

# PITSTONE PARISH COUNCIL

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**NOTICE IS HEREBY GIVEN** OF the Meeting of the full Parish Council  
to be held at Pitstone Pavilion on Thursday 28 September 2023 at 7.30pm

Laurie Eagling, Clerk to the Council  
Pitstone Pavilion, Marsworth Rd, Pitstone, LU7 9AP  
Tel: 01296 767261

Signed     L Eagling      
Date: 21 September 2023

## A G E N D A

### 1. ATTENDANCE AND APOLOGIES

- To note attendance.
- To consider/approve any tendered apologies for absence from the meeting.

### 2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & dispensation requests from councillors on matters to be considered at the meeting.

### 3. PUBLIC PARTICIPATION SESSION - QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The monthly opportunity for members of the public to put questions or provide information to the parish council.

### 4. QUESTIONS FOR, AND UPDATES FROM, BUCKINGHAMSHIRE COUNCILLORS

The monthly opportunity for members of the public to put questions to Buckinghamshire Councillors, and for those Councillors to provide updates to the Parish Council and public.

### 5. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 31 August 2023 are a true and accurate record of the meeting.

### 6. TO NOTE RECEIPT OF THE REPORT ON ONGOING ITEMS/MATTERS ARISING (for information only)

### 7. TO NOTE RECEIPT OF THE CORRESPONDENCE DETAILED

### COMMITTEE MATTERS

### 8. PLANNING COMMITTEE MATTERS

#### 1. Minutes

To note that there had been no committee meeting during the month, so no minutes were due.

#### 2. Application Consultations from Buckinghamshire Council

- 35 Old Farm, 23/02751/APP, Householder application for installation of short wave amateur radio aerial to gable end of property

#### 3. Decisions notified by Buckinghamshire Council

None

#### 4. Applications outstanding with Buckinghamshire Council

Land to The South of Marsworth Road and The West of Vicarage Way (restaurant/pub site only), Land Adjacent to Allotment Gardens (nursery site only), land to the rear of 12 Marsworth Road, Land to the rear of 87 Marsworth Road (5 dwellings) and 2 Meadow Lane.

#### 5. Appeals outstanding with the Planning Inspectorate

Land To The South Of Marsworth Road And The West Of Vicarage Way (the first application to turn the 2 x PDA commercial areas into residential). Planning Inspectorate Ref: APP/J0405/W/22/3292202; Appeal Ref: 22/00058/NONDET; original planning application ref: 21/02999/APP; Construction 21 no. dwellings (8 flats and 13 houses), including associated works, car parking and landscaping, Appeal grounds - non determination. Planning Inspectorate Decision: appeal allowed and planning granted. Subsequently subject to Judicial Review CO/1805/2023 -

Buckinghamshire Council -v- (1) SSLUHC & Ors: quashed and referred back to the Planning Inspectorate.

**6. Enforcement outstanding with Buckinghamshire Council**

- 27 Campbell Lane (20/00443/CONB) Appeal ref: 21/00078/ENFNOT; Planning Inspectorate Ref: APP/J0405/C/21/3285648. Enforcement notice upheld and modified by the Planning Inspectorate. Must be restored to original conditions by 4/10/23.
- Potential planning breach at 45a Cheddington Road for new fence over 1m beside footpath: Buckinghamshire Council investigating (NC/23/00232/OPHH).

**7. Other**

To note important planning update from Buckinghamshire Council re 5-year supply of deliverable housing.

**9. SPORTS AND LEISURE COMMITTEE AND RELATED MATTERS**

1. To note that there had been no committee meeting during the month, so no minutes were due.
2. To note notification of Ambivent hourly rate price increases.
3. To note enquiry re hire of car park space at the pavilion.
4. To consider any further response from Bellway re LEAP/Open Space.

**10. STAFFING COMMITTEE AND RELATED MATTERS**

1. To note that there had been no committee meeting during the month, so no minutes were due.
2. To note feedback from Summer Volunteer Event (7/9/23) and consider timing/format of any future event.
3. To approve purchase of 2 replacement litter pickers for staff.

**CHARITY MATTERS**

**11. PITSTONE PARISH CHARITY MATTERS**

To note that no charity meeting took place during the month so no minutes due.

**12. PITSTONE RECREATION CHARITY MATTERS**

To note that no charity meeting took place during the month so no minutes due. Next meeting scheduled for 26/10/23.

**WORKING PARTY MATTERS**

**13. PITSTONE DEVELOPMENT AREA**

No matters for consideration this month.

**14. YOUTH CAFÉ**

To note update on Assistant Youth Worker and general matters.

