

PITSTONE PARISH COUNCIL

Minutes of the Pitstone Parish Council held on 28 July 2022
at Pitstone Pavilion commencing at 7.30pm

General Matters:

103/22 ATTENDANCE AND APOLOGIES

1. Council present

Cllr Nicholls (Chairman), Cllr Saintey (Vice Chair), Cllr Weber, Cllr Mitra, Cllr Hawkins, Cllr Mrs Nash and Cllr McCarthy plus the Parish Clerk Mrs Eagling.

2. Apologies

It was **RESOLVED** to accept apologies for absence from Cllr Mrs Crutchfield (for health reasons), Cllr Heyman (annual leave), Cllr Blunt (work commitment), Cllr Mrs Dragon (annual leave) and Buckinghamshire Councillor Peter Brazier (work commitment).

3. Others present

Buckinghamshire Councillor Derek Town.

4. New member

A warm welcome was extended to newly appointed Cllr Frances Nash who has submitted her completed Declaration of Acceptance of Office and Register of Interests.

104/22 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS FOR MATTERS TO BE CONSIDERED AT THE MEETING

- It was noted that all councillors have standing declarations of interest as the council, as a corporate body, is trustee of the Recreation Ground Charity and Pitstone Parish Charity.
- The Clerk expressed a pecuniary interest in the overtime, did not participate in the discussions and never has a vote.
- Cllr Weber had submitted a dispensation request to speak in respect of the Walnut Barn planning application in his role as Chair of Planning and having visited the application site. Cllr Weber lives on Cheddington Road near the application site but is not affected by it. A dispensation was granted for Cllr Weber to continue to Chair this agenda items and to speak about the application, but not to vote.
- It was noted that the owner of 74 Vicarage Road was a former parish councillor so was known by many members of the council, but none had a declarable interest in this planning application.
- No other declarations nor dispensations were received.

105/22 QUESTIONS FROM MEMBERS OF THE PUBLIC/PRESS

No members of the public were present, so no questions were tabled.

106/22 QUESTIONS FOR, AND UPDATES FROM, BUCKINGHAMSHIRE COUNCILLORS

Buckinghamshire Councillor Derek Town advised that he had submitted a written report which would be circulated electronically and published online for the benefit of residents.

Cllr Town provided updates on progress with the Ivinghoe Freight Strategy, new animal licencing review and Castlemead grass cutting.

No questions were tabled for Cllr Town.

107/22 MINUTES OF THE MEETING held on 30/6/22

It was **RESOLVED** that the draft minutes of the Pitstone Parish Council Meeting held on 30 June 2022 were a true and accurate record. The Chairman was duly authorised to sign them on behalf of the council.

108/22 CLERK'S REPORT ON MATTERS ARISING

This section provides updates on issues that are ongoing. Resolutions cannot be passed on items in this section of the agenda as insufficient detail will have been provided to councillors to satisfy the legal requirements, therefore minor updates will only be noted. This information is provided to keep members of the public up to date on the various ongoing matters.

