

PITSTONE PARISH COUNCIL

Minutes of the Pitstone Parish Council held on 29 June 2023
at Pitstone Pavilion commencing at 7.30pm

General Matters:

68/23 ATTENDANCE AND APOLOGIES

1. Council present

Cllr Nicholls (Chairman), Cllr Saintey (Vice Chairman), Cllr Mrs Crutchfield, Cllr Weber, Cllr Heyman, Cllr Dr Frearson and Cllr Hawkins plus the Parish Clerk, Mrs Eagling.

2. Apologies & Absence

It was **RESOLVED** to accept apologies for absence from Cllr Mitra (health reasons), Cllr Blunt and Cllr Mrs Nash (annual leave) and Cllr McCarthy (work commitment).

3. Others present

Buckinghamshire Councillors Derek Town and Peter Brazier plus two members of the public.

69/23 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS FOR MATTERS TO BE CONSIDERED AT THE MEETING

- Cllr Mrs Crutchfield declared an interest as a tenant of Pitstone Allotment Association – no related agenda items.
- It was noted that all councillors have standing declarations of interest as the council, as a corporate body, is trustee of the Recreation Ground Charity and Pitstone Parish Charity.
- The Clerk expressed the usual pecuniary interest in the overtime, which is approved by the staffing committee, and the clerk never has a vote.
- No other declarations nor dispensations were received.

70/23 QUESTIONS FROM MEMBERS OF THE PUBLIC/PRESS

No matters were raised for discussion.

71/23 QUESTIONS FOR, AND UPDATES FROM, BUCKINGHAMSHIRE COUNCILLORS

Buckinghamshire Councillor Peter Brazier provided updates on the Parish Liaison meeting.

It was **RESOLVED** to bring forward the agenda item regarding the Buckinghamshire Council land by The Crescent. Following the update from Peter Brazier, that it was no longer BC's policy to dispose of land, it was **RESOLVED** to try and pursue a long lease. BC to propose/draft Heads of Terms for consideration.

Buckinghamshire Councillor Derek Town had previously circulated a report, which will be published on the parish council website for the benefit of residents.

72/23 MINUTES OF THE MEETING held on 25/5/23

It was **RESOLVED** that the draft minutes of the Pitstone Parish Council Meeting held on 25 May 2023 were a true and accurate record. The Chairman was duly authorised to sign them on behalf of the council.

73/23 CLERK'S REPORT ON MATTERS ARISING

This section provides updates on issues that are ongoing. Resolutions cannot be passed on items in this section of the agenda as insufficient detail will have been provided to councillors to satisfy the legal requirements, therefore minor updates will only be noted. This information is provided to keep members of the public up to date on the various ongoing matters.

1. Where third parties are responsible

- Castlemead Highways Issues:
 - BC and TW liaising. Phase V of Castlemead & business park to follow – dates tbc, business park being scoped by TW/BC. Legal issue re parcel of land ownership to be resolved before can progress.
 - Castlemead Lighting: BC advised that purchase of LED lanterns needing to be re-costed & approved due to change in highways contract at BC.

