

**PITSTONE PARISH COUNCIL
FINANCIAL SUMMARY TO 3 NOVEMBER 2022**

Expenditure from Unity

Code	Beneficiary	Cost Centre	Description	VAT	Net	Gross	
Various	Various	Employment	Confidential salary/wage payments, overtime, plus HMRC PAYE & NI, & NEST	£	-	£ 4,391.35	£ 4,391.35
263	Buckinghamshire Council	Litter & dog fouling	Extra dog bin for Pitstone Recreation Ground 110/22.3	£	55.69	£ 278.47	£ 334.16
266	GeoXphere Ltd	Administration	Parish Online annual subscription	£	13.50	£ 67.50	£ 81.00
267	K L Supplies	Sport & Leisure	Consumables for pavilion	£	26.21	£ 131.08	£ 157.29
270	Huck Teck	Sport & Leisure	Repairs to tunnel at recreation ground play space	£	87.00	£ 435.00	£ 522.00
273	CommuniCorp	Administration	Local Councils Update subscription	£	-	£ 80.00	£ 80.00
293	S Davies	Administration	Quarterly expenses	£	0.75	£ 103.30	£ 104.05
294	R Haynes	Maintenance	Bus shelter cleaning on 17/10/22	£	-	£ 60.00	£ 60.00
295	Tanswell Technology Ltd	Administration	Monthly broadband & IT support	£	9.00	£ 45.00	£ 54.00
296	Signs Realm	Skate park	Extra skate park signage	£	-	£ 308.00	£ 308.00
297	Ross Lawry Agricultural Services	Devolved Services & Sport & Leisure	Hedge cutting, grass mowing & right of way maintenance	£	-	£ 4,835.00	£ 4,835.00
300	Roll In Trade Ltd	Youth Café	October youth café management	£	-	£ 262.03	£ 262.03
304	Almar	PPP & Guide	PPP printing issue 135	£	-	£ 986.00	£ 986.00
305	Groom Grounds Maintenance	Sport & Leisure	Oct ground maintenance at pavilion	£	122.00	£ 610.00	£ 732.00
306	Groom Grounds Maintenance	Sport & Leisure	Sept ground maintenance at pavilion	£	152.00	£ 760.00	£ 912.00
307	Lamps & Tubes	Lighting	Christmas illuminations	£	250.00	£ 1,250.00	£ 1,500.00
Grants/Donations	n/a	Grants & Donations	None tabled for consideration	£	-	£ -	£ -
Sub total of standard bacs				£	716.15	£ 14,602.73	£ 15,318.88

Direct debits/charges

dd	Regent Gas	Sport & leisure	Pavilion gas 9/9-30/9/22	£	3.88	£ 77.65	£ 81.53
dd	SSE Southern Electric	Sport & leisure	Electric at pavilion 1-30/9/22	£	21.08	£ 421.70	£ 442.78
dd	Sage	Administration	Monthly accounting and payroll software fee	£	6.20	£ 31.00	£ 37.20
dd	Buckinghamshire Council	Sport & Leisure	Monthly waste services for September	£	-	£ 8.64	£ 8.64
dd	NPower	Lighting	1-30 Sept 22 street light elec	£	7.80	£ 155.90	£ 163.70
dd	299 EE	Administration	Facilities manager mobile monthly fee (September)	£	6.35	£ 41.26	£ 47.61
cc dd	280 Lloyds Bank	Administration	Monthly cc admin fee	£	-	£ 3.00	£ 3.00
cc	278 Amazon	Sport & Leisure	mat to go under tables	£	8.33	£ 41.66	£ 49.99
cc dd	225 Sipgate	Administration	Monthly telephone charges for car scheme 1/9/22	£	-	£ 10.00	£ 10.00
cc	242 iStock	Administration	images for car scheme	£	1.19	£ 5.95	£ 7.14
cc	231 Wel Medical	Sport & Leisure	new battery for defibrillator	£	34.00	£ 170.00	£ 204.00
cc	279 Tesco	Administration	flowers for Queen Elizabeth II condolence table	£	-	£ 15.00	£ 15.00
cc	n/a Amazon	Administration	charged in error, refunded to next statement	£	-	£ 9.99	£ 9.99
cc	261 Sipgate	Administration	council telephone call package	£	-	£ 15.00	£ 15.00
cc	265 Royal British Legion	Administration	new wreath for PPC use at Pitstone Memorial Hall	£	-	£ 27.25	£ 27.25
cc	268 High Speed Training	Administration	Legionella training for Pavilion Manager (SL80/21.5)	£	6.00	£ 30.00	£ 36.00
cc	269 Buckinghamshire Council	Sport & Leisure	premises licence for pavilion, annual renewal	£	-	£ 70.00	£ 70.00
cc	274 Amazon	Sport & Leisure	blind chain	£	0.97	£ 4.82	£ 5.79
cc	275 Amazon	Administration	paper	£	6.00	£ 29.99	£ 35.99
cc	276 Amazon	Administration	powerbond and popper wallets	£	5.42	£ 27.06	£ 32.48
cc	277 Amazon	Administration	archive boxes	£	5.49	£ 27.46	£ 32.95
cc	281 Royal British Legion	Grants & Donations	annual donation in lieu of fresh wreath	£	-	£ 150.00	£ 150.00
cc	292 Post Office	Administration	first class signed for	£	-	£ 2.85	£ 2.85
cc	303 High Speed Training	Administration	First warden and first aid at work training for Facilities Manager	£	12.00	£ 60.00	£ 72.00
cc	301 Amazon	Open Space	Combi padlocks for recreation ground	£	1.45	£ 7.24	£ 8.69
cc	302 Amazon	Open Space	Combi chain for recreation ground	£	2.33	£ 11.66	£ 13.99
cc	n/a Amazon	Administration	refund of charge to cc made in error	£	-	£ 9.99	£ 9.99
cc dd	309 Lloyds Bank	Administration	Monthly cc admin fee	£	-	£ 3.00	£ 3.00
	282 Unity Trust	Administration	bank charges due 30/9/22	£	-	£ 36.30	£ 36.30
	283 Unity Trust	Administration	bank charges due 30/9/22	£	-	£ 0.90	£ 0.90
Sub total of direct debits & charges				£	128.49	£ 1,485.29	£ 1,613.78

