

**PITSTONE PARISH COUNCIL  
FINANCIAL SUMMARY FOR 26 JANUARY 2023 MEETING**

**Expenditure from Unity**

	Code	Beneficiary	Cost Centre	Description	VAT	Net	Gross
	Various	Various	Employment	Confidential salary/wage payments, overtime, backed NJC, plus HMRC PAYE & NI, & NEST	£	- £	4,047.58 £
	396	Aylesbury Fire Systems Limited	Sport & Leisure	Annual fire equipment service	£	16.39 £	81.95 £
	402	Groom Grounds Maintenance	Sport & Leisure	Pavilion groundkeeping in December	£	48.00 £	240.00 £
	398	Tanswell Technology Ltd	Administration	Monthly broadband & IT support	£	9.00 £	45.00 £
	397	R Haynes	Maintenance	Bus shelter cleaning on 16/1/23	£	- £	60.00 £
	399	Almar (Tring) Ltd	Lighting	Large scale plans for Croudace lighting installation	£	10.55 £	52.75 £
	404	Royal Industrial Doors	Sport & Leisure	Call out and temporary repair to roller shutter	£	32.40 £	162.00 £
	409	Lamps & Tubes Illuminations	Lighting	Repair to xmas lights	£	48.00 £	240.00 £
	413	D Burton	Sport & Leisure	Refund of sundries required for maintenance of pavilion	£	4.16 £	30.31 £
	414	Roll In Trade Ltd	Youth Café	Youth café services in June (submitted late)	£	- £	55.83 £
	421	Roll In Trade Ltd	Youth Café	Youth café services in January	£	- £	232.03 £
Grants/Donations	n/a		Grants & Donations	None tabled for consideration	£	- £	- £
<b>Sub total of standard bacs</b>					<b>£</b>	<b>168.50 £</b>	<b>5,247.45 £</b>
					<b>£</b>	<b>5,415.95</b>	

**Direct debits/charges**

	dd	Regent Gas	Sport & leisure	Pavilion gas 1-31/12/22	£	6.86 £	137.24 £
	dd	SSE Southern Electric	Sport & leisure	Electric at pavilion 1-31/12/22	£	22.99 £	459.89 £
cc dd	348	Sipgate	Administration	Car scheme telephony charge	£	- £	10.00 £
cc dd	349	Sipgate	Administration	Council telephony charge	£	- £	15.00 £
cc	350	MS&N	Administration	Postage stamps for volunteer event invites	£	- £	5.44 £
cc	351	Amazon	Administration	Envelopes for invitations	£	1.40 £	6.99 £
cc	352	Amazon	Administration	AA batteries for key safes	£	2.25 £	11.24 £
cc	353	Amazon	Administration	Dishwasher cleaner	£	1.67 £	8.33 £
cc	376	Amazon	Sport & Leisure	Disposable gloves	£	4.98 £	24.87 £
cc	377	Amazon	Sport & Leisure	Tape measure	£	1.00 £	4.99 £
cc	378	Amazon	Sport & Leisure	Neutradol	£	2.59 £	12.97 £
cc	407	Leafletfrog	Administration	Volunteer event invitation printing	£	- £	40.00 £
cc	406	Leafletfrog	Administration	Advertising opportunities leaflet printing	£	- £	37.00 £
cc	408	Lloyds Bank	Administration	CC monthly fee	£	- £	3.00 £
	dd	Buckinghamshire Council	Sport & Leisure	Monthly waste services for December	£	- £	23.42 £
	dd	NPower	Lighting	1-31 Dec 22 street light elec - wrong VAT rate applied, Nov & Dec invoices to be reissued but dd collected.	£	45.02 £	225.09 £
	dd	EE	Administration	Facilities manager mobile monthly fee (December)	£	6.80 £	53.51 £
cc	charge	Unity Trust Bank	Administration	Bank charges for 4/9-4/12/22 and manual credit handling charge	£	- £	47.25 £
<b>Sub total of direct debits &amp; charges</b>					<b>£</b>	<b>95.56 £</b>	<b>1,078.98 £</b>
					<b>£</b>	<b>1,164.54</b>	
<b>TOTAL OUTGOINGS</b>					<b>£</b>	<b>264.06 £</b>	<b>6,326.43 £</b>
					<b>£</b>	<b>6,580.49</b>	

**Insurance amendments**

None required this month

**Inter-account transfers**

None required this month.

£ - £ 87,000.00 £ 87,000.00

**Write-offs**

None required this month.

£ - £ - £ -

**Receipts received, paid into a NatWest account**

NatWest Financial reserve account interest  
NatWest Financial S106 account interest

	VAT	Net	Gross
£	- £	57.36 £	57.36
£	- £	1.02 £	1.02
<b>£</b>	<b>- £</b>	<b>58.38 £</b>	<b>58.38</b>

**Receipts received, paid into Unity account**

	Company/Name	Cost Centre	Description
05/01/2023	P&I United Football Club	Sport & Leisure	November pavilion hire
05/01/2023	PE Mead	PPP & Guide	PPP advertising editions 135-138
09/01/2023	House of Worship	Sport & Leisure	November and December hire of pavilion
13/01/2023	Board Games Group	Sport & Leisure	December pavilion hire
05/01/2023	Hartbeeps	Sport & Leisure	December pavilion hire
13/01/2023	Buckinghamshire Council	Sport & Leisure	December pavilion hire
09/01/2023	H McCashey	Sport & Leisure	December pavilion hire

