

**PITSTONE PARISH COUNCIL
FINANCIAL SUMMARY FOR 26 JANUARY 2023 MEETING**

Expenditure from Unity

	Code	Beneficiary	Cost Centre	Description	VAT	Net	Gross	
	Various	Various	Employment	Confidential salary/wage payments, overtime, backed NJC, plus HMRC PAYE & NI, & NEST	£	-	£ 4,047.58	£ 4,047.58
	396	Aylesbury Fire Systems Limited	Sport & Leisure	Annual fire equipment service	£	16.39	£ 81.95	£ 98.34
	402	Groom Grounds Maintenance	Sport & Leisure	Pavilion groundkeeping in December	£	48.00	£ 240.00	£ 288.00
	398	Tanswell Technology Ltd	Administration	Monthly broadband & IT support	£	9.00	£ 45.00	£ 54.00
	397	R Haynes	Maintenance	Bus shelter cleaning on 16/1/23	£	-	£ 60.00	£ 60.00
	399	Almar (Tring) Ltd	Lighting	Large scale plans for Croudace lighting installation	£	10.55	£ 52.75	£ 63.30
	404	Royal Industrial Doors	Sport & Leisure	Call out and temporary repair to roller shutter	£	32.40	£ 162.00	£ 194.40
	409	Lamps & Tubes Illuminations	Lighting	Repair to xmas lights	£	48.00	£ 240.00	£ 288.00
	413	D Burton	Sport & Leisure	Refund of sundries required for maintenance of pavilion	£	4.16	£ 30.31	£ 34.47
	414	Roll In Trade Ltd	Youth Café	Youth café services in June (submitted late)	£	-	£ 55.83	£ 55.83
	421	Roll In Trade Ltd	Youth Café	Youth café services in January	£	-	£ 232.03	£ 232.03
Grants/Donations	n/a		Grants & Donations	None tabled for consideration	£	-	£ -	£ -
Sub total of standard bacs					£	168.50	£ 5,247.45	£ 5,415.95

Direct debits/charges

	dd	Regent Gas	Sport & leisure	Pavilion gas 1-31/12/22	£	6.86	£ 137.24	£ 144.10
	dd	SSE Southern Electric	Sport & leisure	Electric at pavilion 1-31/12/22	£	22.99	£ 459.89	£ 482.88
cc dd	348	Sipgate	Administration	Car scheme telephony charge	£	-	£ 10.00	£ 10.00
cc dd	349	Sipgate	Administration	Council telephony charge	£	-	£ 15.00	£ 15.00
cc	350	MS&N	Administration	Postage stamps for volunteer event invites	£	-	£ 5.44	£ 5.44
cc	351	Amazon	Administration	Envelopes for invitations	£	1.40	£ 6.99	£ 8.39
cc	352	Amazon	Administration	AA batteries for key safes	£	2.25	£ 11.24	£ 13.49
cc	353	Amazon	Administration	Dishwasher cleaner	£	1.67	£ 8.33	£ 10.00
cc	376	Amazon	Sport & Leisure	Disposable gloves	£	4.98	£ 24.87	£ 29.85
cc	377	Amazon	Sport & Leisure	Tape measure	£	1.00	£ 4.99	£ 5.99
cc	378	Amazon	Sport & Leisure	Neutradol	£	2.59	£ 12.97	£ 15.56
cc	407	Leafletfrog	Administration	Volunteer event invitation printing	£	-	£ 40.00	£ 40.00
cc	406	Leafletfrog	Administration	Advertising opportunities leaflet printing	£	-	£ 37.00	£ 37.00
cc	408	Lloyds Bank	Administration	CC monthly fee	£	-	£ 3.00	£ 3.00
	dd	Buckinghamshire Council	Sport & Leisure	Monthly waste services for December	£	-	£ 23.42	£ 23.42
	dd	NPower	Lighting	1-31 Dec 22 street light elec - wrong VAT rate applied, Nov & Dec invoices to be reissued but dd collected.	£	45.02	£ 225.09	£ 270.11
	dd	EE	Administration	Facilities manager mobile monthly fee (December)	£	6.80	£ 53.51	£ 50.31
cc	charge	Unity Trust Bank	Administration	Bank charges for 4/9-4/12/22 and manual credit handling charge	£	-	£ 47.25	£ 47.25
Sub total of direct debits & charges					£	95.56	£ 1,078.98	£ 1,164.54
TOTAL OUTGOINGS					£	264.06	£ 6,326.43	£ 6,580.49

Insurance amendments

None required this month

Inter-account transfers

None required this month.

£ - £ 87,000.00 £ 87,000.00

Write-offs

None required this month.

£ - £ - £ -

Receipts received, paid into a NatWest account

					VAT	Net	Gross	
	NatWest	Financial		reserve account interest	£	-	£ 57.36	£ 57.36
	NatWest	Financial		S106 account interest	£	-	£ 1.02	£ 1.02
					£	-	£ 58.38	£ 58.38

