

**PITSTONE PARISH COUNCIL
FINANCIAL SUMMARY FOR JULY 2023 MEETING**

Expenditure from Unity

	Code	Beneficiary	Cost Centre	Description	VAT	Net	Gross	
	Various	Various	Employment	Confidential salary/wage payments, overtime, HMRC PAYE & NI & NEST	£	-	£ 4,829.82	£ 4,829.82
	P134	S Davies	Administration	Quarterly expenses	£	-	£ 100.64	£ 100.64
	P144	Groom Ground Maintenance	Sport & Leisure	Pitch care at pavilion in June including renovation	£	623.00	£ 3,115.00	£ 3,738.00
	P145	Tanswell Technology Ltd	Administration	Monthly broadband & IT support	£	9.00	£ 45.00	£ 54.00
	P143	R Haynes	Maintenance	Cleaning of 4 bus shelters on 10/7/23	£	-	£ 60.00	£ 60.00
	P151	R Haynes	S106 & open space	Jet wash Hever Close wet pour surfaces	£	-	£ 750.00	£ 750.00
Grants	n/a	Pitstone Memorial Hall Charity	Grants	Grants under consideration at meeting	£	-	£ -	£ -
Sub total of standard bacs					£	632.00	£ 8,900.46	£ 9,532.46

Direct debits/charges

direct debit	P131	Regent Gas	Sport & leisure	Pavilion gas 1-30/6/23	£	4.09	£ 81.77	£ 85.86
direct debit	P142	SSE Southern Electric	Sport & leisure	Electric at pavilion for June	£	20.07	£ 401.57	£ 421.64
direct debit	P146	EE	Administration	Facilities manager mobile monthly fee	£	7.76	£ 48.31	£ 56.07
credit card	P117	Engraving Studio	Administration	plaque for memorial tree	£	3.15	£ 15.75	£ 18.90
credit card	P91	Amazon	Litter & dog fouling	2 x replacement handy hoops	£	3.00	£ 14.96	£ 17.96
credit card	P92	Amazon	Administration	3 SSD drives for back ups	£	39.39	£ 196.90	£ 236.29
credit card	P93	Amazon	Sport & Leisure	WD40 for pavilion	£	5.83	£ 29.16	£ 34.99
credit card	P94	Amazon	Sport & Leisure	TP Link hub for pavilion	£	2.99	£ 14.98	£ 17.97
credit card	P85	Baggery Sundries UK Ltd	Litter & dog fouling	Black sacks for litter picking	£	19.99	£ 99.95	£ 119.94
credit card	P87	Screwfix	Repairs & renewals	Materials for noticeboard repairs	£	8.23	£ 41.13	£ 49.36
credit card direct debit	P80	Sipgate	Administration	council telephony charge	£	-	£ 15.00	£ 15.00
credit card	P132	Tesco	Administration	meeting refreshments	£	0.54	£ 2.71	£ 3.25
credit card	P133	Lloyds Bank	Administration	CC monthly fee	£	-	£ 3.00	£ 3.00
credit card direct debit	P81	Sipgate	Administration	Car scheme telephony charge	£	-	£ 20.00	£ 20.00
direct debit	P125	Sage	Administration	Accounting and payroll software monthly subscription	£	6.80	£ 34.00	£ 40.80
direct debit	P127	NPower	Lighting	1-30/6/23 street light energy	£	7.47	£ 149.31	£ 156.78
direct debit	P124	Buckinghamshire Council	Sport & Leisure	Monthly waste services for June	£	-	£ 26.30	£ 26.30
direct debit	P130	Information Commissioners Office	Administration	Annual registration fee	£	-	£ 35.00	£ 35.00
auto	P107	Unity Trust Bank	Administration	Bank charges 5/3-3/6/23	£	-	£ 39.75	£ 39.75
auto	P122	Unity Trust Bank	Administration	Bank charges 5/3-3/6/23	£	-	£ 0.90	£ 0.90
Sub total of direct debits & charges					£	129.31	£ 1,269.55	£ 1,398.86
TOTAL OUTGOINGS					£	761.31	£ 10,170.01	£ 10,931.32

Insurance amendments

None required this month

Inter-account transfers

None required this month

£ - £ 1,542.56 £ 1,542.56

Write-offs

None required this month

£ - £ - £ -

Receipts received, paid into a NatWest account

	NatWest	Financial	Description	VAT	Net	Gross	
	NatWest	Financial	reserve account interest	£	-	£ 82.84	£ 82.84
	NatWest	Financial	S106 account interest	£	-	£ 0.01	£ 0.01
				£	-	£ 82.85	£ 82.85

Receipts received, paid into Unity account

	Company/Name	Cost Centre	Description	VAT	Net	Gross	
03/07/2023	Appliance Professor	PPP & Guide	Advertising in issue 137	£	4.92	£ 24.58	£ 29.50
03/07/2023	Kickbox Fit	Sport & Leisure	May hire of pavilion	£	12.81	£ 64.07	£ 76.88
08/07/2023	Green Room	PPP & Guide	Advertising in issue 137	£	4.92	£ 24.58	£ 29.50
10/07/2023	Amp'd Up	PPP & Guide	Advertising in issues 137-140	£	17.70	£ 88.49	£ 106.19
10/07/2023	J W Accounting	PPP & Guide	Advertising in issue 137	£	10.20	£ 51.01	£ 61.21
24/07/2023	Handyman Dave	PPP & Guide	Advertising in issue 137	£	2.50	£ 12.50	£ 15.00
10/07/2023	Berkhamsted Yoga	Sport & Leisure	April hire of pavilion	£	12.30	£ 61.50	£ 73.80
10/07/2023	Zest Yoga	Sport & Leisure	June hire of the pavilion	£	12.30	£ 61.50	£ 73.80
11/07/2023	Com Church	Sport & Leisure	June hire of the pavilion	£	6.92	£ 34.58	£ 41.50

