

**PITSTONE PARISH COUNCIL
FINANCIAL SUMMARY FOR JUNE 2023 MEETING**

Expenditure from Unity

Code	Beneficiary	Cost Centre	Description	VAT	Net	Gross	
Various	Various	Employment	Confidential salary/wage payments, overtime, HMRC PAYE & NI & NEST	£	-	£ 5,415.27	£ 5,415.27
P83	Mark Harrod Ltd	Sport & Leisure	Spare parts for goal repairs	£	16.69	£ 83.43	£ 100.12
P84	KLS	Sport & Leisure	Consumables for pavilion	£	55.27	£ 276.41	£ 331.68
P88	ACE Fire and Security	Sport & Leisure	Access control and door entry maintenance contract 15/7-11/2/24	£	55.80	£ 279.00	£ 334.80
P97	Wicksteed	Sport & Leisure plus S106 Hever Close	4 x playground inspections	£	69.27	£ 346.35	£ 415.62
P99	ACE Fire and Security	Sport & Leisure	Fire system monitoring 1/6-10/6/24	£	57.20	£ 286.00	£ 343.20
P100	ACE Fire and Security	Sport & Leisure	Intruder alarm maintenance and monitoring to 11/2/24	£	43.54	£ 217.70	£ 261.24
P101	ACE Fire and Security	Sport & Leisure	Fire alarm maintenance to 11/2/24	£	50.83	£ 254.16	£ 304.99
P102	ACE Fire and Security	Sport & Leisure	CCTV maintenance to 11/2/24	£	51.00	£ 255.00	£ 306.00
P103	Groom Ground Maintenance	Sport & Leisure	Pitch care at pavilion in May	£	180.00	£ 900.00	£ 1,080.00
P104	Groom Ground Maintenance	Sport & Leisure	Quarterly care of recreation ground	£	232.00	£ 1,160.00	£ 1,392.00
P105	CML	Sport & Leisure	40 tonnes of 50/50 top soil for pitch renovation	£	442.69	£ 2,213.41	£ 2,656.10
P118	Tanswell Technology Ltd	Administration	Monthly broadband & IT support	£	9.00	£ 45.00	£ 54.00
P98	R Haynes	Maintenance	Cleaning of 4 bus shelters on 12/6/23	£	-	£ 60.00	£ 60.00
P119	KLS	Sport & Leisure	consumables for pavilion	£	15.19	£ 75.94	£ 91.13
Grants	n/a	Pitstone Memorial Hall Charity	Grants	£	-	£ -	£ -
Grants	n/a	Ivnhoe & Pitstone Parochial Church Council	Grants	£	-	£ -	£ -
Sub total of standard bacs				£	1,278.48	£ 11,867.67	£ 13,146.15

Direct debits/charges

direct debit	P86	Regent Gas	Sport & leisure	Pavilion gas 1-31/5/23	£	6.37	£ 127.33	£ 133.70
direct debit	P82	SSE Southern Electric	Sport & leisure	Electric at pavilion for May	£	20.93	£ 418.63	£ 439.56
direct debit	P108	EE	Administration	Facilities manager mobile monthly fee	£	7.64	£ 47.69	£ 55.33
credit card	P47	Sipgate	Administration	parish council telephony call charges	£	-	£ 15.00	£ 15.00
credit card	P48	1Password	Administration	annual licence \$114.91 @ 1.262300 USD	£	-	£ 91.03	£ 91.03
credit card	P49	Amazon	Administration	cable ties	£	1.50	£ 7.50	£ 9.00
credit card	P50	Amazon	Sport & Leisure	neutradol	£	4.83	£ 24.14	£ 28.97
credit card	P59	Amazon	Administration	pooper wallets	£	6.39	£ 32.01	£ 38.40
credit card	P60	Amazon	Sport & Leisure	goal locks	£	13.36	£ 66.56	£ 79.92
credit card	P72	Road Signs Direct	Administration	Police Speed Check Area signs	£	18.14	£ 90.70	£ 108.84
credit card	P89	Post Office	Administration	Postage	£	-	£ 3.10	£ 3.10
credit card	P90	Tesco	Administration	Annual assembly refreshments	£	4.02	£ 20.12	£ 24.14
credit card	P96	Lloyds Bank	Administration	CC monthly fee	£	-	£ 3.00	£ 3.00
credit card direct debit	P81	Sipgate	Administration	Car scheme telephony charge	£	-	£ 20.00	£ 20.00
credit card direct debit	P80	Sipgate	Administration	council telephony charge	£	-	£ 15.00	£ 15.00
direct debit	P78	Sage	Administration	Accounting and payroll software monthly subscription	£	6.20	£ 31.00	£ 37.20
direct debit	P79	NPower	Lighting	1-31/5/23 street light energy	£	8.28	£ 165.61	£ 173.89
direct debit	P77	Buckinghamshire Council	Sport & Leisure	Monthly waste services for May	£	-	£ 10.20	£ 10.20
auto	P107	Unity Trust Bank	Administration	Bank charges 5/3-3/6/23	£	-	£ 39.75	£ 39.75
auto	P122	Unity Trust Bank	Administration	Bank charges 5/3-3/6/23	£	-	£ 0.90	£ 0.90
Sub total of direct debits & charges				£	97.66	£ 1,228.37	£ 1,326.03	
TOTAL OUTGOINGS				£	1,376.14	£ 13,096.04	£ 14,472.18	

