

PITSTONE PARISH COUNCIL SPORTS AND LEISURE COMMITTEE

NOTICE IS HEREBY GIVEN OF the committee meeting
to be held at Pitstone Pavilion on Thursday 10 August 2023 from 7.30pm

Laurie Eagling, Clerk to the Council
Pitstone Pavilion, Marsworth Road, Pitstone, LU7 9AP
Tel: 01296 767261

Signed ___L Eagling___
Date: 3 August 2023

A G E N D A

1. ATTENDANCE AND APOLOGIES

To note attendance and apologies.

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & interests from committee members on matters to be considered at the meeting.

3. PUBLIC PARTICIPATION SESSION - QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The public opportunity to put questions or provide information to the committee.

4. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 13 July 2023 are a true and accurate record of the meeting.

5. CLERK'S REPORT ON MATTERS ARISING

To note receipt of the report on ongoing matters. For information only.

6. CORRESPONDENCE

To note the correspondence received by the committee.

7. PAVILION MATTERS

1. To note pavilion financial summary

2. Groundskeeping:

- Site now open.
- To receive feedback from groundkeeper and approve any actions arising.
- To note reminders from groundkeeper re socketed goals and warming up.
- To consider outcome of investigation into water booster pump.

3. Car Parking signage

To consider/approve draft car park signage re Network Rail / Anglian Water.

4. Solar Panels

To note - waiting for response from Wing and Ivinghoe Community Board.

5. Licences

- To note & approve annual renewal of Premises Licence.
- To note & approve annual renewal of TV Licence.

6. Repairs and Maintenance

- To ratify quotation re repair to kitchen roller shutter, approved electronically as urgent.
- To note repairs to dug outs following vandalism.
- To note turnstile maintenance visit being scheduled.
- To note Ambivent service visit 31/7/23.

8. P&IUFC

- P&IUFC to provide details of training already undertaken at the Recreation Ground and book any forthcoming requirements via Hallmaster.
- P&IUFC to advise of any desired ongoing use of the Recreation Ground so this can be considered, and an appropriate Occupational Licence can be drawn up.
- To receive an update from the club following their AGM in respect of any ground improvement aspirations and a general AGM update.
- To consider request for additional signage by ticket office.
- To consider P&IUFC Tournament event proposals for 17/9/23 and determine charging structure if approved.
- P&IUFC to advise who their nominated representative will be at sports & leisure committee meetings this season.
- P&IUFC to provide an update on both the dug outs and the sponsorship wall.
- P&IUFC to confirm all foodstuffs removed from hirers store.
- To consider P&IUFC response to the queries relating to their annual accounts.

9. 2023-24 Season

To consider the training requests of both P&IUFC and P&IJFC for the 2023/24 season.

10. OPEN SPACE MATTERS

1. To consider quotation from Huck Teck re repair of Viking Swing following vandalism.
2. To note remedial works undertaken during the month and approve remedial works required.

11. OTHER/REPORTS

To note any other reports submitted to the committee.

12. REFERRAL TO FULL COUNCIL

To determine any matters outside the terms of reference of the committee that require referral to full council.

13. DATE, TIME AND MATTERS FOR NEXT MEETING

To consider/approve the date, time and anticipated agenda items for the September 2023 meeting (if one required)

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR COMMITTEE MEETINGS
AND TO ADDRESS THE COUNCIL DURING THE PUBLIC PARTICIPATION SESSION
IF YOU ARE UNABLE TO ATTEND IN PERSON, YOU CAN READ THE MINUTES ON OUR WEBSITE
OR CONTACT US AT ANYTIME VIA PHONE, EMAIL OR SOCIAL MEDIA**