- Castlemead Public Open Space Phase III: TW to transfer to BC. Complications arising from legal charge in favour of Sancem Group which have yet to be resolved and classified as exempt disposals by TW/Sancem.
- Croudace Street Lighting: the parish council has agreed with Croudace to adopt the street lighting and illuminated bollards on provision that the stipulated conditions and contributions are met. BC to adopt highways prior to PPC adopting. BC and Croudace currently liaising. Comments submitted to Croudace. Currently with legals as Section 38 agreement not currently adopted to enable transfer.
- Croudace 'un-specified' S106 – BC advised the process would be reviewed but currently no changes.
- Croudace/Buckinghamshire Council holding £10k of funds for “Sustainable Community Transport and Dial-a-Ride” arising from Rushendon Furlong development. See agenda item re electric shared car. South Beds dial-a-ride is our nearest and try to accommodate any car scheme requests that we are unable to fulfil but have not required funding.
- Bellway Street Lighting: the parish council has resolved that it would be willing to adopt the street lighting within the development. BC to adopt internal highways (following 12m maintenance period) prior to PPC adopting lighting. Bellway aware & preparing information. Section 38 agreement not currently adopted to enable transfer.
- NKH/Buckinghamshire Council highways: £37k contribution to Pitstone Safety Scheme to be defined by BC.
- NKH/Buckinghamshire Council holding £74,000 “towards the enhancement of the existing local 61 and 164 bus services” arising from NKH – BC advised “This still remains planned, but at the moment costs as exceptionally high, this being up to 40% higher than previously, and therefore we have not progressed this any further until such time as we can be sure we’ll get the best value for money.” Is due to include review of options to deliver bus to Tring station.
- NHK Lighting: The Parish Council has approved the one column on Vicarage Road opposite the new entrance. Internal roads will be private and therefore no requirement to adopt lighting.
- NKH replacement car park: Illuminated car park will pass to the parish council along with the MUGA in due course.
- NKH MUGA: BC liaising with NKH.
- NKH community areas / conversion to residential: NKH escalated first planning application to Planning Inspectorate on grounds of non-determination, who subsequently allowed the appeal and granted approval. Now subject of Judicial Review challenge. NKH’s second set of planning applications remain outstanding with BC.
- NKH community areas: NKH arranging to clear and tidy the sites.
- NKH open space: Transferring to “Ravensmoor (Pitstone) Management Co Ltd” and not Pitstone Parish Council.
- Land off Westfield Road/‘The Mounds’: with Taylor Wimpey.
- Buckinghamshire Highways Issues:
 - Reconstruction of Vicarage Road footpath from Tun Furlong towards Church Road added to capital footway program (eta 2024)
 - Collapsed footpath in Queen Street – outstanding.
 - Marsworth Road speed humps – BC hoping to add to capital maintenance program.
 - Cheddington Road repeater signs – awaiting TRO then can install signage, plus awaiting details of potential interim solution.
 - Pedestrian safety under Cheddington Road railway bridge – BC arranging to side out under the bridge, repaint the markings down one side, patch the carriageway surface and install an extra warning sign.
 - Signage: replacement Pitstone sign for Westfield Road to be supplied; replacement sign (excluding canal cruises) for Cooks Wharf turning to be supplied, forgotten ‘new speed limit’ & ‘new road layout’ signs to be collected by BC, replacement cul-de-sac sign for Chequers Lane to be supplied.