1. Where third parties are responsible

- Castlemead Highways Issues:
 - BC and TW liaising. TW undertook further remedial works at end of June.
 - Street light column 3 in Warwick Road remains out after 13 months re TW/UKPN issue.
 - Phase V of Castlemead & business park to follow – date tbc.
 - TW strategic land holdings arranging for replacement of damaged Westfield Road sign and have now completed further strimming/clearance along section of Westfield Road from roundabout to village gate.
- Castlemead Lighting: PPC advised BC and TW that they would be willing to adopt any LED lighting if other conditions also met. Unable to adopt non-LED lighting & associated liability to upgrade due to SOX/SON being discontinued. PPC and DM at BC liaising re options for upgrading to LED and will advise in due course.
- Castlemead Public Open Space Phase III: TW to transfer to BC. Complications arising from legal charge in favour of Sancem Group which have yet to be resolved and classified as exempt disposals by TW/Sancem. Chase again in November 2022.
- Business Park banks opposite Dover Close: currently still within Taylor Wimpey ownership.
- Rushendon Furlong Street Lighting: the parish council has agreed with Croudace to adopt the street lighting and illuminated bollards on provision that the stipulated conditions and contributions are met. BC to adopt highways prior to PPC adopting. Not on maintenance yet as unresolved sewerage issue. PPC not required to adopt until close of 12-months maintenance period.
- Bellway Open Space & LEAP: PPC has agreed to adopt the open space within Vicarage Road post completion certificate being issued by BC & 2-year maintenance period by developer. Playground was approved by BC in Sept 2020. S106 also provides for maintenance monies (£tbc). Eta therefore Sept 2022. Bellway producing legal documents via Land Registry etc.
- Bellway Street Lighting: the parish council has resolved that it would be willing to adopt the street lighting within the development. BC to adopt internal highways (following 12m maintenance period) prior to PPC adopting lighting. See above, eta Oct 22. Bellway aware & preparing information.
- PDA: £74k towards enhancing existing local bus services (61 and 164) – BC investigating options over the summer (including possible route to Tring station) and will revert to PPC in the autumn. £37k contribution to Pitstone Safety Scheme.
- PDA Lighting: The Parish Council has approved the one column on Vicarage Road opposite the new entrance. Internal roads will be private and therefore no requirement to adopt lighting.
- PDA replacement car park: Illuminated car park will pass to the parish council along with the MUGA.
- PDA MUGA: Discussions continue with NKH, BC and Playdale re remedial works. See agenda item.
- PDA commercial areas / conversion to residential: NKH escalated first planning application to Planning Inspectorate on grounds of non-determination. NKH's second set of planning applications remain outstanding with BC.
- PDA open space: Transferring to "Ravensmoor (Pitstone) Management Co Ltd" and not Pitstone Parish Council.
- Land off Westfield Road/'The Mounds': with Taylor Wimpey.
- TfB Issues:
 - Reconstruction of Vicarage Road footpath from Tun Furlong towards Church Road added to capital footway program (eta 2024)
 - Collapsed footpath in Queen Street – outstanding
 - Marsworth Road resurfacing (no date visible)
 - Cut back overgrowth along path from Westfield Road to Marsworth (being programmed) part TfB and part Safran.

- Glebe Close access to parking area – TfB investigating adding an additional post/bollard without having to relocate the existing bollard, but still have to allow access by wheelchairs, prams etc. Can't provide an installation date as need to prioritise actual defects within their highway assets.
- Glebe Close disabled parking – TfB advised that no TRO was in force and the previous bays had been shown the incorrect size. Parking Team are consulting with the residents to determine who requires a disabled space, then raising the necessary TRO, and will then mark out. Once complete, will then be enforceable.
- Castle Close – TfB advised “as we only maintain the footway, I was thinking of installing 2 bollards at the Pightle end of the path. However, I cannot promise that these will be installed any time soon as we have to prioritise actually defective assets in our works programmes.”
- Safety Scheme works by Westfield Road junction: BC advised unable to progress until Ivinghoe Freight Strategy implemented.
- Safety Scheme works along Marsworth Road: BC advised unable to progress until Ivinghoe Freight Strategy implemented.
- B489 derestriction of B-road and 7.5 tonne limit: BC advised that this could not be considered until the proposed Ivinghoe freight strategy has been implemented.
- Cycle Path to Tring station (HCC/CRT/BC): Still under investigation by HCC/BC/CRT.
- Aldbury flooding – BC exploring expanding flood mitigation project to include run-off from Pitstone into Aldbury
- Mapping Rights of Way: Pitstone aspect of project being undertaken by local resident volunteer.
- Pitstone Memorial Hall Charity car park: PMH investigating with NKH.
- PAA investigating potential provision of water tap at site & will provide further details in due course so that PPC can submit an application for approval by National Trust
- Rushendon Furlong 'un-ringfenced' S106 – no further confirmation from Buckinghamshire Council.
- Whistlebrook: BC Cllr Peter Brazier working with Brookmead school and Ivinghoe parish council re clearance of the trees. Grant application submitted to BC community board.

2. Within the scope of the parish council:

- Village web site: Cllr Nicholls creating Whistle Blowing/Safeguarding page.
- Community Bus investigation: Believe BC holding £10k of funds for Sustainable Transport arising from Rushendon Furlong development, plus approx. £7k (tbc) of funds that were unused from the shelter/rtpi project. Therefore approx. £17k available from BC. BC to confirm. HCC setting up a “Demand Responsive Transport” scheme with a DfT Bus Service Improvement Plan grant which will cover Tring and Berkhamsted.
- Community Car Scheme: Producing a double-sided leaflet appealing for volunteers for both the car scheme and the youth café.
- Double lane practice cricket nets – (a) Working with I&PUC to determine final order requirements etc, however the contractor does not have availability until March 2023. (b) occupational licence still being finalised with I&PUC.
- Bus shelters on Westfield Road – long term aspiration. TW previously refused permission. Investigating options and potential funding.
- Additional trees on Recreation Ground – long term aspiration.
- PAA – long term aspiration for additional allotment land within the parish as waiting list increasing.
- Buckinghamshire Council potential open space – BC are awaiting the result of an external valuation of the land.
- Town Lands Charity NDP land enquiry – the Charity are researching and will respond in due course. BC confirmed that purchase of the land, and the provision of extra sports facilities upon it, would be permissible projects for a drawdown of S106 funding from the Nicholas King Homes development.

