

# PITSTONE PARISH COUNCIL

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**NOTICE IS HEREBY GIVEN OF** the Meeting of the full Parish Council  
to be held at Pitstone Pavilion on Thursday 26 October 2023 at 7.30pm

Laurie Eagling, Clerk to the Council  
Pitstone Pavilion, Marsworth Rd, Pitstone, LU7 9AP  
Tel: 01296 767261

Signed L Eagling  
Date: 19 October 2023

## A G E N D A

### 1. ATTENDANCE AND APOLOGIES

- To note attendance.
- To consider/approve any tendered apologies for absence from the meeting.

### 2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & dispensation requests from councillors on matters to be considered at the meeting.

### 3. PUBLIC PARTICIPATION SESSION - QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The monthly opportunity for members of the public to put questions or provide information to the parish council.

### 4. QUESTIONS FOR, AND UPDATES FROM, BUCKINGHAMSHIRE COUNCILLORS

The monthly opportunity for members of the public to put questions to Buckinghamshire Councillors, and for those Councillors to provide updates to the Parish Council and public.

### 5. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 28 September 2023 are a true and accurate record of the meeting.

### 6. TO NOTE RECEIPT OF THE REPORT ON ONGOING ITEMS/MATTERS ARISING (for information only)

### 7. TO NOTE RECEIPT OF THE CORRESPONDENCE DETAILED

#### COMMITTEE MATTERS

### 8. PLANNING COMMITTEE MATTERS

#### 1. Minutes

To note that there had been no committee meeting during the month, so no minutes were due.

#### 2. Application Consultations from Buckinghamshire Council

None.

#### 3. Decisions notified by Buckinghamshire Council

- 2 Meadow Lane, 23/02527/APP, Householder application for single storey rear extension: Approved by Buckinghamshire Council.

#### 4. Applications outstanding with Buckinghamshire Council

Land to The South of Marsworth Road and The West of Vicarage Way (restaurant/pub site only), Land Adjacent to Allotment Gardens (nursery site only), land to the rear of 12 Marsworth Road, Land to the rear of 87 Marsworth Road (5 dwellings) and 35 Old Farm.

#### 5. Appeals outstanding with the Planning Inspectorate

Land To The South Of Marsworth Road And The West Of Vicarage Way (the first application to turn the 2 x PDA commercial areas into residential). Planning Inspectorate Ref: APP/J0405/W/22/3292202; Appeal Ref: 22/00058/NONDET; original planning application ref: 21/02999/APP; Construction 21 no. dwellings (8 flats and 13 houses), including associated works, car parking and landscaping, Appeal grounds - non determination. Planning Inspectorate Decision: appeal allowed and planning granted. Subsequently subject to Judicial Review CO/1805/2023 -

Buckinghamshire Council -v- (1) SSLUHC & Ors: quashed and referred back to the Planning Inspectorate.

**6. Planning Breach**

To note that Buckinghamshire Council concluded that a planning breach had occurred at 45a Cheddington Road for the new fence over 1m beside footpath but determined that no further action would be taken.

**7. Other**

To receive feedback from 'How to Review your Neighbourhood Plan Planning Policies' training on 5/10/23 (and note cost) – Cllr Weber.

**9. SPORTS AND LEISURE COMMITTEE AND RELATED MATTERS**

1. To note receipt of the draft minutes of the committee meeting held on 12/10/23.
2. To consider any further response from Bellway re LEAP/Open Space.

**10. STAFFING COMMITTEE AND RELATED MATTERS**

1. To note that there had been no committee meeting during the month, so no minutes were due.
2. To note update on January 2024 volunteer thank you event.
3. To determine the annual salary budget for 2024/25.

**CHARITY MATTERS**

**11. PITSTONE PARISH CHARITY MATTERS**

To note receipt of the draft minutes arising from the charity meeting on 12/10/23.

**12. PITSTONE RECREATION CHARITY MATTERS**

To note that the charity meeting takes place later on 26/10/23.

**WORKING PARTY MATTERS**

**13. PITSTONE DEVELOPMENT AREA**

No matters for consideration this month.

**14. YOUTH CAFÉ**

To note general update from Café Manager.

**OTHER MATTERS**

**15. DEVOLVED SERVICES**

- To note BC commenced investigating potential new Devolved Service agreement.
- To note updated Buckinghamshire Council Devolution Policy re assets.
- To note approval granted for banner to promote Noah & his Floating Zoo event in November.

**16. HIGHWAYS AND RIGHTS OF WAY**

- To note Buckinghamshire Council arranging a meeting to discuss \* bus shelters, crossings, Pitstone & Ivinghoe Safety Scheme and potential footpath from Westfield Road to College Lake.
- To note receipt of mVAS reports for Vicarage Road and Cheddington Road.

**17. CONSULTATIONS**

- To determine any response to Buckinghamshire Council's Review of Polling Places consultation.
- To determine any response to Buckinghamshire Council's Moving Traffic Offences consultation.

**18. SUBSCRIPTIONS**

- To approve renewal of annual subscription to Local Councils Update.
- To approve renewal of annual subscription to Parish Online.
- To consider/approve upgrading Microsoft 365 subscription to Microsoft 365 Business Standard to gain access to Teams.

## **19. D-DAY 80 - 6 JUNE 2024**

To determine if wish to participate and the format that any event should take.

## **20. ISSUES RAISED BY MEMBERS OF THE PUBLIC**

- To consider any requests to be tabled on the next agenda.

## **FINANCIAL MATTERS**

### **21. GENERAL FINANCIAL MATTERS**

1. Quarterly consideration of grants requests: To consider updated grant request from Pitstone Memorial Hall Charity.
2. To ratify the monthly staff overtime payments approved by the staffing committee.
3. To note details of monthly VAT return.
4. To approve payments in accordance with the budget and consider the receipts/reconciliations/ debtor/creditor, budget monitor and detailed monthly summary reports.
5. To conduct all necessary internal controls and determine any issues arising.
6. To consider second pass of budgetary planning for 2024/25.

### **22. REPORTS**

1. To note street light issues reported for repair.
2. To note that vandalism to MUGA reported to NKH for repair along with various hedge cutting requirements.
3. To note car scheme update.
4. To receive feedback from BC Parish Liaison Meeting 25/10/23 – Cllr Saintey.
5. To note feedback from TVP Have Your Say event 9/10/23.
6. To note other reports.

### **23. NEXT MEETING**

1. To note the matters for inclusion on the November Council Meeting agenda and determine any further matters.
2. To note the reminders and forthcoming events.

In accordance with the The Openness of Local Government Bodies Regulations 2014 (S.I. 2014/...) and The Local Authorities (Executive Arrangements)(Meeting and Access to Information)(England) Regulations 2012 (S.I. 2012/2089) the public and press will be excluded from the following section of the meeting due to the confidential/sensitive nature of the business to be transacted.

### **24. BUCKINGHAMSHIRE COUNCIL OPEN SPACE**

To note update from Buckinghamshire Council.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR COUNCIL MEETINGS  
AND TO ADDRESS THE COUNCIL DURING THE PUBLIC PARTICIPATION SESSION  
IF YOU ARE UNABLE TO ATTEND IN PERSON, YOU CAN KEEP UP-TO-DATE BY READING THE MINUTES  
PUBLISHED TO OUR WEBSITE PITSTONE.CO.UK  
YOU CAN ALSO CONTACT US BY EMAIL, TELEPHONE OR SOCIAL MEDIA AT ANY TIME  
WE LOOK FORWARD TO WELCOMING YOU**