

**PITSTONE PARISH COUNCIL
MAY 2022 FINANCIAL SUMMARY**

Expenditure from Unity

	Code	Beneficiary	Cost Centre	Description	VAT	Net	Gross	
	Various	Various	Employment	Confidential salary/wage payments, overtime, plus HMRC PAYE & NI, & NEST	£	-	£ 4,780.15	£ 4,780.15
	045	R Haynes	Maintenance	Bus shelter cleaning on 16/5/22	£	-	£ 60.00	£ 60.00
	054	Tanswell Technology Ltd	Administration	Monthly broadband & IT support	£	9.00	£ 45.00	£ 54.00
	052	Alpha Fence	Sport & Leisure	Mesh protection for gutter & serving hatch, plus clips for ball stop netting. 285/21.2	£	814.40	£ 4,072.00	£ 4,886.40
	053	Almar (Tring) Ltd	PPP & Guide	Printing of PPP 1600 copies	£	-	£ 1,050.00	£ 1,050.00
	047	Groom Ground Maintenance	Sport & Leisure	Groundkeeping at pavilion, raise canopy of recreation ground trees & plant jubilee tree in april	£	169.90	£ 849.50	£ 1,019.40
	048	Buckinghamshire Council	Sport & Leisure	Play around the Parishes summer 2022	£	74.00	£ 370.00	£ 444.00
	057	J Leonard Limited	Devolved Services	Grass verge cut 1	£	-	£ 620.00	£ 620.00
	058	J Leonard Limited	Miscellaneous	Remove kids speeding posters	£	-	£ 45.00	£ 45.00
	059	J Leonard Limited	Sport & Leisure	Supply & fit guttering prior to protection being installed by Alpha Fence 347/21.4	£	-	£ 350.00	£ 350.00
	072	HMRC	VAT	VAT return for 1-30/4/22	£	64.30	£ -	£ -
	082	Gallagher	Administration	Annual insurance renewal	£	-	£ 5,378.20	£ 5,378.20
	083	Sutcliffe Play	Sport & Leisure	Replacement parts for vandalised springer. SL21/22.4	£	30.42	£ 152.15	£ 182.57
	084	CML	Skate park project	Top soil for skatepark landscaping renovations	£	123.00	£ 615.00	£ 738.00
	085	Glasdon	Street furniture	2 x memorial benches	£	476.96	£ 2,384.76	£ 2,861.72
	087	J Leonard Limited	Devolved Services	Grass verge cut 2	£	-	£ 620.00	£ 620.00
Grants/Donations	tbc	Pitstone Memorial Hall	Grants & Donations	postponed until June agenda for consideration	£	-	£ -	£ -
Sub total of standard bacs					£	1,761.98	£ 21,391.76	£ 23,089.44

Direct debits/charges

	dd	Regent Gas	Sport & leisure	Pavilion gas 1/4-10/5	£	9.65	£ 193.07	£ 202.72
	dd	SSE Southern Electric	Sport & leisure	Electric at pavilion 1-30/4/22	£	20.88	£ 417.60	£ 438.48
	dd	Sage	Administration	Monthly accounting and payroll software fee	£	6.20	£ 31.00	£ 37.20
	dd	Buckinghamshire Council	Sport & Leisure	Monthly waste services for april	£	-	£ 8.40	£ 8.40
	dd	Wave	Sport & leisure	Water at pavilion. Bill value £184.12 but no dd due as remain £689.48 in credit	£	-	£ -	£ -
	dd	Wave	Allotments	Water at allotments. Bill value £82.66 but no dd due as remain £9.47 in credit	£	-	£ -	£ -
	cn	NPower	Lighting	Credit note re 1-31/12/21 street light electricity	-£	62.72	-£ 313.62	-£ 376.34
	dd	NPower	Lighting	rebill of 1-31/12/21 street light electricity	£	55.55	£ 277.77	£ 333.32
	cc dd	Lloyds Bank	Administration	Monthly cc admin fee	£	-	£ 3.00	£ 3.00
	cc	2223012 The Workshop	Miscellaneous	Queens Green Canopy plaque				
	cc	2223016 Microsoft	Administration	Renewal of annual licences for staff	£	-	£ 284.40	£ 284.40
	cc dd	2223019 Sipgate	Administration	Monthly telephone charges for council 1/4/22	£	-	£ 15.00	£ 15.00
	cc	2223020 LeafletFrog	Administration	AA leaflets	£	-	£ 58.00	£ 58.00
	cc	2223023 Vistaprint	Skatepark	Banner for skatepark event	£	11.16	£ 55.80	£ 66.96
	cc	2223025 Amazon	Sport & Leisure	replacement legionella testing kit	£	22.80	£ 114.02	£ 136.82
	cc	2223026 Amazon	Youth Café	replacement sandwich toaster	£	7.92	£ 39.58	£ 47.50
	cc dd	2223018 Sipgate	Administration	Monthly telephone charges for car scheme 1/4/22	£	-	£ 10.00	£ 10.00
	dd	2223073 EE	Administration	Facilities manager mobile monthly fee (April)	£	6.35	£ 41.25	£ 47.60
Sub total of direct debits & charges					£	77.79	£ 1,235.27	£ 1,313.06
TOTAL OUTGOINGS					£	1,839.77	£ 22,627.03	£ 24,402.50

Insurance amendments

Requested Soundsorba panels plus protective fencing are added to insurance policy. Asset register updated & circulated.

