

**PITSTONE PARISH COUNCIL
JULY 2022 FINANCIAL SUMMARY**

Expenditure from Unity

Code	Beneficiary	Cost Centre	Description	VAT	Net	Gross
Various	Various	Employment	Confidential salary/wage payments, overtime, plus HMRC PAYE & NI, & NEST	£	-	£ 4,688.24
145	Lamps & Tubes Illuminations	Lighting	Carry out structural tests on 60 lighting columns falling due for review this year. 56/22.1	£	319.20	£ 1,596.00
146	ACE	Sport & Leisure	Fix faulty CCTV	£	10.00	£ 50.00
155	Lucy White	Sport & Leisure	Refund of deposit following party	£	8.33	£ 41.67
147	Groom Ground Maintenance	Sport & Leisure	Pavilion groundkeeping in June	£	350.00	£ 1,750.00
157	R Haynes	Maintenance	Bus shelter cleaning on 18/7/22	£	-	£ 60.00
158	Almar	PPP & Guide	PPP printing July 2022	£	-	£ 1,130.00
159	Toner Giant	Administration	Toner for printer	£	50.47	£ 252.35
160	Signs Realm	Miscellaneous	Signs arising from 'Keep Pitstone Tidy' competition. 92/22	£	-	£ 296.67
161	BALC	Administration	How to review your Neighbourhood Planning Policies training course for Cllr Weber	£	-	£ 70.00
162	Tanswell Technology Ltd	Administration	Monthly broadband & IT support	£	9.00	£ 45.00
142	S Davies	Administration	Expenses	£	0.95	£ 93.90
174	J Leonard Limited	Miscellaneous	Install memorial benches	£	-	£ 450.00
175	J Leonard Limited	Skatepark	Install 2 x dual litter/recycling bins	£	-	£ 250.00
176	J Leonard Limited	Sport & Leisure	Hever Close & Windsor Road remedials	£	-	£ 150.00
177	J Leonard Limited	Open Space	Reinforce Recreation Ground post & rail fence	£	-	£ 200.00
178	J Leonard Limited	Repairs & Maintenance	Repair and reinstall Windsor Road noticeboard	£	-	£ 350.00
179	J Leonard Limited	Sport & Leisure	Remove/reinstall bike springer and remove aerial runway	£	-	£ 75.00
180	ACE	Sport & Leisure	Annual maintenance contract for CCTV	£	92.40	£ 462.00
181	Security Solutions	Sport & Leisure	Annual service contract for turnstile. SL44/22.4	£	83.00	£ 415.00
182	ACS Plumbing & Heating	Sport & Leisure	Replace gents toilet	£	-	£ 475.54
Grants/Donations	n/a	Grants & Donations	None scheduled on the agenda for consideration	£	-	£ -
Sub total of standard bacs				£	923.35	£ 12,901.37
				£	12,901.37	£ 13,824.32