- LED roll out – UKPN now completed work in Cheddington Road, and L&T Illuminations have returned to complete the LED installation. This years' roll out now complete. UKPN raised new certificate & issued to NPower.
- Streetlight structural tests – Now complete. No remedials arising. All scheduled for retest in either 3 or 5 years.
- Weekday parking at pavilion – applicant negotiating with landlord of local building. Will revert to PPC in due course.
- Jubilee – Original commemorative “Acer Freemanii ‘Autumn Blaze’ tree re-sprouted. Replacement tree received. Plaque in production.
- Hedgehog Highway Surrounds – Still plenty of units for sale.
- Information Panels for Wildlife Site – waiting for list of key species from Environmental Records Office.
- Platinum Jubilee Village Hall Improvement Grant Fund – review eligibility once details released.
- Pitstone pavilion floodlights – minor variation application submitted. No discounts are available to parish councils for variations.
- Pavilion GPR survey – booked with MKSurveys for end August.
- Pavilion irrigation – first contractor visited 27/8/22 will provide some initial costing options. Likely to need a new separate 2" water supply from mains to rear of site (asked Wave / Anglian Water to quote), to feed into dedicated water tank (at least 10,000l) (cheaper above ground) housing a powerful pump (quote to follow). Cheap/short term option would then be to run 1 or 2 travelling sprinklers (1 = approx. £2k) or reel sprinklers from the system (1 x reel = approx. £5-8k). Could then potentially enhance further to operate a pop-up sprinkler system (needs about 17 sunken sprinkler points) in longer term (full system eg tank and sprinklers = approx. £26k).
- Zip wire and springer on recreation ground – lead time for zip wire repair installation is 5 weeks. Springer now re-instated.
- Playground Inspection remedial works – wet pour repairs booked eta September. Brambles/weeds actioned. Ground works to be undertaken in autumn.
- Please refer to Sports & Leisure Committee minutes for full list of S&L related matters.
- Children’s Competition – Presentation event held. Signs erected. Publicity issued.
- Pitstone & Ivinghoe Safety Scheme works by Brookmead School – scheduled to be installed by TfB during school summer holidays (TTRO dates 15-26/8/22).
- Fire safe – purchase to be actioned.

109/22 CORRESPONDENCE

The list of correspondence received was noted.

- The resident enquiry re the ownership & maintenance of Yardley Avenue alleyways was noted. It was further noted that VAHT/Fairhive had subsequently clarified that these were still within their care and that contractors were being instructed to trim and weed kill. BC and the resident had been advised.
- It was **RESOLVED** to approve attendance on the BALC Rights of Way training 1/9/22 for Cllr Weber, cost £35.

Committee Matters:

110/22 PLANNING COMMITTEE AND RELATED MATTERS

Cllr Weber, as Chair of the Planning Committee, Chaired this agenda item.

1. Minutes

It was noted that no committee meeting had been required during the month and no minutes were due.

2. Application Consultations

- Walnut Barn, Cheddington Road – householder application (22/02089/APP) and listed building consent (22/02090/ALB) – to convert the existing garage from ancillary accommodation to primary habitable accommodation and vary location of the proposed in ground swimming pool (21/03576/APP). Cllr Weber refrained from voting

(see previous dispensation). No objections had been received. It was **RESOLVED** to advise Buckinghamshire Council that the Parish Council wished to tender no objections to this application but request that a condition be applied that the barn be restricted to ancillary use to the main dwelling, rather than becoming a separate dwelling, as this location lies outside the Settlement Boundary defined in the Pitstone Neighbourhood Plan.

- Mill View, Groomsby Drive, Ivinghoe – 22,01928/APP, Variation of condition 4 (changes to screening) relating to application 21/02346/APP (Demolish existing rear conservatory and raised patio. Erect single storey rear extension in place of conservatory and new office at lower ground level with patio above. Replace all existing windows and add solar panels on rear elevation). No objections had been received. It was **RESOLVED** to advise Buckinghamshire Council that the parish council wished to tender no objections to the application.
- 74 Vicarage Road, 22/02287/APP, Householder application for single storey rear extension. No objections had been received. It was **RESOLVED** to advise Buckinghamshire Council that the parish council wished to tender no objections to the application.

