January)	£	7.10	£ 44.99
<b>Sub total of direct debits &amp; charges</b>				<b>£</b>	<b>139.83</b>	<b>£ 8,141.13</b>
				<b>£</b>		<b>£ 8,280.96</b>

**TOTAL OUTGOINGS**      **£**      **820.99**      **£**      **22,401.89**      **£**      **23,222.88**

**Insurance amendments**

None required this month

**Inter-account transfers**

None required this month.

£      -      £      87,000.00      £      87,000.00

**Write-offs**

None required this month.

£      -      £      -      £      -

**Receipts received, paid into a NatWest account**

	Financial	Description	VAT	Net	Gross
	NatWest	reserve account interest	£	-	£ 61.22
	NatWest	S106 account interest	£	-	£ 1.08
			<b>£</b>	<b>-</b>	<b>£ 62.30</b>

**Receipts received, paid into Unity account**

	Company/Name	Cost Centre	Description	VAT	Net	Gross
03/02/2023	National Trust	Compensation	Annual rag pit compensation payment re Anglian Water	£	-	£ 200.00
01/02/2023	P&I United Football Club	Sport & Leisure	December pavilion hire	£	28.17	£ 140.83
01/02/2023	Kickbox Fit	Sport & Leisure	December pavilion hire	£	5.13	£ 25.62
20/02/2023	Womens Institute	Sport & Leisure	December pavilion hire	£	16.00	£ 80.00

13/02/2023	Jazzercise	PPP	Upgrade to colour advertising	£	1.26	£	6.24	£	7.50
22/02/2023	Hartbeeps	Sport & Leisure	January pavilion hire	£	35.36	£	176.82	£	212.18
22/02/2023	House of Worship	Sport & Leisure	January pavilion hire	£	11.20	£	56.00	£	67.20
23/02/2023	Zest Yoga	Sport & Leisure	January pavilion hire	£	12.30	£	61.60	£	73.80
					<b>£109.42</b>		<b>£747.11</b>		<b>£856.43</b>
<b>TOTAL INCOMINGS</b>					<b>£109.42</b>		<b>£809.41</b>		<b>£918.73</b>

#### Income Pending/Debtors summary:

Date of Invoice	Name	Cost Centre	Invoice/Description	VAT	Net	Gross
04/01/2023	Berkhamstead Yoga	Sport & Leisure	December pavilion hire	£	9.23	£ 46.12
19/01/2023	HMRC	VAT	Monthly return for 1-31/12/22	£	356.76	
20/02/2023	Berkhamstead Yoga	Sport & Leisure	January pavilion hire	£	18.45	£ 92.25
20/02/2023	P&IJFC	Sport & Leisure	January pavilion hire	£	52.17	£ 260.83
20/02/2023	P&IJFC	Sport & Leisure	January pavilion hire	£	73.50	£ 367.50
20/02/2023	Kickbox Fit	Sport & Leisure	January pavilion hire	£	51.25	£ 10.25
20/02/2023	Boardgames group	Sport & Leisure	January pavilion hire	£	9.23	£ 46.12
20/02/2023	A Townsend-Hall	Sport & Leisure	12-3-23 hire of pavilion (includes a refundable deposit of £50)	£	19.53	£ 97.67
20/02/2023	HMRC	VAT	Monthly return for 1-31/1/23	£	278.84	
<b>TOTAL INCOME PENDING</b>				<b>£</b>	<b>868.96</b>	<b>£ 920.74</b>
						<b>£ 1,154.10</b>

#### Summary of those in credit with the parish council:

None	£	-	£	-	£	-
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#### Summary of accounts where the parish council is in credit:

None	£	-	£	-	£	-
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#### Commitments:

	Bendcrete	Skate park project/S106	12m retention payment for skate park due March 2023. PO98/21.	£	1,000.87	£ 5,004.35	£ 6,005.22
	Bendcrete	Skate park project/S106	Reduction in 12m retention payment for skate park (see above) as contribution towards the re-renovation	-£	160.00	-£ 800.00	-£ 960.00
	Horwood & James	Administration	Legal costs in association with draft lease to 1st Ivinghoe & Pitstone Scouts. PO20190227-346/19.8.			tbc	£ -
cc	417	Amazon	Xmas baubles for pavilion	£	4.50	£ 22.49	£ 26.99
cc	418	Amazon	AAA batteries for pavilion	£	1.37	£ 6.82	£ 8.19
cc	419	Amazon	Portable LED light	£	3.00	£ 15.03	£ 18.03
cc dd	425	Sipgate	Car scheme telephony charge	£	-	£ 15.00	£ 15.00
cc	430	Care Check	DBS check for new car scheme driver	£	2.00	£ 10.00	£ 12.00
cc	444	The Safe Shop Ltd	2 drawer fire safe	£	219.40	£ 1,097.00	£ 1,316.40
cc	451	Post Office	Postage of PPPs	£	-	£ 21.76	£ 21.76
cc	452	Government Land Registry	Land registry search re BOAT by Queen Street	£	-	£ 3.00	£ 3.00
cc	453	Care Check	Car scheme DBS	£	2.00	£ 10.00	£ 12.00
	Pitstone Memorial Hall	Grants & Donations	Grant towards black out curtains and new flooring. Up to £6k. Once match funding known.	£	-	£ 6,000.00	£ 6,000.00
	Total Play	Grants & Donations	Contribution towards cricket practice net project with I&PUCC	£	400.00	£ 2,000.00	£ 2,400.00
	Total Play	S106 cricket nets	S106 element of double lane cricket practice nets (NB total order value £35,112. £10,241+ VAT due on delivery, £18,141+VAT due on practical completion and £878+VAT due on sign off/3m post completion).	£	4,473.40	£ 22,367.00	£ 26,840.40
				£	36,542.24	£ 182,711.22	£ 219,253.46

#### Amounts not yet due to the parish council:

Description	Cost Centre	Name	Amount
Buckinghamshire Council	S106	See S106 summary on Bank Reconciliation for details of various provisions	
Buckinghamshire Council	Precept 1st payment	Due 14/4/23	£ 83,250.00
Buckinghamshire Council	Precept 2nd payment	Due 15/9/23	£ 83,250.00

#### Bank Reconciliation & S106 Summary:

See separate document

#### Project Summaries:

See separate sheets for allotment and pavilion financial summaries. No change to skate park financial summary this month.