

PITSTONE PARISH COUNCIL SPORTS AND LEISURE COMMITTEE

NOTICE IS HEREBY GIVEN OF the committee meeting
to be held at Pitstone Pavilion on Thursday 13 July 2023 from 7.30pm

Laurie Eagling, Clerk to the Council
Pitstone Pavilion, Marsworth Road, Pitstone, LU7 9AP
Tel: 01296 767261

Signed ___L Eagling___
Date: 7 July 2023

A G E N D A

1. ATTENDANCE AND APOLOGIES

To note attendance and apologies.

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & interests from committee members on matters to be considered at the meeting.

3. PUBLIC PARTICIPATION SESSION - QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The public opportunity to put questions or provide information to the committee.

4. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 8 June 2023 are a true and accurate record of the meeting.

5. CLERK'S REPORT ON MATTERS ARISING

To note receipt of the report on ongoing matters. For information only.

6. CORRESPONDENCE

To note the correspondence received by the committee.

7. PAVILION MATTERS

1. To note pavilion financial summary

2. Groundkeeping:

- Site now closed for summer renovation.
- To receive feedback from groundkeeper and approve any actions arising.
- To consider outcome of investigation into water booster pump.

3. Car Parking signage

To consider/approve draft car park signage re Network Rail / Anglian Water.

4. Solar Panels

To note - waiting for response from Wing and Ivinghoe Community Board.

5. Repairs and Maintenance

- To note service of roller shutters undertaken internally.
- To consider/approve the quotation from Security Solutions for maintenance contract for the turnstile.
- To note remedial works undertaken during the month and approve remedial works required.

6. Systems Maintenance Agreements

To consider quotations for (a) fire alarm maintenance and monitoring and (b) intruder alarm maintenance and monitoring.

7. P&IUFC

- To approve renewal of Occupational Licence for the forthcoming season.
- To review and renew alcohol sales authority letter for P&IUFC for forthcoming season.
- To note changes to club structure.
- To receive an update from the club following their AGM in respect of any ground improvement aspirations.
- To consider request for additional signage by ticket office.

8. 2023-24 Season

To consider the pitch requests of both P&IUFC and P&IJFC for the 2023/24 season.

8. OPEN SPACE MATTERS

1. To consider quotations arising in respect of matters raised within the annual independent playground inspections.
2. To consider/approve the annual review of the Play Policy, audit and risk/benefit assessments.
3. To note remedial works undertaken during the month and approve remedial works required.

9. OTHER/REPORTS

- P&IUFC to provide feedback on their AGM held 19/6/23.
- P&IUFC to provide their quarterly financial update.
- To note that Ambivent carried out 6-monthly service of the air conditioning and cleaning of the TMVs on 10/7/23.
- To note any other reports submitted to the committee.

10. REFERRAL TO FULL COUNCIL

To determine any matters outside the terms of reference of the committee that require referral to full council.

11. DATE, TIME AND MATTERS FOR NEXT MEETING

To consider/approve the date, time and anticipated agenda items for the August 2023 meeting (if one required)

THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR COMMITTEE MEETINGS
AND TO ADDRESS THE COUNCIL DURING THE PUBLIC PARTICIPATION SESSION
WE LOOK FORWARD TO WELCOMING YOU
IF YOU CAN'T ATTEND IN PERSON, YOU CAN KEEP UP-TO-DATE BY READING THE MINUTES
THAT ARE PUBLISHED TO WWW.PITSTONE.CO.UK