08/07/2023	Hartbeeps	Sport & Leisure	June hire of the pavilion	£	53.30	£	266.50	£	319.80
18/07/2023	Buckinghamshire Council	Sport & Leisure	June hire of the pavilion	£	9.90	£	49.50	£	59.40
08/07/2023	House of Worship	Sport & Leisure	June hire of the pavilion	£	11.20	£	56.00	£	67.20
14/07/2023	National Trust	Compensation	Compensation for loss of rag pit, payment 1 of 2	£	-	£	548.00	£	548.00

£158.97 £1,342.81 £1,501.78

TOTAL INCOMINGS £158.97 £1,425.66 £1,584.63

Income Pending/Debtors summary:

Date of Invoice	Name	Cost Centre	Invoice/Description	VAT	Net	Gross	
10/05/2023	HMRC	Sport & Leisure	Claim for overpaid output tax in relation to pitch hire	£	3,220.26	£ -	£ 3,220.26
08/06/2023	Berkhamsted Yoga	Sport & Leisure	May hire of pavilion	£	12.30	£ 61.50	£ 73.80
08/07/2023	Damian Stewart Plumbing	PPP & Guide	Advertising in issues 137-140	£	10.20	£ 51.01	£ 61.21
08/07/2023	Kick Box Fit	Sport & Leisure	June hire of the pavilion	£	10.25	£ 51.25	£ 61.50
08/07/2023	Berkhamsted Yoga	Sport & Leisure	June hire of the pavilion	£	12.30	£ 61.50	£ 73.80
08/07/2023	Boardgames Group	Sport & Leisure	June hire of the pavilion	£	9.23	£ 46.12	£ 55.35
25/07/2023	HMRC	Administration	1-30/6/23 VAT Return (including £200 on behalf of Recreation Ground Charity)	£	1,085.19	£ -	£ -
TOTAL INCOME PENDING				£	4,783.59	£ 4,117.43	£ 7,815.83

Summary of those in credit with the parish council:

None	£	-	£	-	£	-
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Summary of accounts where the parish council is in credit:

None	£	-	£	-	£	-
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Commitments:

	Horwood & James	Administration	Legal costs in association with draft lease to 1st Ivinghoe & Pitstone Scouts. PO20190227-346/19.8.		tbc	£ -
credit card	P132 IAC Ltd	Administration	3-year long-term agreement for internal audit 2023-4, 2024-5 and 2025-6	£	79.00	£ 395.00
credit card	P120 Tesco	Administration	meeting refreshments	£	0.54	£ 2.71
credit card	P121 Vistaprint	Administration	2 x NHS75 banners	£	21.19	£ 105.93
credit card direct debit	P121 B&Q	Sport & Leisure	paint etc for pavilion	£	32.30	£ 161.50
credit card	P126 Sipgate	Administration	council telephony charge	£	-	£ 15.00
credit card	P128 Leafletfrog	Administration	summer event invitations	£	-	£ 42.00
credit card	P129 16 Software	Administration	Breevy 4 software	£	-	£ 34.26
credit card	P147 B&Q	Sport & Leisure	refund for one tin of paint	-£	8.34	-£ 41.66
credit card	P148 B&Q	Sport & Leisure	command strips to reaffix photographs at pavilion	£	3.23	£ 16.13
credit card	P149 Post Office	Administration	Postage for summer event invitations (those out of parish)	£	-	£ 7.15
credit card	P150 Buckinghamshire Council	Sport & Leisure	Premises Licence for pavilion	£	-	£ 70.00
	Pitstone Memorial Hall	Grants	Grant towards black out curtains and new flooring. Up to £6k. Once match funding known.	£	-	£ 6,000.00
	Friends at Brookmead School	Grants	Grant towards outdoor sandpit once project can progress.	£	-	£ 1,870.00
	Total Play	Grants	Contribution towards cricket practice net project with I&PUCC	£	400.00	£ 2,000.00
	Total Play	S106 cricket nets	S106 element of double lane cricket practice nets (NB total order value £35,112. £10,241+ VAT due on delivery, £18,141+VAT due on practical completion and £878+VAT due on sign off/3m post completion).	£	4,473.40	£ 22,367.00
	Ambivent	Sport & Leisure	TMV service	£	60.00	£ 300.00
				£	15,669.56	£ 55,731.73
						£ 69,230.91

Amounts not yet due to the parish council:

Description	Cost Centre	Name	Amount
Buckinghamshire Council	S106	See S106 summary on Bank Reconciliation for details of various provisions	
Buckinghamshire Council	Precept 2nd payment	Due 15/9/23	£ 83,250.00
National Trust	Compensation	Compensation for loss of rag pit, payment 2 of 2, due Jan 24	£ 200.00

Bank Reconciliation & S106 Summary:

See separate document

Project Summaries:

See separate sheets for allotment and pavilion financial summaries.