3. Decisions notified by Buckinghamshire Council.

- 78 Marsworth Road, 22/00915/AOP, Outline planning application with some matters reserved for the sub-division of the existing plot for 78 Marsworth Road and the erection of a detached 3-bedroom dwelling with off-road parking, private garden and bin storage: BC refused.
- Safran Power UK LTD, Pitstone Green Business Park, Westfield Road; 22/01963/PVN; Determination pursuant to Schedule 2, Part 14 (Class J) of the Town and Country Planning (General Permitted Development) (England) Order 2015 as to whether prior approval is required for the installation of solar photovoltaic equipment (PV) to roof: BC approved.
- The Cottage, Cheddington Road, 22/01011/APP, Householder application for single storey side/rear extension: BC approved.

4. Applications outstanding with Buckinghamshire Council.

Rear of the Bell (Halldi), Plot C on Westfield Road, Land to The South of Marsworth Road And The West Of Vicarage Way (restaurant/pub site only), Land Adjacent to Allotment Gardens (nursery site only), 16 Rushendon Furlong, 12 Marsworth Road, Safran Power UK Ltd (fence) and Land off Church Road in Ivinghoe.

5. Enforcement outstanding with Buckinghamshire Council.

- 27 Campbell Lane (20/00443/CONB) – BC waiting for outcome of appeal to Planning Inspectorate.
- 35 Old Farm – garage extension erected without planning permission – enforcement reference NC/22/00254/OPHH. Under investigation by BC.

6. Appeals outstanding

- 27 Campbell Lane; Enforcement ref: 20/00443/CONB, Appeal ref: 21/00078/ENFNOT; Planning Inspectorate Ref: APP/J0405/C/21/3285648. Appeal to be determined by Planning Inspectorate (PI) relating to the issue of the enforcement notice.
- Construction 21 no. dwellings (8 flats and 13 houses), including associated works, car parking and landscaping, Land to The South of Marsworth Road and The West of Vicarage Way (the first application to turn the 2 x PDA commercial areas into residential). Appeal – non determination. Planning Inspectorate Ref: APP/J0405/W/22/3292202. Appeal ref: 22/00058/NONDET. Original application ref: 21/02999/APP.

7. Other

- It was **RESOLVED** that no response was required to the Buckinghamshire Council Self-Build and Custom Housebuilding Register consultation.
- Cllr Weber provided positive feedback from the How to Review your Neighbourhood Planning Policies training session on 7/7/22.

111/22 SPORTS AND LEISURE COMMITTEE AND RELATED MATTERS

1. Minutes

It was **RESOLVED** to note receipt of the draft minutes of the committee meeting held on 14/7/22.

It was further **RESOLVED** to ratify the £500 expenditure on the turf treatment to eradicate the chafer bug & leather jacket larvae.

2. ASB by Recreation Ground

- It was noted that Thames Valley Police continued to pursue their investigation into a group causing anti-social behaviour near the recreation ground / car park / ball court / skate park area.
- It was noted that the floodlight had been switched off in the recreation ground play area to gauge effectiveness at reducing ASB at that location.
- It was **RESOLVED** to obtain mock-ups of both signs, discouraging music and ASB, and investigate mounting back-to-back on the posts by the skatepark, and include PPC logo on both.

3. Dog Bin

It was **RESOLVED** to purchase an additional dog bin for the Vicarage Road side of the recreation ground. Cost £324.50 for the bin and £125.00 per year to add to the emptying schedule.

4. Litter Bin

It was **RESOLVED** to approve the purchase of an addition Topsy Jubilee green litter bin for the Recreation Ground near the sports door entrance to the Memorial Hall. Cost £343.08 + VAT + installation costs.

5. Trees

It was **RESOLVED** to remove the deceased sorbus magestica from the Recreation Ground.

It was **RESOLVED** to plant the Acer at the pavilion, close to the existing jubilee tree.

112/22 STAFFING COMMITTEE AND RELATED MATTERS

It was noted that no meeting took place during the month, so no minutes/report was due.

Charity Matters:

113/22 PITSTONE PARISH CHARITY

It was noted that no meeting had taken place during the month, so no minutes/report was due. Next meeting scheduled for 28/7/22.

114/22 PITSTONE RECREATION GROUND CHARITY

It was noted that no meeting had taken place during the month, so no minutes/report was due. Next meeting scheduled for 28/7/22.