- Marsworth Road roundabout planters – continue to seek to find permanent solution with BC. Commercial sponsorship available via Marketing Force should any commercial companies wish to pursue.
 - Ivinghoe Freight Strategy – trial underway.
 - Safety Scheme works by Westfield Road junction: BC advised unable to progress until Ivinghoe Freight Strategy implemented.
 - Safety Scheme works along Marsworth Road: BC advised unable to progress until Ivinghoe Freight Strategy implemented.
 - B489 derestriction of B-road and 7.5 tonne limit: BC advised that this could not be considered until the proposed Ivinghoe freight strategy has been implemented.
 - Cycle improvements to Tring station (HCC/CRT/BC): BC & HCC working out how can approach the proposals to deliver the alternative option to the unviable straight-line cycle/ped route to Tring Station. Both councils are investigating issues via development management and legal colleagues.
 - Project Groundwater – BC created dedicated website. Aldbury included within scope.
 - Mapping Rights of Way: Pitstone aspect of project being undertaken by local resident volunteer.
 - BC Local Heritage List: residents had been encouraged to nominate local landmarks and features, and a possible candidate on Cheddington Rd had been identified.
 - Pitstone Memorial Hall Charity car park: PMH investigating with NKH.
 - Pitstone Hill Agreement – National Trust may review in early 2024.
 - PAA investigating potential provision of water tap at site & will provide further details in due course so that PPC can apply for approval by National Trust
 - Fibre Broadband – in progress by both Trooli and Openreach but neither can provide a date.
2. Within the scope of the parish council:
- Double lane practice cricket nets – (a) Installation date eta 'July' (b) occupational licence to be finalised with I&PUC to coincide with installation.
 - Additional trees on Recreation Ground – long term aspiration.
 - PAA – long term aspiration for additional allotment land within the parish.
 - Hedgehog Highway Surrounds – Still plenty of units for sale.
 - Information Panels for Wildlife Site – in progress via local volunteer.
 - Commemorative tree for Cllr May Everton – tree planted 18/3/23. Plaque ordered and will be installed upon receipt.
 - Solar panels for pavilion –Community Board carried grant request over to this new financial year. This request is due to be considered by senior management in the coming weeks, however the community board funding policy is also currently being discussed separately. Will advise in due course.
 - Town Lands Charity re additional leisure land – waiting for response from the charity.
 - Traffic speeds: Police Speed Check Area signage installed on Westfield Road. SID manufacturer will revert to the parish council once resolved technical issues to make the units more mobile.
 - Hand weeding of pedestrian refuge islands, buildouts and roundabout completed.
 - Westfield Road grass verge now added to the parish council contractor's portfolio and first cut undertaken.
 - Lighting illuminating PMH car park – established that PMH accidentally isolated the supply to the 'car park lights' switch, so are now engaging their electrician to reverse.
 - Parish council representation on Pitstone Memorial Hall Charity – outstanding, no members come forward to volunteer at present.
 - Please refer to Sports & Leisure Committee minutes for full list of S&L related matters.

74/23 CORRESPONDENCE

- The list of correspondence received was noted.

- The notification received regarding 3 x night filming sessions at Pitstone Quarry in August was discussed. The company will provide more information closer to the time. Cllrs to consider suggestions for potential local causes that they could provide a donation to.

Committee Matters:

75/23 PLANNING COMMITTEE AND RELATED MATTERS

This section of the meeting was Chaired by Cllr Weber, Chair of the Planning Committee.

1. Minutes

It was noted that there had been no committee meeting during the month and therefore no draft minutes had been due.

2. Application Consultations

- 1 Windsor Road, 23/01572/APP, householder application for first floor side extension. The applicant provided background information for the application. No objections had been received from residents following the neighbour notifications nor publicity. It was **RESOLVED** to advise Buckinghamshire Council that the Parish Council wished to tender no objections. The applicant was thanked for attending and departed the meeting.
- 26 Albion Road, 23/01843/APP, Householder application for single storey front and rear extensions, boot room, 2 new roof lights, and 2 sun pipes. No objections had been received from residents following the neighbour notifications nor publicity. It was **RESOLVED** to advise Buckinghamshire Council that the Parish Council wished to tender no objections.
- 18 Church Road, 23/01007/APP, Householder application for demolition of existing garage and erection of part two and part single storey side and rear extensions (amended application). No objections had been received from residents following the neighbour notifications nor publicity. It was **RESOLVED** to advise Buckinghamshire Council that the Parish Council wished to tender no objections.
- Pitstone Quarry, Upper Icknield Way, 23/01648/APP, Temporary planning permission for use of land for film making for 8 weeks to include construction of temporary set; levelling of deposits; use of areas for staff welfare with stationing of temporary support structures; and use of areas for parking. It was **RESOLVED** to advise Buckinghamshire Council that the Parish Council wished to tender no objections.

3. Decisions notified by Buckinghamshire Council

- 31 Crispin Field, 23/01166/APP, Householder application for garage conversion with new pitched roof and cladding to outer walls: Approved by Buckinghamshire Council.
- 82 Marsworth Road, 23/01410/APP, Householder application for single storey front extension: approved by Buckinghamshire Council.