Inter-account transfers

£571.00 year end transfer from NatWest S106 account to NatWest current account now complete. Cheque raised to transfer these funds to Unity Trust account.

Write-offs

None required this month.

Receipts received, paid into a NatWest account

NatWest	Financial	reserve account interest
NatWest	Financial	S106 account interest

	VAT		Net		Gross
£	-	£	0.01	£	0.01
£	-	£	0.15	£	0.15
£	-	£	0.16	£	0.16

Receipts received, paid into Unity account

	Company/Name	Cost Centre	Description
28/04/2022	Hartbeeps	Sport & Leisure	March hire of pavilion
03/05/2022	P&IJFC	Sport & Leisure	March hire of pavilion
05/05/2022	Berkhamsted Yoga	Sport & Leisure	March hire of pavilion
03/05/2022	P&ICU FC	Sport & Leisure	March hire of pavilion
04/05/2022	HMRC	VAT	1-31/3/22 reclaim
20/05/2022	P&I United FC	Sport & Leisure	March hire of pavilion
20/05/2022	P&I United FC	Sport & Leisure	March hire of pavilion - separate invoice for medical evening
19/05/2022	The Green Room	PPP	Advertising in issue 133 of PPP
20/05/2022	Barry Cato Motor Repairs	PPP	Advertising in issue 133 of PPP
19/05/2022	Home Cleaning Services	PPP	Advertising in issue 133 of PPP
18/05/2022	Sports Therapist	PPP	Advertising in issue 133-136 of PPP
18/05/2022	Travel Impressions	PPP	Advertising in issue 133 of PPP
19/05/2022	CMC Golf	PPP	Advertising in issue 133 of PPP
18/05/2022	Hartbeeps	Sport & Leisure	April hire of pavilion
19/05/2022	Zest Yoga	Sport & Leisure	April hire of pavilion
20/05/2022	Waggy Tails	Sport & Leisure	April hire of pavilion
26/05/2022	Tyre Changers	PPP	Advertising in issue 133-136 of PPP (upgraded to half page)

	VAT		Net		Gross
£	21.45	£	107.25	£	128.70
£	44.00	£	220.00	£	264.00
£	5.85	£	29.25	£	35.10
£	8.33	£	41.67	£	50.00
£	10,302.36				
£	72.57	£	362.83	£	435.40
£	8.00	£	40.00	£	48.00
£	4.50	£	22.50	£	27.00
£	2.50	£	12.50	£	15.00
£	2.50	£	12.50	£	15.00
£	16.20	£	81.00	£	97.20
£	4.50	£	22.50	£	27.00
£	4.50	£	22.50	£	27.00
£	10.73	£	53.63	£	64.36
£	5.85	£	29.25	£	35.10
£	21.45	£	107.25	£	128.70
£	16.20	£	81.00	£	97.20
£	10,551.49	£	1,245.63	£	1,494.76

TOTAL INCOMINGS	£10,551.49	£1,245.79	£1,494.92
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Debtors Summary/Overdue Invoices/Income Pending:

Date of Invoice	Name	Cost Centre	Invoice/Description
18/05/2022	P&I JFC	Sport & Leisure	April hire of pavilion
18/05/2022	Berkhamsted Yoga	Sport & Leisure	April hire of pavilion
18/05/2022	P&IJFC	Sport & Leisure	April hire of pavilion
18/05/2022	BBC	Sport & Leisure	May hire of pavilion
18/05/2022	The Appliance Professor	PPP	Advertising in issue 133 of PPP
18/05/2022	Handyman Dave	PPP	Advertising in issue 133-136 of PPP

	VAT		Net		Gross
£	34.00	£	170.00	£	204.00
£	5.85	£	29.25	£	35.10
£	36.97	£	184.83	£	221.80
£	16.66	£	83.34	£	100.00
£	4.50	£	22.50	£	27.00
£	9.00	£	45.00	£	54.00

TOTAL INCOME PENDING	£ 31,739.99	£ 4,164.72	£ 4,997.64
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Summary of those in credit with the parish council:

None	£	-	£	-	£	-
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Summary of accounts where the parish council is in credit:

Wave, re pavilion water. On account.	£	-	£	689.48	£	689.48
Wave, re allotment water. On account.	£	-	£	9.47	£	9.47
N Power, Compensation payment for problems arising from transfer of account. On account.	£	-	£	25.00	£	25.00
NPower, re street light electricity re-bill 1-31/12/21	£	-	£	43.02	£	43.02

TOTAL HELD ON CREDIT	£	-	£	766.97	£	766.97
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Commitments:

Bendcrete	Skate park project/S106	12m retention payment for skate park due March 2023. PO98/21.	£	1,000.87	£	5,004.35	£	6,005.22
Buckinghamshire Council	Pitstone & Ivinghoe Safety Scheme	Works outside Brookmead School.	£	1,466.40	£	7,332.00	£	8,798.40
Horwood & James	Administration	Legal costs in association with draft lease to 1st Ivinghoe & Pitstone Scouts. PO20190227-346/19.8.			tbc		£	-

		Eclipse Sound and Light	Open Space	Stage for 2022 Party in the Park event. Diverted from grants & donations.	£	196.00	£	980.00	£	1,176.00
		tbc	Administration	Community fibre publicity support (tbc). (£165.76 remaining)	£	33.15	£	165.76	£	198.91
cc	2223086	Online Playgrounds	Maintenance & Repair	Spare safety grass pegs SL21/22.2	£	3.23	£	16.17	£	19.40
cc	2223043	LeafletFrog	Miscellaneous	Children's competition leaflets	£	-	£	28.00	£	28.00
cc	2223044	Vistaprint	Miscellaneous	Banners for children's Keep Pitstone Tidy event	£	28.61	£	143.04	£	171.65
		BALC	Administration	How to review your Neighbourhood Planning Policies training course for Cllr Weber	£	-	£	70.00	£	70.00
cc dd	2223046	Sipgate	Administration	Monthly telephone charges for car scheme 1/5/22	£	-	£	10.00	£	10.00
cc	2223050	Care Check	Administration	DBS check for car scheme driver	£	2.00	£	10.00	£	12.00
cc	2223064	Amazon	Sport & Leisure	Replacement bike lock for goal	£	2.78	£	13.90	£	16.68
cc	2223065	Amazon	Sport & Leisure	Scrubbing brush for graffiti removal	£	3.34	£	16.64	£	19.98
cc	2223066	Amazon	Sport & Leisure	paint brush for graffiti application	£	1.24	£	6.21	£	7.45
cc	2223067	Amazon	Sport & Leisure	magic erasers to remove graffiti	£	8.19	£	40.74	£	48.93
cc	2223068	Amazon	Administration	copier paper	£	5.83	£	29.16	£	34.99
cc	2223069	Post Office	PPP & Guide	PPP postage	£	-	£	14.60	£	14.60
cc	2223070	Tesco	Administration	Refreshments for annual assembly	£	3.24	£	16.21	£	19.45
cc	2223088	Plastic Bag Suppliers	Litter & dog fouling	Black sacks for bins & litter pickers	£	34.64	£	173.20	£	207.84
		High Speed Training	Sport & Leisure	Legionella training for Pavilion Manager (SL80/21.5)	tbc		tbc	tbc		
		Wicksteed	Sport & Leisure	3 x annual playground inspections (SL94/21)	£	54.00	£	270.00	£	324.00
		Glasdon	Skate park project / litter	2 x Nexus 200 dual general refuse and recycling outdoor bins	£	368.90	£	1,844.52	£	2,213.42
		J Leonard Ltd	Skate park project / litter	Installation of 2 x Nexus 200 dual general refuse and recycling outdoor bins	tbc		tbc	tbc		
		J Leonard Ltd	Miscellaneous	Installation of 2 x outdoor benches	tbc		tbc	tbc		
		J Leonard Ltd	Sport & Leisure	Installation of ceiling mounted SoundSorba panels (excluding cost of any necessary fittings)	£	-	£	250.00	£	250.00
		Royal Industrial Doors	Sport & Leisure	Annual service of 3 x roller shutters. PO385/21.3.	£	39.00	£	195.00	£	234.00
		CML	Sport & Leisure	30 tonnes of 60/40 sports dressing for renovation. PO385/21.6	£	317.40	£	1,587.00	£	1,904.40
		Lamps & Tubes Illuminations	Lighting	Roll out of LED lanterns to Cheddington Road and Vicarage Road	£	1,387.05	£	6,935.24	£	8,322.29
		Groom Ground Maintenance	Skatepark	Charge to apply the 60/40 topsoil over Bendcrete renovations	£	37.00	£	185.00	£	222.00
					£	19,669.73	£	98,348.63	£	118,018.36

Amounts not yet due to the parish council:

Description	Cost Centre	Name	Amount
Buckinghamshire Council	S106	See S106 summary on Bank Reconciliation for details of various provisions	
Buckinghamshire Council	Precept	2022/23 Precept. £80,500 16/9/22.	£ 80,500.00
National Trust	Agency Services	Compensation for loss of rag pit / Down Farm (June)	£ 548.00
National Trust	Agency Services	Compensation for loss of rag pit / Anglian Water (January)	£ 200.00

Bank Reconciliation & S106 Summary:

See separate document

Project Summaries:

See separate sheets for allotment, pavilion and skate park financial summaries.

Budget Monitor & 3 year budget forecast:

See separate document.