

PITSTONE PARISH COUNCIL SPORTS AND LEISURE COMMITTEE

NOTICE IS HEREBY GIVEN OF the committee meeting
to be held at Pitstone Pavilion on Thursday 12 October 2023 from 7.30pm

Laurie Eagling, Clerk to the Council
Pitstone Pavilion, Marsworth Road, Pitstone, LU7 9AP
Tel: 01296 767261

Signed *L Eagling*
Date: 5 October 2023

A G E N D A

1. ATTENDANCE AND APOLOGIES

To note attendance and apologies.

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & interests from committee members on matters to be considered at the meeting.

3. PUBLIC PARTICIPATION SESSION - QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The public opportunity to put questions or provide information to the committee.

4. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 10 August 2023 are a true and accurate record of the meeting.

5. CLERK'S REPORT ON MATTERS ARISING

To note receipt of the report on ongoing matters. For information only.

6. CORRESPONDENCE

To note any correspondence received by the committee.

7. PAVILION MATTERS

1. To note pavilion financial summary

2. Groundkeeping:

- To receive feedback from groundkeeper and approve any actions arising.
- To consider outcome of investigation into water booster pump.
- To consider any actions required re ground bees next on junior football pitch
- To have first discussion with groundkeeper re potential budget requirements for 2024/25.

3. Car Parking

- To consider/approve draft car park signage re Network Rail / Anglian Water.
- To note agreement with Cloud & More re car parking provision.

4. Solar Panels

To note - waiting for response from Wing and Ivinghoe Community Board.

5. Environmental Health Inspection

To note awarded 5/5 and consider feedback re kitchen hand towel dispenser.

6. Repairs and Maintenance

- To note the repairs and maintenance required during the month and/or being arranged.
- To approve annual review of maintenance schedule for pavilion.
- To approve commission of annual water samples.
- To approve annual emergency lighting maintenance and service etc.

7. P&IUFC

- To receive update from club on potential training requirements for 2023-24.
- To consider/approve request to amend Occupational Licence to reflect rolling ten-year period rather than one, to satisfy Football Foundation grant requirements.
- To discuss options to re-start the pitch barrier project and any associated requirements.
- To discuss the issue of ball loss into Network Rail site and consider any potential solutions.
- To consider quarterly financial update from P&IUFC.

8. Over 60s

To consider/approve extension of current terms for forthcoming year.

8. Ivinghoe & Pitstone United Cricket Club

- To consider/approve the proposals put forward by Ivinghoe & Pitstone United Cricket Club for the use and storage of mobile cricket pitch covers.
- To consider/approve the final Occupational Licence between I&PUCC and PPC re the cricket nets.

9. OPEN SPACE MATTERS

To note remedial works undertaken during the month and approve remedial works required.

10. OTHER/REPORTS

To note any other reports submitted to the committee.

11. REFERRAL TO FULL COUNCIL

To determine any matters outside the terms of reference of the committee that require referral to full council.

12. DATE, TIME AND MATTERS FOR NEXT MEETING

- To consider/approve the date, time and anticipated agenda items for the November 2023 meeting.
- To set meeting dates for 2024.

THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR MEETINGS
AND TO ADDRESS THE COUNCIL DURING THE PUBLIC PARTICIPATION SESSION
WE LOOK FORWARD TO SEEING YOU
IF YOU ARE UNABLE TO ATTEND IN PERSON, YOU CAN KEEP UP-TO-DATE BY READING THE MINUTES ON OUR WEBSITE