Working Group Matters:

115/22 PITSTONE DEVELOPMENT AREA

Playdale have undertaken the 3D laser survey. Updated quote and 2D design eta 10/8/22 and 3D visual 19/8/22. It was noted that their drainage expert was on long term leave & advice/input had been sought from BC. It was further **RESOLVED** to ask the local drainage expert if he could provide some informal advice.

116/22 YOUTH CAFÉ

It was noted that a meeting had been arranged with the Café Manager for 11/8/22. Full update to follow.

Other Matters:

117/22 DEVOLVED SERVICES

It was **RESOLVED** to appoint Ross Lawry Agricultural Services to strim/blow the fenced section of Footpath 2 (£150) as the landowner is unable to carry out the work that he previously undertook. Landowner has granted access permission.

118/22 ALLOTMENTS

1. PAA Subscription Fee

It was **RESOLVED** to approve the PAA recommendation that they wished to keep their annual subscription fee at £6 per quarter plot per annum, with no price increase.

2. Tenancy Fee

It was **RESOLVED** to retain the annual tenancy fee at £9 per quarter plot per annum, with no price increase.

3. Licence with PAA

It was **RESOLVED** to approve the annual review of the licence with PAA, and the Chairman was duly authorised to sign on behalf of the council.

4. Plot 51

It was noted that a new tenant had now been appointed for Plot 51. Further tenancy changes for other plots scheduled for annual renewal in September.

119/22 HIGHWAYS

1. Westfield Road

- It was noted that Buckinghamshire Council did not propose to implement any further measures on Westfield Road. As the highway has now been adopted, it will fall within their normal cyclical road safety assessment for annual review.
- It was noted that the BC Community Board did not propose to take any further action re Westfield Road and that they are not supporting highway initiatives this financial year due to the imminent change in BC highways contract supplier.
- It was noted that Thames Valley Police had confirmed that Westfield Road had been approved this month as a new site for the mobile speed van and that it will be visited on rotation along with the other identified locations throughout the Thames Valley area.
- It was noted that Taylor Wimpey had now carried out the hedge/shrub/grass clearance along the derestricted section of Westfield Road including in front of the white village gates and had also cleared the weeds from the gutters.

2. Speed Indicator Devices (SID)

- It was **RESOLVED** to seek to obtain two Speed Indicator Devices (SID) that could be used in conjunction with our existing two mVAS units and rotated around the four through roads in the parish, approx. cost £3,500 per unit.
- It was **RESOLVED** to apply for funding from BC Community Board as a Road Safety (rather than Highways) project, in the first instance.

3. Community Speedwatch

It was noted that the appeal for volunteers to operate a Community Speed watch scheme remained live. Information has been included in PPP which is being hand delivered to every home and business within Pitstone as well as being posted electronically. Further posts will be issued until the closing date in mid-August.

4. Other

- The new procedure for requesting parking restrictions that would fall under the management of Buckinghamshire Council parking team has been introduced by BC. The resident suggestion for the Rushendon Furlong to Brookmead School section of Marsworth Road was considered. It was **RESOLVED** to wait until the Safety Scheme changes at this location had been fully implemented, monitor the improvements and then review with Buckinghamshire Council again in due course if necessary.
- It was noted that a resident had hand cleared the weeds from the Marsworth Road roundabout. It was further noted that BC had apparently decided not to weed spray roadside gutters/islands this year but were willing to raise a specific worksheet if any areas were particularly overgrown. It was **RESOLVED** to advise BC of the outstanding highway gutter locations with weed growth that could be treated with a weed killing spray. It was further **RESOLVED** to ask BC to treat the now cleared roundabout/islands with herbicide to prevent re-growth.
- It was noted that Buckinghamshire Council were revisiting any options for planting/planters/bunting etc on the Marsworth Road roundabout and would respond in due course.

120/22 COMMUNITY BROADBAND / FIBRE TO PROPERTY

- Data being input and submitted to Openreach.
- Trooli (independent fibre broadband company) also laying fibre cables in the village.

121/22 POLICIES AND SUBSCRIPTIONS

1. It was **RESOLVED** to approve the annual review of the Street Lighting Policy and the Chairman was duly authorised to sign on behalf of the council.
2. It was **RESOLVED** to approve the annual review of the Schedule of Charges and the Chairman was duly authorised to sign on behalf of the council.
3. It was **RESOLVED** to approve the annual review of the Reserves Policy and the Chairman was duly authorised to sign on behalf of the council.

