

**PITSTONE PARISH COUNCIL
JUNE 2022 FINANCIAL SUMMARY**

Expenditure from Unity

Code	Beneficiary	Cost Centre	Description	VAT	Net	Gross
Various	Various	Employment	Confidential salary/wage payments, overtime, plus HMRC PAYE & NI, & NEST	£ -	£ 5,162.65	£ 5,162.65
089	Roll In Trade Ltd	Youth Café	April youth café	£ -	£ 333.93	£ 333.93
090	Roll In Trade Ltd	Youth Café	May youth café	£ -	£ 117.93	£ 117.93
091	IAC	Administration	Internal audit fee	£ 73.15	£ 365.75	£ 438.90
093	Action4Youth	Youth café	Annual membership 53/22	£ -	£ 100.00	£ 100.00
094	CML	Sport & Leisure	30 tonnes of 60/40 sports dressing for renovation. PO385/21.6	£ 363.47	£ 1,587.37	£ 2,180.84
100	TCPA	Administration	Introduction to Planning Reform webinar for Cllr Weber	£ 5.00	£ 25.00	£ 30.00
111	L Eagling	Administration	Clerk's quarterly home office allowance at HMRC rate	£ -	£ 78.00	£ 78.00
112	Glasdon	Skate park project / litter	2 x Nexus 200 dual general refuse and recycling outdoor bins	£ 368.91	£ 1,844.52	£ 2,213.43
114	Groom Ground Maintenance	Open space / skate park	Recreation ground 1/4-30/6 inc renovation of skate park track	£ 260.00	£ 1,300.00	£ 1,560.00
115	Groom Ground Maintenance	Sport & Leisure	Pavilion groundkeeping in May	£ 267.00	£ 1,335.00	£ 1,602.00
		Devolved Services/Sport & Leisure/				
116	R Lawry Agricultural Contractors	Agency Services	Grass cutting x 3 & footpath clearance	£ -	£ 2,285.00	£ 2,285.00
121	R Haynes	Maintenance	Bus shelter cleaning on 20/6/22	£ -	£ 60.00	£ 60.00
117	Tanswell Technology Ltd	Administration	Monthly broadband & IT support	£ 9.00	£ 45.00	£ 54.00
122	Eclipse Sound and Light	Open Space	Stage for 2022 Party in the Park event. Diverted from grants & donations.	£ 196.00	£ 980.00	£ 1,176.00
123	Wicksteed	Sport & Leisure	3 x annual playground inspections (SL94/21)	£ 54.00	£ 270.00	£ 324.00
124	Sutcliffe Play	Sport & Leisure	Additional replacement parts for vandalised springer. SL21/22.4	£ 20.28	£ 4.06	£ 24.34
134	Lamps & Tubes Illuminations	Lighting	LED roll out to Ched Rd and Vic Rd	£ 1,387.05	£ 6,935.24	£ 8,322.29
Grants/Donations	tbc	Pitstone Memorial Hall	to be considered at the June meeting	£ -	£ -	£ -
Sub total of standard bacs				£ 3,003.86	£ 22,829.45	£ 26,063.31

Direct debits/charges

	dd	Regent Gas	Sport & leisure	Pavilion gas 11/5-8/6/22	£ 5.19	£ 103.88	£ 109.07
	dd	SSE Southern Electric	Sport & leisure	Electric at pavilion 1-31/5/22	£ 21.23	£ 424.77	£ 446.00
	dd	Sage	Administration	Monthly accounting and payroll software fee	£ 6.20	£ 31.00	£ 37.20
	dd	Buckinghamshire Council	Sport & Leisure	Monthly waste services for May	£ -	£ 25.58	£ 25.58
cc dd	110	Lloyds Bank	Administration	Monthly cc admin fee	£ -	£ 3.00	£ 3.00
cc	2223086	Online Playgrounds	Maintenance & Repair	Spare safety grass pegs SL21/22.2	£ 3.23	£ 16.17	£ 19.40
cc	2223043	LeafletFrog	Miscellaneous	Children's competition leaflets	£ -	£ 28.00	£ 28.00
cc	2223044	Vistaprint	Miscellaneous	Banners for children's Keep Pitstone Tidy event	£ 28.61	£ 143.04	£ 171.65
cc dd	2223046	Sipgate	Administration	Monthly telephone charges for car scheme 1/5/22	£ -	£ 10.00	£ 10.00
cc	2223050	Care Check	Administration	DBS check for car scheme driver	£ 2.00	£ 10.00	£ 12.00
cc	2223069	Post Office	PPP & Guide	PPP postage	£ -	£ 14.60	£ 14.60
cc	2223070	Tesco	Administration	Refreshments for annual assembly	£ 3.24	£ 16.21	£ 19.45
cc	2223088	Plastic Bag Suppliers	Litter & dog fouling	Black sacks for bins & litter pickers	£ 34.64	£ 173.20	£ 207.84
cc dd	2223097	1Password	Administration	Annual subscription for the parish council	£ 15.60	£ 78.01	£ 93.62
cc	2223064	Amazon	Sport & Leisure	Replacement bike lock for goal	£ 2.78	£ 13.90	£ 16.68
cc	2223065	Amazon	Sport & Leisure	Scrubbing brush for graffiti removal	£ 3.34	£ 16.64	£ 19.98
cc	2223066	Amazon	Sport & Leisure	paint brush for graffiti application	£ 1.24	£ 6.21	£ 7.45
cc	2223067	Amazon	Sport & Leisure	magic erasers to remove graffiti	£ 8.19	£ 40.74	£ 48.93
cc	2223068	Amazon	Administration	copier paper	£ 5.83	£ 29.16	£ 34.99
dd	2223073	EE	Administration	Facilities manager mobile monthly fee (May)	£ 6.25	£ 40.72	£ 46.97
Sub total of direct debits & charges				£ 147.57	£ 1,224.83	£ 1,372.41	
TOTAL OUTGOINGS				£ 3,151.43	£ 24,054.28	£ 27,435.72	

