

PITSTONE PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF the Meeting of the full Parish Council
to be held at Pitstone Pavilion on Thursday 4 January 2024 at 7.30pm

Laurie Eagling, Clerk to the Council
Pitstone Pavilion, Marsworth Rd, Pitstone, LU7 9AP
Tel: 01296 767261

Signed L Eagling
Date: 27 December 2024

A G E N D A

1. ATTENDANCE AND APOLOGIES

- To note attendance.
- To consider/approve any tendered apologies for absence from the meeting.

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & dispensation requests from councillors on matters to be considered at the meeting.

3. PUBLIC PARTICIPATION SESSION - QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The monthly opportunity for members of the public to put questions or provide information to the parish council.

4. QUESTIONS FOR, AND UPDATES FROM, BUCKINGHAMSHIRE COUNCILLORS

The monthly opportunity for members of the public to put questions to Buckinghamshire Councillors, and for those Councillors to provide updates to the Parish Council and public.

5. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 30 November 2023 are a true and accurate record of the meeting.

6. TO NOTE RECEIPT OF THE REPORT ON ONGOING ITEMS/MATTERS ARISING (for information only)

7. TO NOTE RECEIPT OF THE CORRESPONDENCE DETAILED

COMMITTEE MATTERS

8. PLANNING COMMITTEE MATTERS

1. Minutes

To note that there had been no committee meeting during the month, so no minutes were due.

2. Application Consultations from Buckinghamshire Council

- 89 Crispin Field, 23/03768/APP, householder application for demolition of rear conservatory and erection of single storey rear and front extensions with alterations to existing roof and garage conversion to habitable space.
- 34 Tun Furlong, 23/03715/APP, householder application for single storey rear extension with skylight.
- 1 Treachers Close, 23/03927/APP, householder application for loft conversion with dormer extension to rear roofslope and rooflights to front roofslope.

3. Decisions notified by Buckinghamshire Council

None notified.

4. Applications outstanding with Buckinghamshire Council

Land to The South of Marsworth Road and The West of Vicarage Way (restaurant/pub site only), Land Adjacent to Allotment Gardens (nursery site only), land to the rear of 12 Marsworth Road (1 dwelling), Land to the rear of 87 Marsworth Road (5 dwellings), Land to the rear of 12 Queen Street (4 dwellings) and Little Barley End on Stocks Road.

5. Appeals outstanding with the Planning Inspectorate

Land To The South Of Marsworth Road And The West Of Vicarage Way (the first application to turn the 2 x PDA commercial areas into residential). Planning Inspectorate Ref: APP/J0405/W/22/3292202; Appeal Ref: 22/00058/NONDET; original planning application ref: 21/02999/APP; Construction 21 no. dwellings (8 flats and

13 houses), including associated works, car parking and landscaping, Appeal grounds - non determination. Planning Inspectorate Decision: appeal allowed and planning granted. Subsequently subject to Judicial Review CO/1805/2023 - Buckinghamshire Council -v- (1) SSLUHC & Ors: quashed and referred back to the Planning Inspectorate.

6. Other

To determine response to the Buckinghamshire Council Planning Liaison Surgery survey.

9. SPORTS AND LEISURE COMMITTEE AND RELATED MATTERS

1. To note that there had been no committee meeting during the month, so no minutes were due.
2. To consider/approve updated transfer plan from Bellway re transfer of the LEAP.
3. To note update on vandalised bike springer in the Recreation Ground play space.
4. Cllr Dr Frearson to provide feedback on the tap at the allotments and any actions arising.

10. STAFFING COMMITTEE AND RELATED MATTERS

1. To note that there had been no committee meeting during the month, so no minutes were due.
2. To note update on 18/1/24 volunteer thank you event.
3. To note resignation of member of litter picking staff and approve recruitment of replacement.
4. To consider/approve payment for a member of staff within terms of contract.

CHARITY MATTERS

11. PITSTONE PARISH CHARITY MATTERS

To note that no charity meeting has taken place during the month, so no minutes due.

12. PITSTONE RECREATION CHARITY MATTERS

To note that no charity meeting has taken place during the month, so no minutes due.

WORKING PARTY MATTERS

13. PITSTONE DEVELOPMENT AREA

No matters for consideration this month.

