

PITSTONE PARISH COUNCIL

Minutes of the Sports & Leisure Committee held on 13 April 2023
at Pitstone Pavilion, commencing at 7.30pm

General Matters:

SL1/23 ATTENDANCE AND APOLOGIES

1. Council present:
Cllr Saintey (Chair), Cllr Weber (Vice Chair), Cllr Hawkins, Cllr Nicholls plus the Parish Clerk Mrs Eagling.
2. It was **RESOLVED** to accept apologies from:
Cllr Crutchfield (health reasons), Cllr Heyman (annual leave), M Roberts (P&IUGC) (work commitment) and P Randall (P&IJFC) (annual leave).
3. Others present:
J Groom (Groundkeeper).

SL2/23 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

No dispensations requested, or interests were declared.

SL3/23 QUESTIONS FROM MEMBERS OF THE PUBLIC/PRESS

No members of the public were present. No questions were therefore tabled.

SL4/23 MINUTES OF THE MEETING held on 9/3/23.

It was **RESOLVED** that the draft minutes of the Sports & Leisure Committee meeting held on 9 March 2023 were a true and accurate record. The Chairman was duly authorised to sign them on behalf of the council.

SL5/23 CLERK'S REPORT ON ONGOING MATTERS

The following updates were noted by the council but were not discussed in detail:

- Open access MUGA (multi use games area) within PDA development – Numerous ongoing queries being discussed with Nicholas King Homes by Buckinghamshire Council.
- Bellway/Vicarage Road LEAP (locally equipped area for play) – PPC to adopt. Bellway preparing transfer plans and instructing legals.
- Pavilion Dug Outs & Sponsor Wall – to be completed by P&IUGC.
- APLH Training & Personal Licence for Cllr Nicholls & Cllr Heyman – in progress.
- Health & Safety training being undertaken by Facilities Manager.
- Pavilion container storage complete. P&IUGC to advise of any changes required to their storage agreement.
- Pavilion forecourt and pitch advertising – opportunities now live, literature issued.
- 1st Ivinghoe & Pitstone Scouts – Nov 22 confirmed that they are still interested in pursuing a new scout hut within the pavilion grounds. Will revert to the parish council in due course.
- I&PUCC double cricket nets – I&PUCC to confirm installation date & finalise occupational licence.
- Gas contract – entered agreement with EDF re pavilion supply, commencement date not yet reached.
- Playground inspections booked with Wicksteed – eta June.
- P&IJFC – purchasing two further sets of junior goals (will be padlocked together when not in use).
- Pavilion Platinum Room walls – full council resolved to re-paint the function room walls. Work to be carried out during holidays/closed summer season when there are less hirers.

SL6/23 CORRESPONDENCE

The list of correspondence received was noted.

SL7/23 PAVILION MATTERS

1. Financial summary

The pavilion financial summary was noted. Operating loss of approximately £19k over the year.

2. Grounds Maintenance

- The groundskeeper provided his report for the month, just grass cutting, and pitch marking have been required. Now out of coloured paint for the smaller pitches, so will mark in white for the remainder of the season but there are not many fixtures left.
- It was **RESOLVED** to approve the expenditure of approx. £160-200 for replacement wheels and pressure gauge for the existing travelling sprinkler, rather than purchasing a new unit.
- It was **RESOLVED** to renovate both pitches and further **RESOLVED** to meet the cost of approximately 20 bags of grass seed (£75 per bag approx.), 20 bags of fertiliser (approx. £30 per bag) and 40 tonnes of 50/50 sports renovation mix topsoil. The groundskeeper will order seed & fertiliser, and the parish council will order the topsoil (for delivery w/c 6/6/23).
- The groundskeeper requested that the users properly put the goal nets up at the end of a match, with the backs raised, the nets lifted and the padlocks properly securing the mechanism in the upright position. If this is not done, he cannot get the mower under the goal nor correctly line mark. Clerk to issue reminders at the start of the next season.
- The groundskeeper requested that the Heras fencing at the rear of the site (owned by P&I UFC) is moved to the back along the hedge-line as it is difficult to mow around.
- It was **RESOLVED** that the groundskeeper would investigate the cost and use restrictions for gas banger bird scarers for use as part of the renovation works.

3. Car park signage

General signage was approved at the last full council meeting. Signage specifically for Network Rail / Anglian Water to be drafted and presented to the next sports & leisure committee meeting for consideration.

4. Solar Panels

The council is waiting for a response to their grant application to the Wing and Ivinghoe Community Board who carried forward the funding request to 2023/24.

5. Repairs and Maintenance

- It was noted that the following repairs had been undertaken during the month:
 - Contractor re-installed a long section of wooden fencing that blew down in the last storm and installed additional support posts.
 - Additional cutlery purchased to replace those that have been depleted.
 - The doorstep in the ladies' toilet has been re-affixed as broken off at the wall.

Required: nothing new arisen at the pavilion that has not already been approved.

6. CCTV Policy

It was **RESOLVED** to approve the annual review of the CCTV Policy and the Chairman was duly authorised to sign on behalf of the council.

7. Non-Availability

- It was noted that the parish council is not aware of any fireworks nor charitable events taking place at the pavilion during the forthcoming football season.
- It was noted that P&I UFC had been working with the Repair Café team and had recommended that they request away fixtures on 25 November and 24 February (dates where Repair Café wishes to operate in the morning and the kick off is at 2pm) but that they work together for the 23 September and 27 April dates. Both parties were thanked for their co-operation.

SL8/23 OPEN SPACE MATTERS

1. Repairs and Maintenance

- Full council had resolved to repair the play tunnel in the Recreation Ground play space following vandalism. Works now carried out.

- It was **RESOLVED** to try re-seeding part of the north skate park bank, facing the play space.

SL9/23 OTHER & REPORTS

- It was **RESOLVED** to check on progress with the P&IJFC Presentation Day re alcohol sales so that the correct permits can be issued etc.
- There were no other reports to discuss.

SL10/23 REFERRAL TO FULL COUNCIL

It was **RESOLVED** that there were no issues to refer to full council.

SL11/23 DATE AND TIME OF NEXT MEETING

It was **RESOLVED** that it was not necessary to hold a committee meeting in May, so the next meeting will be 8/6/23.

Items for the June agenda (Councillor Hawkins tendered his apologies) will include:

- Quarterly financial update from P&IUFC
- Review and re-issue occupational licence to P&IUFC for pavilion
- Review of the policy on the use of the Recreation Ground for regular hall hirers.
- 6-monthly service of the air conditioning due from Ambivent.

SL12/23 CLOSURE OF MEETING

There being no further business to be transacted, the Chairman closed the meeting at 20:40.

Signed: *R Saintey*

Date: 8/6/23

Chairman