

PITSTONE PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF the Meeting of the full Parish Council
to be held at Pitstone Pavilion on Thursday 30 November 2023 at 7.30pm

Laurie Eagling, Clerk to the Council
Pitstone Pavilion, Marsworth Rd, Pitstone, LU7 9AP
Tel: 01296 767261

Signed L Eagling
Date: 24 November 2023

A G E N D A

1. ATTENDANCE AND APOLOGIES

- To note attendance.
- To consider/approve any tendered apologies for absence from the meeting.

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & dispensation requests from councillors on matters to be considered at the meeting.

3. PUBLIC PARTICIPATION SESSION - QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The monthly opportunity for members of the public to put questions or provide information to the parish council.

4. QUESTIONS FOR, AND UPDATES FROM, BUCKINGHAMSHIRE COUNCILLORS

The monthly opportunity for members of the public to put questions to Buckinghamshire Councillors, and for those Councillors to provide updates to the Parish Council and public.

5. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 26 October 2023 are a true and accurate record of the meeting.

6. TO NOTE RECEIPT OF THE REPORT ON ONGOING ITEMS/MATTERS ARISING (for information only)

7. TO NOTE RECEIPT OF THE CORRESPONDENCE DETAILED

COMMITTEE MATTERS

8. PLANNING COMMITTEE MATTERS

1. Minutes

To note that there had been no committee meeting during the month, so no minutes were due.

2. Application Consultations from Buckinghamshire Council

- Little Barley End on Stocks Road, 23/03267/APP, householder application for erection of replacement outbuilding for use as games room and gym with mezzanine floor.
- Land to the rear of 12 Queen Street, 23/03386/APP, erection of four dwellinghouses and associated landscaping and access.

3. Decisions notified by Buckinghamshire Council

- 35 Old Farm, 23/02751/APP, Householder application for installation of short wave amateur radio aerial to gable end of property: Approved by Buckinghamshire Council.

4. Applications outstanding with Buckinghamshire Council

Land to The South of Marsworth Road and The West of Vicarage Way (restaurant/pub site only), Land Adjacent to Allotment Gardens (nursery site only), land to the rear of 12 Marsworth Road (1 dwelling) and Land to the rear of 87 Marsworth Road (5 dwellings).

5. Appeals outstanding with the Planning Inspectorate

Land To The South Of Marsworth Road And The West Of Vicarage Way (the first application to turn the 2 x PDA commercial areas into residential). Planning Inspectorate Ref: APP/J0405/W/22/3292202; Appeal Ref: 22/00058/NONDET; original planning application ref: 21/02999/APP; Construction 21 no. dwellings (8 flats and 13 houses), including associated works, car parking and landscaping, Appeal grounds - non determination. Planning Inspectorate Decision: appeal allowed and planning granted. Subsequently subject to Judicial Review

CO/1805/2023 - Buckinghamshire Council -v- (1) SSLUHC & Ors: quashed and referred back to the Planning Inspectorate.

6. Other

To consider/approve renewal of annual membership to TCPA.

9. SPORTS AND LEISURE COMMITTEE AND RELATED MATTERS

1. To note receipt of the draft minutes of the committee meeting held on 9/11/23.
2. To note that Bellway has confirmed will proceed on the transfer of the LEAP.
3. To approve renewal of annual subscription to Hallmaster booking system.
4. To note vandalised bike springer in the Recreation Ground play space and repairs being undertaken.
5. To note feedback from a resident re ASB by the skate park and consider any actions arising.
6. To note change to mobile phone contract for Facilities Manager.
7. To ratify commission of heating repairs required at pavilion.

10. STAFFING COMMITTEE AND RELATED MATTERS

1. To note that there had been no committee meeting during the month, so no minutes were due.
2. To note update on January 2024 volunteer thank you event.
3. To note the 2022/23 Local Government Services Pay Agreement 2023 approved by National Joint Council/SLCC/ALCC and ratify the implementation of the same for the Clerk, employed under the standard NJC contract.
4. To consider & approve providing annual Christmas gift/card to 5 members of staff.
5. To note government announcement that minimum wage to rise to £11.44ph from April 2024.

CHARITY MATTERS

11. PITSTONE PARISH CHARITY MATTERS

To note that no charity meeting has taken place during the month, so no minutes due.

12. PITSTONE RECREATION CHARITY MATTERS

To note receipt of the draft charity minutes arising from the meeting held on 26/10/23.

WORKING PARTY MATTERS

13. PITSTONE DEVELOPMENT AREA

No matters for consideration this month.

