

PITSTONE PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF the Meeting of the full Parish Council
to be held at Pitstone Pavilion on Thursday 27 July 2023 at 7.30pm

Laurie Eagling, Clerk to the Council
Pitstone Pavilion, Marsworth Rd, Pitstone, LU7 9AP
Tel: 01296 767261

Signed L Eagling
Date: 20 July 2023

A G E N D A

1. ATTENDANCE AND APOLOGIES

- To note attendance.
- To consider/approve any tendered apologies for absence from the meeting.

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & dispensation requests from councillors on matters to be considered at the meeting.

3. PUBLIC PARTICIPATION SESSION - QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The monthly opportunity for members of the public to put questions or provide information to the parish council.

4. QUESTIONS FOR, AND UPDATES FROM, BUCKINGHAMSHIRE COUNCILLORS

The monthly opportunity for members of the public to put questions to Buckinghamshire Councillors, and for those Councillors to provide updates to the Parish Council and public.

5. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 29 June 2023 are a true and accurate record of the meeting.

6. TO NOTE RECEIPT OF THE REPORT ON ONGOING ITEMS/MATTERS ARISING (for information only)

7. TO NOTE RECEIPT OF THE CORRESPONDENCE DETAILED

COMMITTEE MATTERS

8. PLANNING COMMITTEE MATTERS

1. Minutes

To note that there had been no committee meeting during the month, so no minutes were due.

2. Application Consultations from Buckinghamshire Council

- None received.

3. Decisions notified by Buckinghamshire Council

- Duncombe Farm Cottage on Stocks Road, 23/01181/APP, Householder application for replacement single bay cart lodge: Approved by Buckinghamshire Council.

4. Applications outstanding with Buckinghamshire Council

Plot C on Westfield Road, Land to The South of Marsworth Road and The West Of Vicarage Way (restaurant/pub site only), Land Adjacent to Allotment Gardens (nursery site only), land to the rear of 12 Marsworth Road, Land to the rear of 87 Marsworth Road (5 dwellings), 18 Church Road, 1 Windsor Road, 26 Albion Road, 18 Church Road and filming at Pitstone Quarry.

5. Appeals dismissed by the Planning Inspectorate

27 Campbell Lane; Enforcement ref: 20/00443/CONB, Appeal ref: 21/00078/ENFNOT; Planning Inspectorate Ref: APP/J0405/C/21/3285648. Appeal dismissed by the Planning Inspectorate. Fence to be removed, wall and amenity land to be reinstated, within a period of 3-months (October).

6. Enforcement outstanding with Buckinghamshire Council

- 27 Campbell Lane (20/00443/CONB) – Enforcement notice upheld and modified by the Planning Inspectorate. Must be restored to original conditions by 4/10/23.

- Potential planning breach at 45a Cheddington Road for new fence over 1m beside footpath: Buckinghamshire Council investigating (NC/23/00232/OPHH).

7. Appeals subject to Judicial Review

Land To The South Of Marsworth Road And The West Of Vicarage Way (the first application to turn the 2 x PDA commercial areas into residential). Planning Inspectorate Ref: APP/J0405/W/22/3292202; Appeal Ref: 22/00058/NONDET; original planning application ref: 21/02999/APP; Construction 21 no. dwellings (8 flats and 13 houses), including associated works, car parking and landscaping, Appeal grounds - non determination. Planning Inspectorate Decision: appeal allowed and planning granted. Now subject to Judicial Review by Buckinghamshire Council: CO/1805/2023 - Buckinghamshire Council -v- (1) SSLUHC & Ors.

9. **SPORTS AND LEISURE COMMITTEE AND RELATED MATTERS**

1. To note receipt of the draft minutes arising from the committee meeting held on 13/7/23.
2. To consider response from Bellway to the queries raised by the parish council re the open space and LEAP.
3. To note any update to the provisional S106 maintenance monies arising from the Bellway open space and LEAP.
4. To consider proposals from P&IUFC re mini tournament on 17/9/23 and determine charging structure if approved.
5. To consider revised quotation from Huck Tek relating to Recreation Ground Play Equipment

10. **STAFFING COMMITTEE AND RELATED MATTERS**

1. To note that there had been no committee meeting during the month, so no minutes were due.
2. To note updates on Summer Volunteer Event (7/9/23).
3. To note update to voluntary Back Up PPP Distribution Manager & some PPP Delivery vacancies.

