

PITSTONE PARISH COUNCIL

Minutes of the Sports & Leisure Committee held on 9 June 2022
at Pitstone Pavilion, commencing at 8.00pm

General Matters:

SL26/22 ATTENDANCE AND APOLOGIES

1. Council present:

Cllr Saintey (Chair), Cllr Weber (Vice Chair), Cllr Nicholls, Cllr Heyman, Cllr Hawkins, and Cllr Mrs Dragon plus the Parish Clerk Mrs Eagling. New committee members were welcomed to the committee.

2. Apologies:

Cllr Mrs Crutchfield and M Roberts (P&IUFC).

3. Others present:

J Groom (Groundkeeper), R Woodford and D Greany (P&IUFC) plus F Tierney & P Randall (P&IJFC), plus 3 members of the public.

SL27/22 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

No dispensations requested or interests were declared.

SL28/22 QUESTIONS FROM MEMBERS OF THE PUBLIC/PRESS

Mr S Bailey of TSEL, one of the members of the public present, stipulated that the Parish Council agenda had incorrectly referenced that a potential 'merger' between P&IUFC and TSEL was no longer planned to progress. Mr Bailey clarified that the original proposal had been for P&IUFC to "become part of" and not "merge with" TSEL and asked that the minutes accurately reflect this. Mr Bailey advised that, whilst their proposal had not been accepted by the parish council, TSEL remained interested in the ongoing development at the ground being undertaken by the parish council and its hirers.

SL29/22 MINUTES OF THE MEETING held on 15/5/22

It was **RESOLVED** that the draft minutes of the sports & leisure committee meeting held on 5 May 2022 were a true and accurate record. The Chairman was duly authorised to sign them on behalf of the council.

SL30/22 CLERK'S REPORT ON ONGOING MATTERS

The following updates were noted by the council but were not discussed in detail:

- Open access MUGA (multi use games area) within PDA development – Numerous ongoing queries being discussed with Nicholas King Homes by Buckinghamshire Council
- Bellway/Vicarage Road LEAP – PPC to adopt once Bellway opened and maintained for period of 24 months. Bellway preparing transfer plans.
- Pavilion Dug Outs - P&IUFC to complete works to the dug outs over the summer closure period.
- Pavilion sponsor Wall – P&IUFC to install in the function room over the summer closure period.
- Pavilion pitch barrier project – would be required before P&IUFC need to apply for promotion. Quotes to consider fully dismountable barriers and half dismountable barriers. Quotes to consider full mesh panels (to help prevent badger damage) vs no mesh panels. Full council meeting to be convened to discuss, or to be tabled on 30 June agenda, to try and enable installation this summer/autumn. Still pulling together all the necessary information about quotations and options.
- Pitch advertising – details to be confirmed as part of pitch barrier project.
- Pavilion senior pitch hard standing/footpaths – would be required before P&IUFC need to apply for promotion. To be progressed after the barriers.
- APLH Training & Personal Licence for Cllr Nicholls & Cllr Heyman – in progress.
- Legionella Training for Facilities Manager – to be arranged.
- Pavilion senior pitch stadia seating – not required until the March after P&IUFC promotion. P&IUFC fundraising. Grant application to FF in December.

- Pavilion senior pitch floodlights – Planning permission valid until 3-8-2023. Must be installed by the Sept after promotion but planning & funding must be approved before promotion so a grant application & plan would need to be submitted to the Football Foundation in December. Also see SL32/22.9 below.
- Pavilion sound absorbing panels – partly installed 27/5/22 however issues arose. Contractor liaising with Soundsorba before progressing further.
- Pavilion pitch summer renovation & closure dates: £5.5k for restoration of key areas only approved by full council/30tonnes topsoil/seed/fertiliser/labour. Senior pitch to be extended to 100m as part of works. Closure dates 22 May to 5 August inclusive. All football clubs notified.
- Car park signage – Cllr Weber drafting. Will be considered at subsequent meeting.
- 1st Ivinghoe & Pitstone Scouts – to respond to the parish council in due course re scout hut at the pavilion site.
- I&PUCC double cricket nets (a) planning permission granted, now working with the club to determine the next steps (b) final few questions to be resolved re occupational licence.
- Skatepark – ground remedials completed by groundkeeper.
- Playground Inspections – booked with Wicksteed. Eta 1 June. Once received results will need to schedule consideration of matters arising on the next available agenda and undertake the annual risk/benefit assessments etc.
- Springer bike – contractor requested more spare parts.
- Town Lands Charity – full council exploring opportunities with the charity. PPC is waiting for feedback from the charity.
- Advertising opportunities within car park – to be progressed.
- Turnstile maintenance – investigations continue.
- Freezer – waiting for response from Environmental Health.
- Recreation Ground pitch – waiting for confirmation from JFC re proposed use for 2022/23 season before can determine plans/purchase requirements/layout requirements.
- Air conditioning filters – commissioned Ambivent to change at next six-monthly service.
- Loft access to air vent – under investigation by Facilities Manager.
- Recreation Ground fence – 3 additional support posts to be installed by contractor.

