

**PITSTONE PARISH COUNCIL  
FINANCIAL SUMMARY FOR 21 MARCH 2024 MEETING**

**Expenditure from Unity**

Code	Beneficiary	Cost Centre	Description	VAT	Net	Gross
Various	Various	Employment	Confidential salary/wage payments, overtime, HMRC PAYE & NI & NEST	£ -	£ 4,439.41	£ 4,439.41
P442	Tanswell Technology Ltd	Administration	Monthly broadband & IT support	£ 9.00	£ 45.00	£ 54.00
P454	R Haynes	Maintenance	Cleaning of 4 bus shelters on 4/3/24	£ -	£ 60.00	£ 60.00
P453	Groom Grounds Maintenance	Sport & Leisure	Pitch maintenance at pavilion in February	£ 122.00	£ 610.00	£ 732.00
P452	Groom Grounds Maintenance	Sport & Leisure	Quarterly maintenance of recreation ground grass Jan-Mar	£ 232.00	£ 1,160.00	£ 1,392.00
P448	Roll In Trade Ltd	Youth Café	February youth café	£ -	£ 432.27	£ 432.27
P443	KLS	Youth Café	2 x swing bin for youth café	£ 6.38	£ 31.90	£ 38.28
P444	Easy-Gate Limited	Sport & Leisure	Replacement playground gate for Windsor Road (old gate write-off below)	£ 197.00	£ 985.00	£ 1,182.00
P445	R D Leonard Ltd	Sport & Leisure	Repair failed drain at pavilion	£ -	£ 85.00	£ 85.00
P446	R D Leonard Ltd	Devolved Services	Side out Glebe Close path	£ -	£ 520.00	£ 520.00
P447	Community Impact Bucks	Sport & Leisure	Community Building annual membership	£ 11.67	£ 58.33	£ 70.00
P472	L Eagling	Administration	Quarterly home office allowance	£ -	£ 78.00	£ 78.00
Grants	Pitstone Memorial Hall	Grants	Grant application for floor scrubber under consideration at the meeting	tbc	tbc	tbc
<b>Sub total of standard bacs</b>				<b>£ 578.05</b>	<b>£ 8,504.91</b>	<b>£ 9,082.96</b>

**Direct debits/charges**

direct debit	EDF	Sport & leisure	Pavilion gas - invoiced approx 23rd of each month	£ -	£ 34.00	£ 34.00
direct debit	P449 Sage	Administration	Accounting and payroll software monthly subscription	£ 6.80	£ 34.00	£ 40.80
direct debit	P438 SSE Southern Electric	Sport & leisure	1-29/2/24 elec at pavilion	£ 21.31	£ 426.28	£ 447.59
credit card direct debit	P397 Sipgate	Administration	council telephony charge	£ -	£ 15.00	£ 15.00
credit card direct debit	P398 Sipgate	Administration	car scheme telephony charge	£ -	£ 20.00	£ 20.00
credit card direct debit	P411 Microsoft	Administration	software monthly subscription	£ -	£ 10.30	£ 10.30
credit card	P423 Amazon	Sport & Leisure	mop & bucket for pavilion	£ 7.33	£ 36.62	£ 43.95
credit card	P424 Amazon	Administration	bungee cords and card for volunteer of year	£ 1.55	£ 7.69	£ 9.24
credit card	P457 Amazon	Administration	certificate frame for volunteer of the year	£ 1.65	£ 8.25	£ 9.90
credit card	P463 Lloyds Bank	Administration	CC monthly fee	£ -	£ 3.00	£ 3.00
direct debit	P464 EE	Administration	Facilities manager mobile monthly fee	£ 4.55	£ 22.73	£ 27.28
direct debit	P456 NPower	Lighting	1-29/2/24 street light energy	£ 38.41	£ 192.03	£ 230.44
direct debit	P455 Buckinghamshire Council	Sport & Leisure	Monthly waste services for February	£ -	£ 20.45	£ 20.45
<b>Sub total of direct debits &amp; charges</b>				<b>£ 81.60</b>	<b>£ 796.35</b>	<b>£ 877.95</b>
<b>TOTAL OUTGOINGS</b>				<b>£ 659.65</b>	<b>£ 9,301.26</b>	<b>£ 9,960.91</b>

**Insurance amendments**

Year end minor adjustments being submitted as part of pre-renewal questionnaire

**Inter-account transfers**

None required this month.

£ - £ 25,000.00 £ 25,000.00

**Write-offs**

One broken playground gate for Windsor Road to be written off. Replacement above. Asset register entry supplied.

£ - £ - £ -

**CCLA Public Sector Deposit Fund**

CCLA Financial PSDF Current Balance - £25,340.59  
CCLA Financial Income 31/1/24-29/2/24

VAT	Net	Gross
£ -	£ 112.86	£ 112.86

**Receipts received, paid into a NatWest account**

NatWest Financial reserve account interest  
NatWest Financial S106 account interest

VAT	Net	Gross
£ -	£ 73.01	£ 73.01
£ -	£ 0.01	£ 0.01

Receipts received, paid into Unity account

Date	Company/Name	Cost Centre	Description
05/03/2024	Berkhamsted Yoga	Sport & Leisure	January hire of pavilion
01/03/2024	Board Games Group	Sport & Leisure	January hire of pavilion
05/03/2024	E Klein	Sport & Leisure	March hire of the pavilion
15/03/2024	Cloud & More	Sport & Leisure	December hire of pavilion

£	-	£	73.02	£	73.02
VAT		Net		Gross	
£	-	£	55.35	£	55.35
£	9.23	£	46.12	£	55.35
£	15.42	£	77.08	£	92.50
£	12.00	£	60.00	£	72.00
<b>£36.65</b>		<b>£238.55</b>		<b>£275.20</b>	
<b>£36.65</b>		<b>£424.43</b>		<b>£461.08</b>	