**OTHER MATTERS**

**15. DEVOLVED SERVICES**

To consider feedback from contractor re potentially siding out the edges of the Queen Street BOAT.

**16. HIGHWAYS AND RIGHTS OF WAY**

- Potential footpath from Westfield Road to College Lake – awaiting feedback from Taylor Wimpey.
- Proposed Westfield Road bus shelters – awaiting feedback from Buckinghamshire Council.
- Cheddington Road TRO issue – note update from Local Area Technician and consider any actions arising.
- ‘zebra’ crossings – awaiting feedback from Buckinghamshire Council.
- mVAS reports – to note receipt of reports from Marsworth Road and Westfield Road lamp post (detecting vehicles in the region of Warwick Road junction).
- To consider any actions in relation to parking on the footpath / cycle path / verge by the maintenance access to the Local Wildlife Site.

#### **17. PITSTONE GREEN BUSINESS PARK**

To discuss/consider any actions arising following the unofficial car meet/anti-social behaviour at the business park with associated knock-on effects for Westfield Road.

#### **18. RECREATION GROUND SEATING**

- To approve accepting a donation from the family of Graham Deeley towards a commemorative bench on the Recreation Ground.
- To consider/approve the procurement of additional Stanford benches to replace old seating on the Recreation Ground.

#### **19. CONSULTATIONS**

- To note feedback submitted to Buckinghamshire Council re the governments planning consultations on Permitted Development and Local Plans. No response had been required to the national infrastructure consultation.
- To determine any response to the Buckinghamshire Council Money Matters consultation re spending priorities for the next financial year

#### **20. REMEMBRANCE DAY**

- To consider/approve erection of silent soldiers at Pitstone Memorial Hall and along Marsworth Road.
- To consider/approve wreath requirements for all locations.
- To consider/approve annual donation to British Legion in lieu of fresh wreath.

#### **21. PITSTONE PARISH POST**

- To consider/approve the council submission to the forthcoming edition of PPP.
- To note the financial summary for the forthcoming edition of PPP.

#### **22. ISSUES RAISED BY MEMBERS OF THE PUBLIC**

- To consider any actions arising following reports of increased levels of anti-social behaviour in Yardley Avenue.
- To consider any requests to be tabled on the next agenda.

### **FINANCIAL MATTERS**

#### **23. GENERAL FINANCIAL MATTERS**

1. Consideration of grants requests: To consider/approve any updated grant request from Pitstone Memorial Hall Charity.
2. To ratify the monthly staff overtime payments approved by the staffing committee.
3. To note details of monthly VAT return.
4. To approve payments in accordance with the budget and consider the receipts/reconciliations/ debtor/creditor, budget monitor and detailed monthly summary reports.
5. To conduct all necessary internal controls and determine any issues arising.
6. Public Sector Deposit Fund – in progress.
7. To review S106 sports and leisure contribution position, outstanding projects, and consider any requirement for further consultation at present.
8. To commence budgetary planning for 2024/25.

#### **24. REPORTS**

1. To note street light issues reported for repair.
2. To receive feedback from the BC Community Board meeting 5/9/23.
3. To receive feedback from Luton Airport Community Noise Surgery 21/9/23.
4. To note hedge cutting requirement by Lancaster Road reported to Taylor Wimpey.
5. To note grass & hedge cutting requirement in Castle Close reported to Buckinghamshire Council.
6. To receive feedback from National Trust Ashridge Protecting Our Roots consultation events.
7. To note instance of vandalism at the allotment site.
8. To note car scheme update.
9. To note other reports.

**25. NEXT MEETING**

1. To note the matters for inclusion on the 26 October 2023 Council Meeting agenda and determine any further matters.
2. To consider/approve the meeting dates for 2024.
3. To note the reminders and forthcoming events.

In accordance with the The Openness of Local Government Bodies Regulations 2014 (S.I. 2014/...) and The Local Authorities (Executive Arrangements)(Meeting and Access to Information)(England) Regulations 2012 (S.I. 2012/2089) the public and press will be excluded from the following section of the meeting due to the confidential/sensitive nature of the business to be transacted.

**26. BUCKINGHAMSHIRE COUNCIL OPEN SPACE**

To consider/approve lease arrangements produced by Buckinghamshire Council.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR MEETINGS AND TO ADDRESS THE COUNCIL DURING THE PUBLIC QUESTION TIME  
IF YOU ARE UNABLE TO ATTEND IN PERSON, YOU CAN KEEP UP-TO-DATE WITH THE MINUTES WHICH WILL BE PUBLISHED TO OUR WEBSITE**