Receipts received, paid into Unity account

	Company/Name	Cost Centre	Description	VAT	Net	Gross	
05/01/2023	P&I United Football Club	Sport & Leisure	November pavilion hire	£	52.17	£ 260.83	£ 313.00
05/01/2023	PE Mead	PPP & Guide	PPP advertising editions 135-138	£	9.00	£ 45.00	£ 54.00
09/01/2023	House of Worship	Sport & Leisure	November and December hire of pavilion	£	16.40	£ 82.00	£ 98.40
13/01/2023	Board Games Group	Sport & Leisure	December pavilion hire	£	4.61	£ 23.07	£ 27.68
05/01/2023	Hartbeeps	Sport & Leisure	December pavilion hire	£	33.83	£ 169.12	£ 202.95
13/01/2023	Buckinghamshire Council	Sport & Leisure	December pavilion hire	£	8.13	£ 40.62	£ 48.75
09/01/2023	H McCashey	Sport & Leisure	December pavilion hire	£	14.00	£ 70.00	£ 84.00
17/01/2023	Medway	Donations Received	Donation to Pitstone Community Car Scheme	£	-	£ 1,500.00	£ 1,500.00

23/01/2023	P&I Junior Football Club	Sport & Leisure	December pavilion hire	£	23.10	£	115.50	£	138.60
					£161.24		£2,306.14		£2,467.38
TOTAL INCOMINGS					£161.24		£2,364.52		£2,525.76

Income Pending/Debtors summary:

Date of Invoice	Name	Cost Centre	Invoice/Description	VAT	Net	Gross
04/01/2023	National Trust	Compensation	Annual rag pit compensation payment re Anglian Water	£	-	£ 200.00
04/01/2023	Berkhamstead Yoga	Sport & Leisure	December pavilion hire	£	9.23	£ 46.12
04/01/2023	P&I United Football Club	Sport & Leisure	December pavilion hire	£	28.17	£ 140.83
04/01/2023	Kickbox Fit	Sport & Leisure	December pavilion hire	£	5.13	£ 25.62
04/01/2023	Womens Institute	Sport & Leisure	December pavilion hire	£	16.00	£ 80.00
19/01/2023	HMRC	VAT	Monthly return for 1-31/12/22	£	356.76	£
TOTAL INCOME PENDING				£	899.01	£ 7,469.37

Summary of those in credit with the parish council:

None	£	-	£	-	£	-
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Summary of accounts where the parish council is in credit:

Wave, re pavilion water, account remains £471.83 in credit so no direct debit taken	£	-	£	471.83	£	471.83
TOTAL HELD ON CREDIT				£	-	£ 471.83

Commitments:

	Bendcrete	Skate park project/S106	12m retention payment for skate park due March 2023. PO98/21.	£	1,000.87	£ 5,004.35	£	6,005.22
	Bendcrete	Skate park project/S106	Reduction in 12m retention payment for skate park (see above) as contribution towards the re-renovation	-£	160.00	-£ 800.00	-£	960.00
	Buckinghamshire Council	Pitstone & Ivinghoe Safety Scheme	Works outside Brookmead School.	£	1,466.40	£ 7,332.00	£	8,798.40
	Horwood & James	Administration	Legal costs in association with draft lease to 1st Ivinghoe & Pitstone Scouts. PO20190227-346/19.8.			tbc	£	-
cc dd	381	Sipgate	Administration	Car scheme telephony charge	£	-	£ 15.00	£ 15.00
cc dd	382	Sipgate	Administration	Council telephony charge	£	-	£ 20.00	£ 20.00
cc	386	Wilko	Sport & Leisure	Replacement bread knife	£	1.83	£ 9.17	£ 11.00
cc	405	Tesco	Administration	Refreshments for volunteer evening	£	10.75	£ 53.75	£ 64.50
cc	415	Christmas Tree World	Sport & Leisure	8ft artificial Christmas tree for pavilion	£	25.00	£ 124.99	£ 149.99
cc	416	Amazon	Administration	Paper and punched pockets	£	7.79	£ 38.93	£ 46.72
cc	417	Amazon	Sport & Leisure	Xmas baubles for pavilion	£	4.50	£ 22.49	£ 26.99
cc	418	Amazon	Sport & Leisure	AAA batteries for pavilion	£	1.37	£ 6.82	£ 8.19
cc	419	Amazon	Sport & Leisure	Portable LED light	£	3.00	£ 15.03	£ 18.03
cc	420	Amazon	Sport & Leisure	Xmas lights for internal tree at pavilion	£	5.83	£ 29.16	£ 34.99
	Ambivent	Sport & Leisure	Replacement of air conditioning filters at next service visit 43/22	£	14.00	£ 70.00	£	84.00
	Pitstone Memorial Hall	Grants & Donations	Grant towards black out curtains and new flooring. Up to £6k. Once match funding known.	£	-	£ 6,000.00	£	6,000.00
	Total Play	Grants & Donations	Contribution towards cricket practice net project with I&PUC	£	400.00	£ 2,000.00	£	2,400.00
	Total Play	S106 cricket nets	S106 element of double lane cricket practice nets (NB total order value £35,112. £10,241+ VAT due on delivery, £18,141+VAT due on practical completion and £878+VAT due on sign off/3m post completion).	£	4,473.40	£ 22,367.00	£	26,840.40
	Hartgraph	PPP & Guide	Printing costs for Jan 23 edition	£	-			
				£	31,992.97	£ 159,964.86	£	191,957.83

Amounts not yet due to the parish council:

Description	Cost Centre	Name	Amount
Buckinghamshire Council	S106	See S106 summary on Bank Reconciliation for details of various provisions	
Buckinghamshire Council	Precept 1st payment	Due 14/4/23	£ 83,250.00
Buckinghamshire Council	Precept 2nd payment	Due 15/9/23	£ 83,250.00

Bank Reconciliation & S106 Summary:

See separate document

Project Summaries:

See separate sheets for allotment and pavilion financial summaries. No change to skate park financial summary this month.