TOTAL INCOMINGS

Income Pending/Debtors summary:

Date of Invoice	Name	Cost Centre	Invoice/Description
18/03/2024	HMRC	VAT	Re change in VAT status of indoor sports bookings
18/03/2024	HMRC	VAT	1-29/2/24 VAT Return
18/03/2024	Appliance Professor	PPP	PPP advertising issue 140
18/03/2024	The Green Room	PPP	PPP advertising issue 140
18/03/2024	Sports Therapist	PPP	PPP advertising issue 140
18/03/2024	Windmill Pharmacy	PPP	PPP advertising issues 140-143
18/03/2024	Masons Stores	PPP	PPP advertising issues 140-143
18/03/2024	Jeffery Coal	PPP	PPP advertising issues 140-143
18/03/2024	Grooms Farm Shop	PPP	PPP advertising issues 140-143
18/03/2024	Hawthorn Gardening	PPP	PPP advertising issues 140-143
18/03/2024	Plum Property	PPP	PPP advertising issues 140-143
18/03/2024	Moren Associates	PPP	PPP advertising issues 140-143
18/03/2024	C&S	PPP	PPP advertising issues 140-143
18/03/2024	Computamation	PPP	PPP advertising issues 140-143
18/03/2024	Hartbeeps	PPP	PPP advertising issues 140-143
18/03/2024	The Stag	PPP	PPP advertising issue 140
18/03/2024	Berkhamsted Yoga	Sport & Leisure	February hire of pavilion
18/03/2024	Board Games Group	Sport & Leisure	February hire of pavilion
18/03/2024	Hartbeeps	Sport & Leisure	February hire of pavilion
18/03/2024	P&IJFC	Sport & Leisure	February hire of pavilion
18/03/2024	P&IJFC	Sport & Leisure	February hire of pavilion
18/03/2024	Kick Box Fit	Sport & Leisure	February hire of pavilion
18/03/2024	Buckinghamshire Council	Sport & Leisure	February hire of pavilion
18/03/2024	Com Church	Sport & Leisure	February hire of pavilion
18/03/2024	House of Worship	Sport & Leisure	February hire of pavilion
18/03/2024	Repair Café	Sport & Leisure	February hire of pavilion

VAT	Net	Gross
£	557.76	£
£	1,136.64	£
£	4.92	£
£	4.92	£
£	4.50	£
£	19.50	£
£	17.70	£
£	10.20	£
£	10.20	£
£	9.00	£
£	42.00	£
£	19.50	£
£	29.90	£
£	16.20	£
£	35.40	£
£	4.92	£
£	-	£
£	10.13	£
£	30.38	£
£	56.30	£
£	-	£
£	-	£
£	125.22	£
£	7.67	£
£	12.33	£
£	9.00	£
<b>£ 2,174.29</b>		<b>£ 4,416.87</b>
<b>£ 2,174.29</b>		<b>£ 4,416.87</b>

TOTAL INCOME PENDING

Summary of those in credit with the parish council:

None	£	-	£	-	£	-
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Summary of accounts where the parish council is in credit:

None	£	-	£	-	£	-
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Commitments:

Account Type	Reference	Company/Name	Cost Centre	Description	VAT	Net	Gross
		Horwood & James	Administration	Legal costs in association with draft lease to 1st Ivinghoe & Pitstone Scouts. PO20190227-346/19.8.		tbc	£
		IAC Ltd	Administration	3-year long-term agreement for internal audit 2023-4, 2024-5 and 2025-6	£	79.00	£ 395.00
credit card	P437	Land registry/gov.co.uk	Administration	land registry title for trees obscuring street light	£	-	£ 3.00
credit card	P439	Care Check	Administration	DBS check for car scheme driver	£	2.00	£ 10.00
credit card direct debit	P440	Microsoft	Administration	software monthly subscription	£	-	£ 10.30
credit card	P441	Vistaprint	Sport & Leisure	vinyl banners re skylark nesting for LWS	£	12.69	£ 63.44
credit card direct debit	P450	Sipgate	Administration	council telephony charge	£	-	£ 15.00
credit card direct debit	P451	Sipgate	Administration	car scheme telephony charge	£	-	£ 20.00
credit card	P458	Amazon	youth café	craft bags for youth café activity	£	6.00	£ 29.97
credit card	P459	Amazon	Administration	paper	£	5.00	£ 24.99
credit card	P460	Amazon	Administration	printer ink	£	5.00	£ 24.99

credit card	P461	Amazon	youth café	bead kit for youth café craft activity	£	1.33	£	6.66	£	7.99
credit card	P462	Amazon	youth café	table cloths for youth café	£	1.52	£	7.58	£	9.10
		Pitstone Memorial Hall Charity	Grants	Grant towards the transfer fees of the strip of covered walkway	£	-	£	627.00	£	627.00
		Eclipse	Sport & Leisure	Second half payment for stage for Party in the Park (due June)	£	132.66	£	663.30	£	795.96
					£	245.20	£	1,901.23	£	2,146.43

**Amounts not yet due to the parish council:**

Description	Cost Centre	Name	Amount
Buckinghamshire Council	S106	See S106 summary on Bank Reconciliation for details of various provisions	
Buckinghamshire Council	Precept	First payment 15/4/24	£ 86,215.00
Buckinghamshire Council	Precept	Second payment 16/9/24	£ 86,215.00

**Bank Reconciliation & S106 Summary:**

See separate document

**Project Summaries:**

See separate sheets for allotment and pavilion financial summaries.