TOTAL OUTGOINGS	£	844.64	£	16,088.02	£	16,932.66
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Insurance amendments None required this month

Inter-account transfers None required this month.

Write-offs None required this month.

£	-	£	87,000.00	£	87,000.00
£	-	£	-	£	-

Receipts received, paid into a NatWest account

NatWest	Financial	reserve account interest
NatWest	Financial	S106 account interest

	VAT		Net		Gross
£	-	£	15.76	£	15.76
£	-	£	0.28	£	0.28
£	-	£	16.04	£	16.04

Receipts received, paid into Unity account

	Company/Name	Cost Centre	Description	VAT		Net		Gross
29/09/2022	Ridgley	Allotments	Allotment tenancy & PAA subscription	£	-	£	15.00	£ 15.00
29/09/2022	WI	Sports & Leisure	Pavilion hire in August	£	8.71	£	43.57	£ 52.28
30/09/2022	Keen	Allotments	Allotment tenancy & PAA subscription	£	-	£	7.50	£ 7.50
30/09/2022	Killick	Allotments	Allotment tenancy & PAA subscription	£	-	£	15.00	£ 15.00
30/09/2022	Lowe	Allotments	Allotment tenancy & PAA subscription	£	-	£	60.00	£ 60.00
30/09/2022	Wills	Allotments	Allotment tenancy & PAA subscription	£	-	£	60.00	£ 60.00
04/10/2022	Jones	Allotments	Allotment tenancy & PAA subscription	£	-	£	30.00	£ 30.00
04/10/2022	Hildreth	Allotments	Allotment tenancy & PAA subscription	£	-	£	15.00	£ 15.00
03/10/2022	Darby	Allotments	Allotment tenancy & PAA subscription	£	-	£	30.00	£ 30.00
04/10/2022	Buckpitt	Allotments	Allotment tenancy & PAA subscription	£	-	£	7.50	£ 7.50
04/10/2022	Dragon	Allotments	Allotment tenancy & PAA subscription	£	-	£	7.50	£ 7.50
10/10/2022	Brooks	Allotments	Allotment tenancy & PAA subscription	£	-	£	45.00	£ 45.00
10/10/2022	Barry Cato Motor Repairs	PPP & Guide	PPP 135-137 (extra 3 editions, to qualify for prepayment discount)	£	6.50	£	32.50	£ 39.00
11/10/2022	Carter	Allotments	Allotment tenancy & PAA subscription	£	-	£	30.00	£ 30.00
10/10/2022	Windmill Preschool	PPP & Guide	PPP 134-137	£	16.20	£	81.00	£ 97.20
10/10/2022	Hartbeeps	Sports & Leisure	Pavilion September hire	£	33.83	£	169.12	£ 202.95
12/10/2022	Green / Horrow	Allotments	Allotment tenancy & PAA subscription	£	-	£	15.00	£ 15.00
12/10/2022	Creasey	Allotments	Allotment tenancy & PAA subscription	£	-	£	30.00	£ 30.00
12/10/2022	Nice	Allotments	Allotment tenancy & PAA subscription	£	-	£	30.00	£ 30.00
13/10/2022	Jones	Allotments	Allotment tenancy & PAA subscription	£	-	£	15.00	£ 15.00
13/10/2022	House of Worship	Sports & Leisure	Pavilion September hire	£	11.20	£	56.00	£ 67.20
14/10/2022	Buckinghamshire Council	Sports & Leisure	Pavilion September hire	£	35.66	£	178.24	£ 213.90
26/09/2022	Bratt	Allotments	Allotment tenancy & PAA subscription	£	-	£	30.00	£ 30.00
14/10/2022	P&JFC	Sports & Leisure	Pavilion September hire	£	77.70	£	388.50	£ 466.20
17/10/2022	Edwards	Allotments	Allotment tenancy & PAA subscription	£	-	£	15.00	£ 15.00
18/10/2022	I&PUCC	Sports & Leisure	Pavilion hire in August	£	55.00	£	275.00	£ 330.00
20/10/2022	Women's Circle	Sports & Leisure	Pavilion September hire	£	11.20	£	56.00	£ 67.20
26/10/2022	HMRC	VAT	1-30/9/22	£	552.48	£	-	£ -
24/10/2022	Riley	Allotments	Allotment tenancy & PAA subscription	£	-	£	15.00	£ 15.00