14. YOUTH CAFÉ

- To note general and training update from Café Manager.
- To note update on review of emergency contact details for all attendees over the Christmas holidays.
- To approve the draft Behaviour Policy.
- To consider/approve the updated contract letter, service level agreement and session worker contract.
- To note still awaiting Community Board feedback re Youth Café re possible venue for holiday craft event.
- To note any update on vandalism to boot scraper during youth café session 8/11/23 and actions arising.

OTHER MATTERS

15. DEVOLVED SERVICES FROM BUCKINGHAMSHIRE COUNCIL

- Still waiting for draft contract and budgetary information from BC – not now anticipated until the end of February.
- To consider/approve quotation for siding out the footpath at the bottom of Glebe Close.
- To consider quotation re Queen Street BOAT.

16. HIGHWAYS AND RIGHTS OF WAY

- Possible footpath from Westfield Road to College Lake – survey to be promoted within January edition of PPP.
- Ivinghoe & Pitstone Safety Scheme – to consider further information provided by BC regarding requirements and their confirmation of no contributory funding and determine if wish to apply to Bucks Highways Commissioning.
- Pedestrian crossings - survey to be promoted within January edition of PPP.
- Westfield Road bus shelters – to consider further information provided by BC regarding requirements and their confirmation of no contributory funding and determine next steps.
- To discuss updates re Local Wildlife Site farm entrance off Westfield Road.
- To note receipt of the mVAS reports for Westfield Road and Marsworth Road.

17. COMMUNITY CAR SCHEME

To note introduction of LynxDirect service in Hertfordshire, currently unavailable cross border for our residents.

18. EVENTS

1. To receive feedback from HouseMouse meeting on 3/1/24 and determine whether permission can be granted and any special terms required.
2. To note that the meeting with the Party in the Park committee is scheduled for 11/1/24.

19. POLICIES

To consider template Biodiversity Policy provided by BMKALC, and compare to existing Environmental Policy. Determine if wish to create a new policy and any necessary actions arising.

20. PITSTONE PARISH POST

To consider/approve the parish council submission for the next edition of the magazine.

21. ISSUES RAISED BY MEMBERS OF THE PUBLIC

To consider any requests to be tabled on the next agenda.

FINANCIAL MATTERS

22. GENERAL FINANCIAL MATTERS

1. To ratify the monthly staff overtime payments approved by the staffing committee.
2. To note end of 12-month discount period with Sipgate.
3. To note details of monthly VAT return.
4. To approve payments in accordance with the budget and consider the receipts/reconciliations/ debtor/creditor, budget monitor and detailed monthly summary reports.
5. To conduct all necessary internal controls and determine any issues arising.
6. To note provisional council tax base for 2024/25 supplied by Buckinghamshire Council.
7. To note precept submission deadlines provided by Buckinghamshire Council.
8. To consider third pass of budgetary planning for 2024/25.

23. REPORTS

1. To note street light issues reported for repair.
2. To note feedback from CIB Community Building Zoom meeting 12/12/23.
3. Receive feedback from Cllr Blunt re 9 Lessons & Carols Service on 17/12/23
4. To note other reports.

24. NEXT MEETING

1. To note the matters for inclusion on the 25/1/24 Council Meeting agenda and determine any further matters.
2. To note the reminders and forthcoming events.

In accordance with the The Openness of Local Government Bodies Regulations 2014 (S.I. 2014/...) and The Local Authorities (Executive Arrangements)(Meeting and Access to Information)(England) Regulations 2012 (S.I. 2012/2089) the public and press will be excluded from the following section of the meeting due to the confidential/sensitive nature of the business to be transacted.

25. BUCKINGHAMSHIRE COUNCIL OPEN SPACE

To note update from Buckinghamshire Council.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR COUNCIL MEETINGS
AND TO ADDRESS THE COUNCIL DURING THE PUBLIC PARTICIPATION SESSION
WE LOOK FORWARD TO SEEING YOU THERE
IF YOU ARE UNABLE TO ATTEND IN PERSON, YOU CAN KEEP UP-TO-DATE BY READING THE MINUTES THAT ARE PUBLISHED TO
OUR WEBSITE WWW.PITSTONE.CO.UK**