Direct debits/charges

dd	Regent Gas	Sport & leisure	Pavilion gas 9/6-10/7/22	£	4.60	£ 91.91
dd	SSE Southern Electric	Sport & leisure	Electric at pavilion 1-30/6/22	£	20.09	£ 401.98
dd	Sage	Administration	Monthly accounting and payroll software fee	£	6.20	£ 31.00
dd	Buckinghamshire Council	Sport & Leisure	Monthly waste services for June	£	-	£ 14.00
dd	NPower	Lighting	1-31 Jan 22 street light elec	£	55.70	£ 278.49
dd	NPower	Lighting	1-28 Feb 22 street light elec	£	48.15	£ 240.73
dd	NPower	Lighting	1-31 Mar 22 street light elec	£	50.78	£ 253.88
dd	NPower	Lighting	1-30 Apr 22 street light elec	£	44.48	£ 222.38
dd	NPower	Lighting	1-31 May 22 street light elec	£	43.13	£ 215.63
dd	NPower	Lighting	1-30 Jul 22 street light elec	£	38.61	£ 193.04
cc dd	152 Lloyds Bank	Administration	Monthly cc admin fee	£	-	£ 3.00
cc	151 Clicksend	Administration	Car scheme text messages	£	-	£ 100.00
cc dd	2223095 Sipgate	Administration	Monthly telephone charges for car scheme 1/6/22	£	-	£ 10.00
cc dd	2223096 Sipgate	Administration	Monthly telephone charges for council 1/6/22	£	-	£ 15.00
cc	2223098 Wickes	Repairs & Maintenance	Materials for noticeboard repair 54/22.1	£	4.50	£ 22.50
cc	2223099 CN Wickes	Repairs & Maintenance	Credit re above re materials not in stock for noticeboard repair 54/22.1	£	0.45	£ 2.25
cc	101 Amazon	Litter & dog fouling	Litter picking hoops	£	4.16	£ 20.82
cc	102 Amazon	Sport & Leisure	Nappy bin for pavilion	£	2.15	£ 10.74
cc	103 Amazon	Administration	Dividers	£	1.28	£ 6.28
cc	104 Amazon	Administration	Stationery & hazard tape	£	6.61	£ 32.98
cc	105 Amazon	Sport & Leisure	Catering first aid kit for pavilion	£	2.33	£ 11.66
cc	106 Amazon	Administration	Stationery	£	2.16	£ 10.82
cc	107 Amazon	Sport & Leisure	2 x normal first aid kits for pavilion	£	5.84	£ 29.20
cc	108 Post Office	Allotments	Signed for delivery of Notice to Quit	£	-	£ 2.35
cc	119 Amazon	Maintenance & renewals	graffiti removal spray for plastics	£	2.26	£ 11.29
cc	120 Plastic Bag Suppliers	Litter & dog fouling	4 x boxes of black sacks	£	26.15	£ 130.76
cc	153 Unity Trust	Administration	Bank charges	£	-	£ 40.95

dd	154	Unity Trust	Administration	Manual credit handling fee	£	-	£	0.30	£	0.30
	165	EE	Administration	Facilities manager mobile monthly fee (June)	£	5.90	£	39.00	£	44.90
Sub total of direct debits & charges					£	374.63	£	2,438.44	£	2,813.07
TOTAL OUTGOINGS					£	1,297.98	£	15,339.81	£	16,637.39

Insurance amendments None required this month

Inter-account transfers Year end transfer from Unity to NatWest current/reserve account, £87,000, as per min 70/22.8 now complete. £ - £ 87,000.00 £ 87,000.00

Write-offs None required this month. £ - £ - £ -

Receipts received, paid into a NatWest account

				VAT	Net	Gross	
NatWest	Financial	reserve account interest		£	-	£ 0.03	£ 0.03
NatWest	Financial	S106 account interest		£	-	£ 0.13	£ 0.13
				£	-	£ 0.16	£ 0.16

Receipts received, paid into Unity account

	Company/Name	Cost Centre	Description	VAT	Net	Gross	
08/07/2022	National Trust	Agency Services	Compensation for loss of rag pitt / down farm	£	-	£ 548.00	£ 548.00
12/07/2022	Waggy Tails	Sport & Leisure	May hire	£	28.19	£ 140.94	£ 169.13
12/07/2022	Waggy Tails	Sport & Leisure	June hire part payment	£	4.50	£ 22.50	£ 27.00
13/07/2022	Hartbeeps	Sport & Leisure	June hire	£	33.83	£ 169.12	£ 202.95
13/07/2022	Berkhamsted Yoga	Sport & Leisure	May hire	£	12.30	£ 61.50	£ 73.80
13/07/2022	Berkhamsted Yoga	Sport & Leisure	June hire	£	12.30	£ 61.50	£ 73.80
22/07/2022	Buckinghamshire Council	Sport & Leisure	June hire	£	51.61	£ 258.07	£ 309.68
08/06/2022	P&I JFC	Sport & Leisure	May hire	£	84.50	£ 422.50	£ 507.00
				£227.23	£1,684.13	£1,911.36	
TOTAL INCOMINGS				£227.23	£1,684.29	£1,911.52	

Income Pending/Debtors summary:

Date of Invoice	Name	Cost Centre	Invoice/Description	VAT	Net	Gross	
13/07/2022	Waggy Tails	Sport & Leisure	June hire	£	12.41	£ 62.07	£ 74.48
13/07/2022	Womens Institute	Sport & Leisure	June hire	£	9.23	£ 46.12	£ 55.35
13/07/2022	P&I UFC	Sport & Leisure	June hire	£	4.17	£ 20.83	£ 25.00
25/07/2022	HMRC	VAT	VAT Return 1-30/6/22	£	2,912.49	£ -	£ -
TOTAL INCOME PENDING				£	3,392.76	£ 3,497.44	£ 3,977.71