	VAT	Net	Gross
£	52.17 £	260.83 £	313.00
£	9.00 £	45.00 £	54.00
£	16.40 £	82.00 £	98.40
£	4.61 £	23.07 £	27.68
£	33.83 £	169.12 £	202.95
£	8.13 £	40.62 £	48.75
£	14.00 £	70.00 £	84.00

17/01/2023	Medway	Donations Received	Donation to Pitstone Community Car Scheme	£	-	£	1,500.00	£	1,500.00
23/01/2023	P&I Junior Football Club	Sport & Leisure	December pavilion hire	£	23.10	£	115.50	£	138.60
					<b>£161.24</b>		<b>£2,306.14</b>		<b>£2,467.38</b>
<b>TOTAL INCOMINGS</b>					<b>£161.24</b>		<b>£2,364.52</b>		<b>£2,525.76</b>

**Income Pending/Debtors summary:**

Date of Invoice	Name	Cost Centre	Invoice/Description	VAT	Net	Gross
04/01/2023	National Trust	Compensation	Annual rag pit compensation payment re Anglian Water	£	-	£ 200.00
04/01/2023	Berkhamstead Yoga	Sport & Leisure	December pavilion hire	£	9.23	£ 46.12
04/01/2023	P&I United Football Club	Sport & Leisure	December pavilion hire	£	28.17	£ 140.83
04/01/2023	Kickbox Fit	Sport & Leisure	December pavilion hire	£	5.13	£ 25.62
04/01/2023	Womens Institute	Sport & Leisure	December pavilion hire	£	16.00	£ 80.00
19/01/2023	HMRC	VAT	Monthly return for 1-31/12/22	£	356.76	
<b>TOTAL INCOME PENDING</b>				<b>£</b>	<b>899.01</b>	<b>£ 7,469.37</b>
						<b>£ 8,011.62</b>

**Summary of those in credit with the parish council:**

None	£	-	£	-	£	-
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**Summary of accounts where the parish council is in credit:**

Wave, re pavilion water, account remains £471.83 in credit so no direct debit taken	£	-	£	471.83	£	471.83
<b>TOTAL HELD ON CREDIT</b>	<b>£</b>	<b>-</b>	<b>£</b>	<b>471.83</b>	<b>£</b>	<b>471.83</b>

**Commitments:**

	Bendcrete	Skate park project/S106	12m retention payment for skate park due March 2023. PO98/21.	£	1,000.87	£	5,004.35	£	6,005.22
	Bendcrete	Skate park project/S106	Reduction in 12m retention payment for skate park (see above) as contribution towards the re-renovation	-£	160.00	-£	800.00	-£	960.00
	Buckinghamshire Council	Pitstone & Ivinghoe Safety Scheme	Works outside Brookmead School.	£	1,466.40	£	7,332.00	£	8,798.40
	Horwood & James	Administration	Legal costs in association with draft lease to 1st Ivinghoe & Pitstone Scouts. PO20190227-346/19.8.			tbv	£	-	
cc dd	381	Sipgate	Administration	Car scheme telephony charge	£	-	£	15.00	£ 15.00
cc dd	382	Sipgate	Administration	Council telephony charge	£	-	£	20.00	£ 20.00
cc	386	Wilko	Sport & Leisure	Replacement bread knife	£	1.83	£	9.17	£ 11.00
cc	405	Tesco	Administration	Refreshments for volunteer evening	£	10.75	£	53.75	£ 64.50
cc	415	Christmas Tree World	Sport & Leisure	8ft artificial Christmas tree for pavilion	£	25.00	£	124.99	£ 149.99
cc	416	Amazon	Administration	Paper and punched pockets	£	7.79	£	38.93	£ 46.72
cc	417	Amazon	Sport & Leisure	Xmas baubles for pavilion	£	4.50	£	22.49	£ 26.99
cc	418	Amazon	Sport & Leisure	AAA batteries for pavilion	£	1.37	£	6.82	£ 8.19
cc	419	Amazon	Sport & Leisure	Portable LED light	£	3.00	£	15.03	£ 18.03
cc	420	Amazon	Sport & Leisure	Xmas lights for internal tree at pavilion	£	5.83	£	29.16	£ 34.99
	Ambivent	Sport & Leisure	Replacement of air conditioning filters at next service visit 43/22	£	14.00	£	70.00	£	84.00
	Pitstone Memorial Hall	Grants & Donations	Grant towards black out curtains and new flooring. Up to £6k. Once match funding known.	£	-	£	6,000.00	£	6,000.00
	Total Play	Grants & Donations	Contribution towards cricket practice net project with I&PUCC	£	400.00	£	2,000.00	£	2,400.00
	Hartgraph	S106 cricket nets	S106 element of double lane cricket practice nets (NB total order value £35,112. £10,241+ VAT due on delivery, £18,141+VAT due on practical completion and £878+VAT due on sign off/3m post completion).	£	4,473.40	£	22,367.00	£	26,840.40
		PPP & Guide	Printing costs for Jan 23 edition	£	-				
				<b>£</b>	<b>31,992.97</b>	<b>£</b>	<b>159,964.86</b>	<b>£</b>	<b>191,957.83</b>

**Amounts not yet due to the parish council:**

Description	Cost Centre	Name	Amount
Buckinghamshire Council	S106	See S106 summary on Bank Reconciliation for details of various provisions	
Buckinghamshire Council	Precept 1st payment	Due 14/4/23	£ 83,250.00
Buckinghamshire Council	Precept 2nd payment	Due 15/9/23	£ 83,250.00

**Bank Reconciliation & S106 Summary:**

See separate document

**Project Summaries:**

See separate sheets for allotment and pavilion financial summaries. No change to skate park financial summary this month.