Insurance amendments

None required this month

Inter-account transfers

None required this month

£ - £ 1,542.56 £ 1,542.56

Write-offs

None required this month

£ - £ - £ -

Receipts received, paid into a NatWest account

	NatWest	Financial	Description	VAT	Net	Gross	
	NatWest	Financial	reserve account interest	£	-	£ 85.03	£ 85.03
	NatWest	Financial	S106 account interest	£	-	£ 0.81	£ 0.81
				£	-	£ 85.84	£ 85.84

Receipts received, paid into Unity account

	Company/Name	Cost Centre	Description	VAT	Net	Gross	
30/05/2023	J Thorpe	Sport & Leisure	Hire of pavilion for event on 17/6/23 (including £50 refundable deposit, see above)	£	30.81	£ 154.07	£ 184.88
31/05/2023	Board Games Group	Sport & Leisure	April hire of pavilion	£	9.23	£ 46.12	£ 55.35
31/05/2023	Womens Institute	Sport & Leisure	April hire of pavilion	£	11.20	£ 56.00	£ 67.20
01/06/2023	P&UFC	Sport & Leisure	March and April hire of the pavilion	£	48.53	£ 431.66	£ 480.19
05/06/2023	Kickbox Fit	Sport & Leisure	April hire of pavilion	£	6.15	£ 30.75	£ 36.90
05/06/2023	British Mountain Bike Orienteering	Sport & Leisure	Hire of pavilion for event on 10/6/23	£	24.21	£ 121.04	£ 145.25
14/06/2023	House of Worship	Sport & Leisure	May hire of pavilion	£	11.20	£ 56.00	£ 67.20

12/06/2023	Zest Yoga	Sport & Leisure	May hire of pavilion	£	12.30	£	61.50	£	73.80
12/06/2023	Womens Institute	Sport & Leisure	May hire of pavilion	£	8.40	£	42.00	£	50.40
09/06/2023	Hartbeeps	Sport & Leisure	May hire of pavilion	£	51.25	£	256.25	£	307.50
12/06/2023	A Wood	Sport & Leisure	June hire of pavilion for event on 18/6/23 (including £50 refundable deposit, see above)	£	19.53	£	97.67	£	117.20
23/06/2023	J Thorpe	Sport & Leisure	Refund of deposit	-£	8.33	-£	41.67	-£	50.00
23/06/2023	A Wood	Sport & Leisure	Refund of deposit	-£	8.33	-£	41.67	-£	50.00
20/06/2023	HMRC	VAT	VAT return 1-31/5/23	£	575.03	£	-	£	-
23/06/2023	Buckinghamshire Council	Sport & Leisure	May hire of pavilion	£	48.88	£	244.37	£	293.25
22/06/2023	Powell & Son	PPP & Guide	Advertising in issue 137-140	£	17.70	£	88.49	£	106.19
21/06/2023	P&J JFC	Sport & Leisure	May hire of pavilion	£	11.00	£	317.80	£	328.80
19/06/2023	Tring U3A	PPP & Guide	Advertising in issue 137-140	£	4.50	£	22.50	£	27.00
15/06/2023	Tyre Changers	PPP & Guide	Advertising in issue 137	£	4.50	£	22.50	£	27.00
15/06/2023	Sports Therapist	PPP & Guide	Advertising in issue 137	£	4.50	£	22.50	£	27.00
15/06/2023	CMC	PPP & Guide	Advertising in issue 137	£	4.50	£	22.50	£	27.00
28/06/2023	Home Counties Lofts	PPP & Guide	Advertising in issue 137-140	£	35.39	£	177.01	£	212.40
27/06/2023	Board Games Group	Sport & Leisure	May hire of pavilion	£	9.23	£	46.12	£	55.35
					£931.38		£2,233.51		£2,589.86
TOTAL INCOMINGS					£931.38		£2,319.35		£2,675.70

