

PITSTONE PARISH COUNCIL SPORTS AND LEISURE COMMITTEE

NOTICE IS HEREBY GIVEN OF the committee meeting
to be held at Pitstone Pavilion on Thursday 9 March 2023 at approximately 7.45pm
(to follow the Planning Committee meeting).

Laurie Eagling, Clerk to the Council
Pitstone Pavilion, Marsworth Road, Pitstone, LU7 9AP
Tel: 01296 767261

Signed *L Eagling*
Date: 2 March 2023

A G E N D A

1. ATTENDANCE AND APOLOGIES

To note attendance and apologies.

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & interests from committee members on matters to be considered at the meeting.

3. PUBLIC PARTICIPATION SESSION - QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The public opportunity to put questions or provide information to the committee.

4. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 19 January 2023 are a true and accurate record of the meeting.

5. CLERK'S REPORT ON MATTERS ARISING

To note receipt of the report on ongoing matters. For information only.

6. CORRESPONDENCE

To note the correspondence received by the committee.

7. PAVILION MATTERS

1. To note pavilion financial summary

2. Groundkeeping:

- To receive monthly report from groundkeeper and agree actions arising.
- To consider/approve replace or repair of travelling sprinkler.
- To approve summer renovation period following JFC presentation day.
- To consider/approve summer ground renovation works proposed by Groom Ground Maintenance.

3. Container Storage

To note approved plans for container shelving and receive updates from hirers re their contents (also see below agenda item).

4. Storage Agreements

To consider/approve the amendments to their storage agreement requested by P&IUGC.

5. Car Parking signage

To consider/approve commissioning of draft car park signage.

6. Solar Panels

Waiting for response from Wing and Ivinghoe Community Board.

7. Repairs and Maintenance

- To note remedial works undertaken during the month and approve remedial works required.
- To consider/approve quotation for Ambivent service contract.

- To consider/approve ongoing pest control requirements.

8. Hirer update

To note hirer update.

9. Renewal of Gas Contract

To consider quotations and appoint supplier for gas for Pitstone Pavilion.

10. Increase in commercial waste costs

To note correspondence from Buckinghamshire Council re increase for 2023 in waste costs.

8. OPEN SPACE MATTERS

1. To note remedial works undertaken during the month and approve remedial works required.
2. To approve the contract with Groom Grounds Maintenance for Recreation Ground site.
3. To consider/approve the appointment of Annual Playground Inspector.

9. HIRE FEES

To set hire fees (and terms & conditions) for the forthcoming season for :

1. the pavilion pitches and internal space
2. the recreation ground pitches & strategy
3. events and open space hire fees and policy

10. OTHER/REPORTS

To note any other reports submitted to the committee.

11. REFERRAL TO FULL COUNCIL

To determine any matters outside the terms of reference of the committee that require referral to full council.

12. DATE, TIME AND MATTERS FOR NEXT MEETING

To consider/approve the date, time and anticipated agenda items for the April 2023 meeting.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND ALL OUR COMMITTEE MEETINGS
AND TO ADDRESS THE COUNCIL DURING THE PUBLIC PARTICIPATION SESSION
WE LOOK FORWARD TO WELCOMING YOU**