14. YOUTH CAFÉ

- To note general and training update from Café Manager.
- To consider/approve the updated contract letter, service level agreement and session worker contract.
- To note Community Board cancelled visit to Youth Café re possible venue for holiday craft event.
- To note vandalism to boot scraper during youth café session 8/11/23 and actions arising.

OTHER MATTERS

15. DEVOLVED SERVICES FROM BUCKINGHAMSHIRE COUNCIL

- To note BC has not provided visibility of any new offer for 2024-2025 nor any associated funding.
- To consider/approve siding out the footpath at the bottom of Glebe Close.

16. HIGHWAYS AND RIGHTS OF WAY

- To note Buckinghamshire Council arranging a meeting to discuss * bus shelters, crossings, Pitstone & Ivinghoe Safety Scheme and potential footpath from Westfield Road to College Lake.
- To consider/approve mVAS 3-year standard service agreement with Swarco.
- To consider/approve purchase of blank road sign housings to attach temporary signs to.
- To note correspondence from resident re Cheddington Road pedestrian safety and consider any further actions arising.
- To note correspondence from a resident re Vicarage Road traffic from derestriction to Church Road and consider any actions arising.

17. EVENTS

1. To consider feedback from Ivinghoe Parish Council regarding D-Day 80 on 6/6/24 and any matters arising.
2. To give initial consideration to application for Housemouse event at Pitstone Pavilion May 2024.
3. To give initial consideration to a Party in the Park event at Pitstone Pavilion 13/7/24.

18. CONSULTATIONS

1. To determine any response to Buckinghamshire Council Housing Strategy consultation.
2. To note public consultation event 28/11/23 re Mineral and Restoration Operations at Pitstone Quarry.

19. ISSUES RAISED BY MEMBERS OF THE PUBLIC

To consider any requests to be tabled on the next agenda.

FINANCIAL MATTERS

20. GENERAL FINANCIAL MATTERS

1. To ratify the monthly staff overtime payments approved by the staffing committee.
2. To note details of monthly VAT return.
3. To approve payments in accordance with the budget and consider the receipts/reconciliations/debtor/creditor, budget monitor and detailed monthly summary reports.
4. To conduct all necessary internal controls and determine any issues arising.
5. To consider third pass of budgetary planning for 2024/25.
6. To consider current S106 sport & leisure contribution status at Buckinghamshire Council.

21. REPORTS

1. To note street light issues reported for repair.
2. To note feedback from Community Car Coordinator on the Buckinghamshire Community Transport Forum 2/11/23.
3. To note collision damage to Westfield Road roundabout reported to Buckinghamshire Council for repair.
4. To note fly-tipping reported to Taylor Wimpey for uplift.
5. To receive feedback from BC Community Board meeting held 21/11/23 - Cllr Saintey.
6. To note feedback following Fairhive estate walk around 23/11/23.
7. To receive feedback from Pitstone Allotment Association AGM held 23/11/23 - Cllr Nicholls.
8. To receive feedback from Pitstone Memorial Hall Charity AGM held 29/11/23.
9. To receive feedback from London Luton Airport Issue Specific Hearing 8 (noise) on 29/11/23.
10. To note car scheme update.
11. To note other reports.

22. NEXT MEETING

1. To note the matters for inclusion on the 4/1/24 Council Meeting agenda and determine any further matters.
2. To note the reminders and forthcoming events.

In accordance with the The Openness of Local Government Bodies Regulations 2014 (S.I. 2014/...) and The Local Authorities (Executive Arrangements)(Meeting and Access to Information)(England) Regulations 2012 (S.I. 2012/2089) the public and press will be excluded from the following section of the meeting due to the confidential/sensitive nature of the business to be transacted.

23. BUCKINGHAMSHIRE COUNCIL OPEN SPACE

To note updates from Buckinghamshire Council and determine any matters arising.

24. PITSTONE TOWNS LAND CHARITY / OPEN SPACE

To consider update from the Town Lands Charity and determine any matters arising.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR MEETINGS
AND TO ADDRESS THE COUNCIL DURING THE PUBLIC PARTICIPATION SESSION
WE LOOK FORWARD TO WELCOMING YOU**

**IF YOU ARE UNABLE TO ATTEND IN PERSON, YOU CAN KEEP UP TO DATE BY READING THE MINUTES PUBLISHED TO OUR WEBSITE
OR GET IN TOUCH WITH US ANYTIME VIA EMAIL, PHONE, POST OR SOCIAL MEDIA**