£808.48	£1,752.43	£2,008.43
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TOTAL INCOMINGS	£808.48	£1,768.47	£2,024.47
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Income Pending/Debtors summary:

Date of Invoice	Name	Cost Centre	Invoice/Description	VAT	Net	Gross
08/09/2022	Horry	Allotments	Allotment tenancy & PAA subscription	£	-	£ 15.00
10/10/2022	P&IUFC	Sports & Leisure	Pavilion September hire	£	36.17	£ 180.83
10/10/2022	Berkhamsted Yoga	Sports & Leisure	Pavilion September hire	£	12.30	£ 61.50
01/11/2022	P&IUFC	Sports & Leisure	Pavilion October hire	£	76.17	£ 380.83
01/11/2022	P&IJFC	Sports & Leisure	Pavilion October hire	£	124.80	£ 624.00
01/11/2022	Kick Box Fit	Sports & Leisure	Pavilion October hire	£	12.81	£ 64.07
01/11/2022	Buckinghamshire Council	Sports & Leisure	Pavilion October hire	£	18.98	£ 94.87
01/11/2022	Berkhamsted Yoga	Sports & Leisure	Pavilion October hire	£	9.23	£ 46.12
01/11/2022	Board Games Group	Sports & Leisure	Pavilion October hire	£	9.23	£ 46.12
01/11/2022	Hartbeeps	Sports & Leisure	Pavilion October hire	£	33.83	£ 169.12
01/11/2022	Pitstone House of Worship	Sports & Leisure	Pavilion October hire	£	8.20	£ 41.00
TOTAL INCOME PENDING				£	1,958.68	£ 5,244.36

Summary of those in credit with the parish council:

None	£	-	£	-	£	-
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Summary of accounts where the parish council is in credit:

Wave, re pavilion water. On account.	£	-	£	566.82	£	566.82
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TOTAL HELD ON CREDIT	£	-	£	566.82	£	566.82
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Commitments:

	Bendcrete	Skate park project/S106	12m retention payment for skate park due March 2023. PO98/21.	£	1,000.87	£	5,004.35	£	6,005.22
	Bendcrete	Skate park project/S106	Reduction in 12m retention payment for skate park (see above) as contribution towards the re-renovation	-£	160.00	-£	800.00	-£	960.00
	Buckinghamshire Council	Pitstone & Ivinghoe Safety Scheme	Works outside Brookmead School.	£	1,466.40	£	7,332.00	£	8,798.40
	Horwood & James	Administration	Legal costs in association with draft lease to 1st Ivinghoe & Pitstone Scouts. PO20190227-346/19.8.			tbc	£	-	
cc	Care Check	Administration	DBS for car scheme volunteer	£	2.00	£	10.00	£	12.00
	Ambivent	Sport & Leisure	Replacement of air conditioning filters at next service visit 43/22	£	14.00	£	70.00	£	84.00
	J Leonard Ltd	Sport & Leisure	Installation of ceiling mounted SoundSorba panels (excluding cost of any necessary fittings)	£	-	£	250.00	£	250.00
	Wicksteed	S106	Repairs to wet pour around roundabout at Hever Close playspace. 83/22.6	£	197.92	£	989.60	£	1,187.52
	Pitstone Memorial Hall	Grants & Donations	Grant towards black out curtains and new flooring. Up to £6k. Once match funding known.	£	-	£	6,000.00	£	6,000.00
	J Leonard Ltd	Litter and dog fouling	Install litter bin & repair vandalised memorial bench	tbc		tbc	tbc		
	First Environment	Sport & Leisure	Bi-annual legionella risk assessment and water sampling	£	79.00	£	395.00	£	474.00
	Royal Industrial Doors	Sport & Leisure	Adjustment to install manual overrides to shutters	£	58.00	£	290.00	£	348.00
	I&PUCC	Grants & Donations	Contribution towards cricket practice net project	£	400.00	£	2,000.00	£	2,400.00
	Total Play	S106 cricket nets	S106 element of double lane cricket practice nets (NB total order value £35,112. £10,241+ VAT due on delivery, £18,141+VAT due on practical completion and £878+VAT due on sign off/3m post completion).	£	4,473.40	£	22,367.00	£	26,840.40
				£	37,406.44	£	187,032.18	£	224,438.62

Amounts not yet due to the parish council:

Description	Cost Centre	Name	Amount
Buckinghamshire Council	S106	See S106 summary on Bank Reconciliation for details of various provisions	
National Trust	Agency Services	Compensation for loss of rag pit / Anglian Water (January)	£ 200.00

Bank Reconciliation & S106 Summary:

See separate document

Project Summaries:

See separate sheets for allotment, pavilion and skate park financial summaries.

Budget Monitor & 3 year budget forecast:

See separate document.