122/22 ISSUES RAISED BY MEMBERS OF THE PUBLIC

1. See 118/22.2 re the enquiries regarding parking enforcement options for Marsworth Road, and weedkilling/beautification of the Marsworth Road roundabout.
2. It was noted that a resident had enquired about alleyway weedkilling in Yardley Avenue. This was confirmed to fall within the remit of Fairhive/VAHT who have apologised for this not having taken place and arranged for a contractor to attend.
3. No other matters raised by residents for consideration or to be tabled on the next agenda.

General Financial Matters:

123/22 FINANCIAL MATTERS

1. Quarterly Consideration of Grants
It was noted that no grant requests had been received for consideration this month.
2. Brookmead School Grant Update
It was noted that Brookmead had now completed their garden project but would consider submitting a grant towards a whole school sandpit in due course.
3. Staff Overtime
It was **RESOLVED** to approve the payment of 32 hours of overtime for the parish clerk and 10.5 hours of overtime incurred by the Parish Assistant during June.
4. VAT Return
It was noted that the monthly VAT return had been submitted. HMRC to refund PPC £2,912.49.
Buckinghamshire Councillor Derek Town departed the meeting.
5. Financial Summaries and Expenditure
The bank reconciliation, financial summary, confidential salary payments, pavilion & allotment monthly summaries, skate park project financial summary, debtors and creditors were noted.
It was **RESOLVED** to make the payments outlined in the financial summary and two councillors were granted approval to enact the bacs transfers. The Chairman was granted authority to sign the financial papers on behalf of the council.
6. Internal Controls
It was noted that the Internal Controls had been undertaken with no issues or actions arising.
7. External Audit
PKF Littlejohn not yet supplied result of external audit.

Reports & Other:

124/22 REPORTS

- The feedback from Party in the Park 16/7/22 was noted.
- The feedback from the BC Clerks Forum 13/7/22 was noted.
- The feedback from the Induction of Reverend James Grainger-Smith 12/7/22 was noted.
- It was noted that 2 x PPC owned street light columns had been reported to Lamps & Tubes Illuminations for repair. Several other Castlemead light issues had been reported to Taylor Wimpey or Buckinghamshire Council (depending on road).
- It was noted that fly-tipping on Westfield Road had been reported to Taylor Wimpey for uplift.

- It was noted that one of the BC newly planted trees looked dead, had been reported to BC, who had advised they would inspect and arrangement replacement if required.
- It was noted that another broken gate had been reported to National Trust for repair.
- No other minor reports to note.

125/22 OTHER

1. Date and Time of Next Meeting

It was noted that the next full Parish Council meeting would take place on 1 September 2022 (postponed by one week).

Cllr Blunt has tendered his apologies.

2. The following items were noted for inclusion on the agenda

- Annual review of complaints procedure
- Annual review of all GDPR policies, notices etc inc social media/comms
- Publish plot rental to allotment each August, & collect rents by 24 Sept
- Youth café – renewal of agreement with Café Manager; annual review of all youth café policies and risk assessments; update on parent rota proposals; volunteer leaflet update; August management meeting update.
- Review records which can now be disposed of
- Reconsider pitch barrier project once GPR result received
- Hertfordshire Minerals and Waste Local Plan consultation
- No other items were raised for inclusion.

3. Reminders and Forthcoming Events

The following reminders & events were noted:

- Parish Council meetings: 1/9/22, 29/9/22, 3/11/22, 24/11/22, 5/1/23.
- Sports and Leisure Committee meetings: 11/8/22, 8/9/22, 13/10/22, 10/11/22 and 8/12/23.
- Staffing committee: eta September 2022
- PPP Publication dates: April, July, October (briefing deadline 1/10/22), and January (briefing deadline 1/1/23).
- Floodlight planning permission valid until 3-8-2023
- Play around the Parishes 10-12 on Thurs 18/8/22.
- PAA AGM 18/10/22 at pavilion.
- BC Parish Liaison meeting 19/10/22
- CIB Community Building meeting 10/8/22 – Parish Clerk
- National Allotment Society Allotment Officers Forum 15/9/22 – Parish Clerk
- Community Board meeting 20/9/22
- BALC Rights of Way training – Cllr Weber 1/9/22

126/22 CLOSURE OF THE MEETING

There being no further business to transact, the Chairman thanked everyone for their attendance and closed the meeting at 20.55.

Signed *D Nicholls*

Date: 1/9/22

Chairman