SL31/22 CORRESPONDENCE

The list of correspondence received was noted.

SL32/22 PAVILION MATTERS

1. Financial summary

The pavilion financial summary was noted.

2. Grounds Maintenance

- The groundskeeper gave an update on ground maintenance at the pavilion.
- The results of the survey of the ground at the pavilion were noted. The site is too large to apply nematodes. It was noted that a liquid product to irritate the larvae and a specific fertiliser had been recommended, and a quotation was awaited.
- Renovation work has been carried out to both pitches and the seeds are starting to germinate.

3. Alcohol Sales

It was **RESOLVED** to re-approve the sale of alcohol at P&IUFC events. Club to return completed form for countersignature.

4. Occupational Licence

It was **RESOLVED** to approve the updated Occupational Licence with P&IUFC. Club to return completed form for countersignature.

5. Irrigation System

It was **RESOLVED** to investigate possible systems and quotations for consideration at a subsequent meeting.

6. P&IUFC

It was noted that P&IUFC no longer intended to become part of TSEL.

7. Teams for forthcoming season

- It was noted that P&IUFC would only be fielding one senior team or the forthcoming season, with an aspiration to return to two teams next season.
- P&IJFC provided a summary table of the teams they hoped to field at both the pavilion and recreation ground sites. It was noted that this may generate some additional requirements including storage facilities and coloured paint. PPC to work through the practicalities with the groundkeeper and the club.

8. P&IUFC Sponsorship Event

- P&IUFC confirmed that the proposed event would take place on 9/7/22 from midday onwards.
- Presentation materials being drafted. PPC and JFC to input into event to support.

9. Floodlights

- It was **RESOLVED** to request a minor amendment to the planning condition to reflect LED instead of Halide bulbs.
- It was **RESOLVED** that training floodlights were not required by either club and therefore just floodlighting for the main pitch would be tendered.
- It was **RESOLVED** that P&IJFC and P&IUFC would investigate whether an additional portable goal, located by the main pitch, would be of benefit to alleviate warm-up activity on the main pitch from visiting clubs.
- It was noted that tendering would need to commence in August to meet the FF and league deadline.

10. Sponsorship for grandstand

It was **RESOLVED** that, in principle, the parish council was supportive of sponsorship of the grandstand. Any sponsorship deal and proposed name should be agreed with the parish council before confirmation with the sponsor.

11. Repairs and remedial works

It was noted that some minor repairs had been carried out as necessary including fixing the leaking tap in the ladies toilet, purchasing new cable/lock for senior pitch goal (jammed) and replacing padlock on pedestrian gate (failed). ACE attended to faulty CCTV camera. ACE carried out annual service of systems.

SL33/22 OPEN SPACE MATTERS

1. Bi-Annual DDA Consultation

It was **RESOLVED** to undertake the bi-annual consultation in the forthcoming edition of PPP and via social media.

2. Repairs and Maintenance

The minor repairs and remedial work undertaken during the month were noted. It was noted that the parish was continuing to experience ongoing issues with graffiti throughout the play areas etc – staff trying to remove as soon as practical.

SL34/22 OTHER & REPORTS

1. It was noted that as the P&IUFC Treasurer had tendered apologies for the meeting, that their quarterly accounts would be presented to the next meeting.
2. No other reports had been submitted to the committee.

SL35/22 REFERRAL TO FULL COUNCIL

It was **RESOLVED** that there were no matters to refer to full council.

SL36/22 DATE AND TIME OF NEXT MEETING

The next meeting of the sports and leisure committee is scheduled for 14/7/22 at Pitstone Pavilion at 8pm.

July agenda items:

- once playground inspection report received, consider actions arising and conduct play policy risk/benefit annual assessments
- There were no additional items tabled for the agenda.

SL37/22 CLOSURE OF MEETING

There being no further business to be transacted, the Chairman closed the meeting at 21.05.

Signed: *R Saintey*

Date: *14/7/22*

Chairman