Insurance amendments

2 x memorial benches and 2 x dual litter/recycling bins added to insurance policy. Asset register updated & circulated.

Inter-account transfers

£571.00 year end transfer from NatWest S106 account to Unity account now complete.

£ - £ 571.00 £ 571.00

Bacs raised for year end transfer from Unity to NatWest current/reserve account, £87,000, as per min 70/22.8

£ - £ 87,000.00 £ 87,000.00

Write-offs

None required this month.

£ - £ - £ -

Receipts received, paid into a NatWest account

NatWest	Financial	reserve account interest
NatWest	Financial	S106 account interest

	VAT		Net		Gross
£	-	£	0.04	£	0.04
£	-	£	0.15	£	0.15
£	-	£	0.19	£	0.19

Receipts received, paid into Unity account

	Company/Name	Cost Centre	Description
06/06/2022	Berkhamsted Yoga	Sport & Leisure	April hire of pavilion
30/05/2022	BBC	Sport & Leisure	May hire of pavilion
08/06/2022	Handyman Dave	PPP	Advertising in issue 133-136 of PPP
10/06/2022	P&IUFC	Sport & Leisure	April hire of pavilion
08/06/2022	Hartbeeps	Sport & Leisure	May hire
10/06/2022	Zest Yoga	Sport & Leisure	May hire
20/06/2022	HMRC	VAT	1-31/5/22 VAT
26/05/2022	P&I JFC	Sport & Leisure	April hire of pavilion
15/06/2022	The Appliance Professor	PPP	Advertising in issue 133 of PPP
17/06/2022	Buckinghamshire Council	Sport & Leisure	May hire
17/06/2022	P&IUFC	Sport & Leisure	May hire
24/06/2022	Womens Institute	Sport & Leisure	May hire

	VAT		Net		Gross
£	5.85	£	29.25	£	35.10
£	16.66	£	83.34	£	100.00
£	9.00	£	45.00	£	54.00
£	36.97	£	184.83	£	221.80
£	45.10	£	225.50	£	270.60
£	6.15	£	30.75	£	36.90
£	2,081.40	£	-	£	-
£	34.00	£	170.00	£	204.00
£	4.50	£	22.50	£	27.00
£	27.53	£	137.62	£	165.15
£	4.17	£	20.83	£	25.00
£	19.83	£	99.12	£	118.95
£	2,291.16	£	1,048.74	£	1,258.50

TOTAL INCOMINGS	£2,291.16	£1,048.93	£1,258.69
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Income Pending/Debtors summary:

Date of Invoice	Name	Cost Centre	Invoice/Description
08/06/2022	Waggy Tails	Sport & Leisure	May hire
08/06/2022	Berkhamsted Yoga	Sport & Leisure	May hire
08/06/2022	P&I JFC	Sport & Leisure	May hire
08/06/2022	National Trust	Agency Services	Compensation for loss of rag pitt / down farm

	VAT		Net		Gross
£	28.19	£	140.94	£	169.13
£	12.30	£	61.50	£	73.80
£	84.50	£	422.50	£	507.00
£	-	£	548.00	£	548.00

TOTAL INCOME PENDING	£ 4,797.34	£ 3,720.68	£ 4,355.22
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Summary of those in credit with the parish council:

None	£	-	£	-	£	-
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Summary of accounts where the parish council is in credit:

Wave, re pavilion water. On account.	£	-	£	689.48	£	689.48
Wave, re allotment water. On account.	£	-	£	9.47	£	9.47
Wave, compensation for missed appointment. To be credited to account.	£	-	£	25.00	£	25.00
N Power, Compensation payment for problems arising from transfer of account. On account.	£	-	£	25.00	£	25.00
NPower, re street light electricity re-bill 1-31/12/21	£	-	£	43.02	£	43.02

TOTAL HELD ON CREDIT	£	-	£	791.97	£	791.97
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Commitments:

	Bendcrete	Skate park project/S106	12m retention payment for skate park due March 2023. PO98/21.	£	1,000.87	£	5,004.35	£	6,005.22
	Buckinghamshire Council	Pitstone & Ivinghoe Safety Scheme	Works outside Brookmead School.	£	1,466.40	£	7,332.00	£	8,798.40
	Horwood & James	Administration	Legal costs in association with draft lease to 1st Ivinghoe & Pitstone Scouts. PO20190227-346/19.8.			tbc	£		-
	BALC	Administration	How to review your Neighbourhood Planning Policies training course for Cllr Weber	£	-	£	70.00	£	70.00
cc dd	2223095	Sipgate	Monthly telephone charges for car scheme 1/6/22	£	-	£	10.00	£	10.00

cc dd	2223096	Sipgate	Administration	Monthly telephone charges for council 1/6/22	£	-	£	15.00	£	15.00
cc	2223098	Wickes	Repairs & Maintenance	Materials for noticeboard repair 54/22.1	£	4.50	£	22.50	£	27.00
cc	2223099 CN	Wickes	Repairs & Maintenance	Credit re above re materials not in stock for noticeboard repair 54/22.1	-£	0.45	-£	2.25	-£	2.70
cc	101	Amazon	Litter & dog fouling	Litter picking hoops	£	4.16	£	20.82	£	24.98
cc	102	Amazon	Sport & Leisure	Nappy bin for pavilion	£	2.15	£	10.74	£	12.89
cc	103	Amazon	Administration	Dividers	£	1.28	£	6.28	£	7.56
cc	104	Amazon	Administration	Stationery & hazard tape	£	6.61	£	32.98	£	39.59
cc	105	Amazon	Sport & Leisure	Catering first aid kit for pavilion	£	2.33	£	11.66	£	13.99
cc	106	Amazon	Administration	Stationery	£	2.16	£	10.82	£	12.98
cc	107	Amazon	Sport & Leisure	2 x normal first aid kits for pavilion	£	5.84	£	29.20	£	35.04
cc	108	Post Office	Allotments	Signed for delivery of Notice to Quit	£	-	£	2.35	£	2.35
cc	119	Amazon	Maintenance & renewals	graffiti removal spray for plastics	£	2.26	£	11.29	£	13.55
cc	120	Plastic Bag Suppliers	Litter & dog fouling	4 x boxes of black sacks	£	26.15	£	130.76	£	156.91
		Ambivent	Sport & Leisure	Replacement of air conditioning filters at next service visit 43/22	£	14.00	£	70.00	£	84.00
		J Leonard Ltd	Open Space	3 additional fence support posts for Recreation Ground fence 43/22.7 (estimated cost)	£	-	£	200.00	£	200.00
		J Leonard Ltd	Highways	return 2 x mVAS units to general rotation 52/22.2	£	-	tbc	tbc		
		J Leonard Ltd	Repairs & Maintenance	Repairs to vandalised Windsor Road noticeboard 54/22.2	£	-	£	350.00	£	350.00
		S Davies	Repairs & Maintenance	Annual maintenance of noticeboards 54/22.1	£	13.50	£	67.50	£	81.00
		High Speed Training	Sport & Leisure	Legionella training for Pavilion Manager (SL80/21.5)	tbc		tbc	tbc		
		J Leonard Ltd	Skate park project / litter	Installation of 2 x Nexus 200 dual general refuse and recycling outdoor bins	tbc		tbc	tbc		
		J Leonard Ltd	Miscellaneous	Installation of 2 x outdoor benches	tbc		tbc	tbc		
		J Leonard Ltd	Sport & Leisure	Installation of ceiling mounted SoundSorba panels (excluding cost of any necessary fittings)	£	-	£	250.00	£	250.00
		Royal Industrial Doors	Sport & Leisure	Annual service of 3 x roller shutters. PO385/21.3.	£	39.00	£	195.00	£	234.00
		Lamps & Tubes Illuminations	Lighting	Roll out of LED lanterns to Cheddington Road and Vicarage Road	£	1,387.05	£	6,935.24	£	8,322.29
		Lamps & Tubes Illuminations	Lighting	Carry out structural tests on 60 lighting columns falling due for review this year. 56/22.1	£	319.20	£	1,596.00	£	1,915.20
		Lamps & Tubes Illuminations	Lighting	Repair of 1 x column on Vicarage Road 56/22.2	£	-	tbc	tbc		
					£	35,429.06	£	177,145.28	£	212,574.34

Amounts not yet due to the parish council:

Description	Cost Centre	Name	Amount
Buckinghamshire Council	S106	See S106 summary on Bank Reconciliation for details of various provisions	
Buckinghamshire Council	Precept	2022/23 Precept. £80,500 16/9/22.	£ 80,500.00
National Trust	Agency Services	Compensation for loss of rag pit / Anglian Water (January)	£ 200.00

Bank Reconciliation & S106 Summary:

See separate document

Project Summaries:

See separate sheets for allotment, pavilion and skate park financial summaries.

Budget Monitor & 3 year budget forecast:

See separate document.