Income Pending/Debtors summary:

Date of Invoice	Name	Cost Centre	Invoice/Description	VAT	Net	Gross	
10/05/2023	Berkhamsted Yoga	Sport & Leisure	April hire of pavilion	£	12.30	£ 61.50	£ 73.80
10/05/2023	HMRC	Sport & Leisure	Claim for overpaid output tax in relation to pitch hire	£	3,220.26	-	£ 3,220.26
08/06/2023	Kickbox Fit	Sport & Leisure	May hire of pavilion	£	12.81	£ 64.07	£ 76.88
08/06/2023	Berkhamsted Yoga	Sport & Leisure	May hire of pavilion	£	12.30	£ 61.50	£ 73.80
14/06/2023	Appliance Professor	PPP & Guide	Advertising in issue 137	£	4.92	£ 24.58	£ 29.50
14/06/2023	Green Room	PPP & Guide	Advertising in issue 137	£	4.92	£ 24.58	£ 29.50
14/06/2023	Handyman Dave	PPP & Guide	Advertising in issue 137	£	2.50	£ 12.50	£ 15.00
14/06/2023	National Trust	Compensation	Compensation for loss of rag pit, payment 1 of 2	£	-	£ 548.00	£ 548.00
TOTAL INCOME PENDING				£	3,270.01	£ 796.73	£ 4,066.74

Summary of those in credit with the parish council:

None	£	-	£	-	£	-
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Summary of accounts where the parish council is in credit:

None	£	-	£	-	£	-
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Commitments:

	Horwood & James	Administration	Legal costs in association with draft lease to 1st Ivinghoe & Pitstone Scouts. PO20190227-346/19.8.		tbc	£	-
credit card	P85 IAC Ltd	Administration	3-year long-term agreement for internal audit 2023-4, 2024-5 and 2025-6	£	79.00	£ 395.00	£ 474.00
credit card	P87 Baggery Sundries UK Ltd	Litter & dog fouling	Black sacks for litter picking	£	19.99	£ 99.95	£ 119.94
credit card	P91 Screwfix	Repairs & renewals	Materials for noticeboard repairs	£	8.23	£ 41.13	£ 49.36
credit card	P92 Amazon	Litter & dog fouling	2 x replacement handy hoops	£	3.00	£ 14.96	£ 17.96
credit card	P93 Amazon	Administration	3 SSD drives for back ups	£	39.39	£ 196.90	£ 236.29
credit card	P94 Amazon	Sport & Leisure	WD40 for pavilion	£	5.83	£ 29.16	£ 34.99
credit card	P95 Amazon	Sport & Leisure	TP Link hub for pavilion	£	2.99	£ 14.98	£ 17.97
credit card	P117 4imprint	Administration	Coronation water bottles for children's trail prizes	£	73.59	£ 367.99	£ 441.58
credit card	P117 Engraving Studio	Administration	plaque for memorial tree	£	3.15	£ 15.75	£ 18.90
credit card	P120 Vistaprint	Administration	2 x NHS75 banners	£	21.19	£ 105.93	£ 127.12
credit card	P121 B&Q	Sport & Leisure	paint etc for pavilion	£	32.30	£ 161.50	£ 193.80
	Pitstone Memorial Hall	Grants	Grant towards black out curtains and new flooring. Up to £6k. Once match funding known.	£	-	£ 6,000.00	£ 6,000.00
	Friends at Brookmead School	Grants	Grant towards outdoor sandpit once project can progress.	£	-	£ 1,870.00	£ 1,870.00
	Total Play	Grants	Contribution towards cricket practice net project with I&PUCC	£	400.00	£ 2,000.00	£ 2,400.00
	Total Play	S106 cricket nets	S106 element of double lane cricket practice nets (NB total order value £35,112. £10,241+ VAT due on delivery, £18,141+VAT due on practical completion and £878+VAT due on sign off/3m post completion).	£	4,473.40	£ 22,367.00	£ 26,840.40
	Ambivent	Sport & Leisure	TMV service	£	60.00	£ 300.00	£ 360.00
				£	16,092.74	£ 59,034.35	£ 73,402.00

Amounts not yet due to the parish council:

Description	Cost Centre	Name	Amount
Buckinghamshire Council	S106	See S106 summary on Bank Reconciliation for details of various provisions	
Buckinghamshire Council	Precept 2nd payment	Due 15/9/23	£ 83,250.00
National Trust	Compensation	Compensation for loss of rag pit, payment 2 of 2, due Jan 24	£ 200.00

Bank Reconciliation & S106 Summary:

See separate document

Project Summaries:

See separate sheets for allotment and pavilion financial summaries.