CHARITY MATTERS

11. **PITSTONE PARISH CHARITY MATTERS**

To note that no charity meeting took place during the month so no minutes due.

12. **PITSTONE RECREATION CHARITY MATTERS**

To note that no charity meeting took place during the month so no minutes due.

WORKING PARTY MATTERS

13. **PITSTONE DEVELOPMENT AREA**

No matters for consideration this month.

14. **YOUTH CAFÉ**

- To consider/approve renewal of youth café management contract for the forthcoming year.
- To consider/approve annual review of the suite of youth café policies and risk assessments.
- To note feedback/uptake of year 6 taster sessions.
- To note training update.

OTHER MATTERS

15. **DEVOLVED SERVICES**

No matters for consideration this month.

16. **HIGHWAYS AND RIGHTS OF WAY**

- To note further feedback re potential footpath from Westfield Road to College Lake.
- To note any further feedback from BC re proposed Westfield Road bus shelters.
- To note still awaiting clarification of Cheddington Road TRO issue proposals from BC.
- To consider initial feedback from Buckinghamshire Council re 'zebra' crossings.
- To note receipt of mVAS reports for Vicarage Road and Cheddington Road.

17. **COMMUNITY TRANSPORT**

No matters for consideration this month.

18. **ALLOTMENTS**

- To note receipt of notification of the Pitstone Allotment Association prices for 2023-24 (for PPC to collect on their behalf).

- To determine the parish council annual allotment charge.
- To consider/approve the annual review of the licence to PAA.

19. POLICY AND DOCUMENT REVIEW

1. To consider/approve the annual review of the Street Lighting Policy.
2. To consider/approve the annual review of Reserves Policy.

20. LIGHTING

To note that site meeting scheduled for 9/8/23 with Lamps & Tubes to investigate tree health at pavilion and possible festive alternatives utilising the lamp posts.

21. WHISTLEBROOK

To note initial feedback from Internal Drainage Board regarding the Whistlebrook.

22. ISSUES RAISED BY MEMBERS OF THE PUBLIC

To note that no issues, not already included on the agenda, have been raised for discussion this month and consider any requests to be tabled on the next agenda.

FINANCIAL MATTERS

23. GENERAL FINANCIAL MATTERS

1. Consideration of grants requests:
 - a. To consider/approve any updated/new grant request from Pitstone Memorial Hall Charity.
 - b. To consider grant application from Dementia Carers Respite charity.
2. To approve monthly staff overtime payments.
3. To note details of monthly VAT return.
4. To approve payments in accordance with the budget and consider the receipts/reconciliations/ debtor/creditor, budget monitor and detailed monthly summary reports.
5. To conduct all necessary internal controls and determine any issues arising.
6. Public Sector Deposit Fund – in progress.
7. External audit: awaiting response from PKF Littlejohn.

REPORTS AND NEXT MEETING

24. REPORTS

1. To receive feedback from BC Parish Liaison meeting held 19/7/23.
2. To receive feedback from BC Clerks Forum 24/7/23.
3. To note the fly-tipping & overgrown shrubbery in Yardley Avenue car park reported to Fairhive for remedials.
4. To note other reports.

25. NEXT MEETING

1. To note the matters for inclusion on the 31 August 2023 Council Meeting agenda and determine any further matters.
2. To note the reminders and forthcoming events.

In accordance with the The Openness of Local Government Bodies Regulations 2014 (S.I. 2014/...) and The Local Authorities (Executive Arrangements)(Meeting and Access to Information)(England) Regulations 2012 (S.I. 2012/2089) the public and press will be excluded from the following section of the meeting due to the confidential/sensitive nature of the business to be transacted.

26. BUCKINGHAMSHIRE COUNCIL OPEN SPACE

To consider draft Heads of Terms proposed by Buckinghamshire Council.

THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR COUNCIL MEETINGS AND TO ADDRESS THE COUNCIL DURING THE PUBLIC PARTICIPATION SESSION WE LOOK FORWARD TO WELCOMING YOU
IF YOU ARE UNABLE TO ATTEND IN PERSON,
YOU CAN KEEP UP-TO-DATE BY READING THE MINUTES PUBLISHED TO OUR WEBSITE