

PITSTONE PARISH COUNCIL STAFFING COMMITTEE

NOTICE IS HEREBY GIVEN OF the committee meeting
to be held in the office at Pitstone Pavilion on Wednesday 22 March 2023 at 7.30pm

Laurie Eagling, Clerk to the Council
9 Warwick Road, Pitstone, LU7 9FE
Tel: 01296 767261

Signed *L Eagling*
Date: 15/3/23

Due to the sensitive nature of items under discussion, our Staffing Committee meeting is not open to the public, however the full minutes will be published to the website for your information.

A G E N D A

1. **ATTENDANCE AND APOLOGIES**
2. **DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**
To consider declarations & interests from committee members on matters to be considered at the meeting.
3. **MINUTES OF PREVIOUS MEETING**
To resolve that the minutes of the previous meeting held on 15 June 2022 are a true and accurate record of the meeting.
4. **CLERK'S REPORT ON MATTERS ARISING**
No outstanding matters.
5. **STAFFING MATTERS**
 1. To approve adoption of National Living Wage increase in hourly rate from £9.50ph to £10.42ph for those over 23 years, to be effective from 1/4/23.
 2. To approve contracted annual incremental SCP grade for clerk (SCP33 to 34).
 3. To discuss plans for the summer volunteers thank you event being arranged for 7/9/23.
 4. To discuss staff appraisal.
6. **REFERRAL TO FULL COUNCIL**
To determine any matters outside the terms of reference of the committee that require referral to full council.
7. **DATE AND TIME OF NEXT MEETING**
To determine date and time of next meeting.