Summary of those in credit with the parish council:

None £ - £ - £ -

Summary of accounts where the parish council is in credit:

Wave, re pavilion water. On account.	£	-	£ 689.48	£ 689.48
Wave, re allotment water. On account.	£	-	£ 9.47	£ 9.47
Wave, compensation for missed appointment. To be credited to account.	£	-	£ 25.00	£ 25.00
TOTAL HELD ON CREDIT	£	-	£ 723.95	£ 723.95

Commitments:

Bendcrete	Skate park project/S106	12m retention payment for skate park due March 2023. PO98/21.	£	1,000.87	£ 5,004.35	£ 6,005.22
Bendcrete	Skate park project/S106	Reduction in 12m retention payment for skate park (see above) as contribution towards the re-renovation	-£	160.00	-£ 800.00	-£ 960.00

		Buckinghamshire Council	Pitstone & Ivinghoe Safety Scheme	Works outside Brookmead School.	£	1,466.40	£	7,332.00	£	8,798.40
		Horwood & James	Administration	Legal costs in association with draft lease to 1st Ivinghoe & Pitstone Scouts. PO20190227-346/19.8.			tbc	£	-	
cc dd	141	Sipgate	Administration	Monthly telephone charges for car scheme 1/7/22	£	-	£	10.00	£	10.00
cc	150	Post Office	Administration	Copy paperwork to Planning Inspectorate	£	-	£	2.85	£	2.85
cc	156	Amazon	Sport & Leisure	Quick dry metal paint for soundsorba panel clips	£	1.08	£	5.40	£	6.48
cc	164	Buckinghamshire Council	Sport & Leisure	Planning application non material amendment re floodlight bulbs	£	5.37	£	260.83	£	166.20
		Ambivent	Sport & Leisure	Replacement of air conditioning filters at next service visit 43/22	£	14.00	£	70.00	£	84.00
		J Leonard Ltd	Highways	return 2 x mVAS units to general rotation 52/22.2	£	-	tbc		tbc	
		S Davies	Repairs & Maintenance	Annual maintenance of noticeboards 54/22.1	£	13.50	£	67.50	£	81.00
		High Speed Training	Sport & Leisure	Legionella training for Pavilion Manager (SL80/21.5)	tbc		tbc		tbc	
		J Leonard Ltd	Sport & Leisure	Installation of ceiling mounted SoundSorba panels (excluding cost of any necessary fittings)	£	-	£	250.00	£	250.00
		Royal Industrial Doors	Sport & Leisure	Annual service of 3 x roller shutters. PO385/21.3.	£	39.00	£	195.00	£	234.00
		Lamps & Tubes Illuminations	Lighting	Repair of 1 x column on Vicarage Road 56/22.2	£	-	tbc		tbc	
		Wicksteed	S106	Repairs to wet pour around roundabout at Hever Close playspace. 83/22.6	£	197.92	£	989.60	£	1,187.52
		Pitstone Memorial Hall	Grants & Donations	Grant towards black out curtains and new flooring. Up to £6k. Once match funding known.	£	-	£	6,000.00	£	6,000.00
		Groom Ground Maintenance	Skate Park	Renovate bald area of football pitch with turf	£	170.00	£	850.00	£	1,020.00
		MK Surveys	Sport & Leisure	GPR survey to detect under pitch drainage system	£	198.00	£	990.00	£	1,188.00
					£	30,887.85	£	154,439.26	£	185,327.11

Amounts not yet due to the parish council:

Description	Cost Centre	Name	Amount
Buckinghamshire Council	S106	See S106 summary on Bank Reconciliation for details of various provisions	
Buckinghamshire Council	Precept	2022/23 Precept. £80,500 16/9/22.	£ 80,500.00
National Trust	Agency Services	Compensation for loss of rag pit / Anglian Water (January)	£ 200.00

Bank Reconciliation & S106 Summary:

See separate document

Project Summaries:

See separate sheets for allotment, pavilion and skate park financial summaries.

Budget Monitor & 3 year budget forecast:

See separate document.