4. Applications outstanding with Buckinghamshire Council.

Plot C on Westfield Road, Land to The South of Marsworth Road and The West of Vicarage Way (restaurant/pub site only), Land Adjacent to Allotment Gardens (nursery site only), land to the rear of 12 Marsworth Road, Land to the rear of 87 Marsworth Road (5 dwellings), 18 Church Road and Duncombe Farm Cottage on Stocks Road.

5. Enforcement outstanding with Buckinghamshire Council.

- 27 Campbell Lane (20/00443/CONB) – Enforcement notice issued. Must be restored to original conditions by 1/2/22. Now awaiting outcome of appeal, see below.
- Potential planning breach at 45a Cheddington Road for new fence over 1m beside footpath: Buckinghamshire Council investigating (NC/23/00232/OPHH).

6. Appeals approved by the Planning Inspectorate but now subject to Judicial Review

Land To the South of Marsworth Road and The West Of Vicarage Way (the first application to turn the 2 x PDA commercial areas into residential). Planning Inspectorate Ref: APP/J0405/W/22/3292202; Appeal Ref: 22/00058/NONDET; original planning application ref: 21/02999/APP; Construction 21 no. dwellings (8 flats and 13 houses), including associated works, car parking and landscaping, Appeal grounds - non determination. Planning Inspectorate Decision: appeal allowed, and planning granted. Now subject to Judicial Review by Buckinghamshire Council: CO/1805/2023 - Buckinghamshire Council -v- (1) SSLUHC & Ors.

7. Appeals outstanding with the Planning Inspectorate

27 Campbell Lane; Enforcement ref: 20/00443/CONB, Appeal ref: 21/00078/ENFNOT; Planning Inspectorate Ref: APP/J0405/C/21/3285648. Appeal to be determined by Planning Inspectorate (PI) relating to the issue of the enforcement notice. PI site visit scheduled for 29/6/23.

Cllr Nicholls re-took the Chair.

76/23 SPORTS AND LEISURE COMMITTEE AND RELATED MATTERS

1. Minutes

It was **RESOLVED** to note receipt of the draft minutes arising from the committee meeting held on 8/6/23.

8. Queries re Bellway Public Open Space and LEAP

Bellway responded on the day of the meeting. Consideration postponed until the July meeting to allow councillors sufficient time to consider the matters.

2. Bellway Public Open Space and LEAP S106 Maintenance Monies

It was **RESOLVED** to note receipt of the draft monies likely to arise if the open space and LEAP was adopted by the Parish Council. Commuted Sum A is based on the total size of the areas to be adopted (currently 0.157ha) and would equate to £15,332.77. Commuted Sum B is based on specific elements contained within these areas, so cannot be defined until Bellway has specified what fencing etc is included but would likely be in the region of £31,485 (including the play equipment).

It was noted that BC would need to review the S106 figures to reflect the elements proposed to be included by Bellway.

3. Huck Teck Play Equipment

The ongoing problems with the Cheops pyramid were noted. It was **RESOLVED** to accept the quotation from Huck Teck (£3,851.95 + VAT) to resolve both this issue, and the matters identified within the annual Playground Inspection eg dampening spring and pendulum seat for the zip wire and safety mat issues.

4. Nicholas King Homes / Ravensmoor

- The issues raised by the resident in connection with the Ravensmoor hedge were considered. It was **RESOLVED** to advise that the land is designated as Open Space and is owned/managed by Nicholas King Homes so the parish council can't spend public money on their private land, however if NKH are willing to replant the hedgerow (perhaps with more robust and established plants) then the parish council will be willing to put up a temporary green plastic fence for a while to help it establish.
- It was also **RESOLVED** to ask Nicholas King Homes to repair the hole in their hedge between their estate and the toddler play equipment.

Buckinghamshire Councillor Peter Brazier, and a member of the public, departed the meeting.

77/23 STAFFING COMMITTEE AND RELATED MATTERS

1. Minutes

It was noted that there had been no committee meeting during the month, so no draft minutes were due.

2. Hourly Rate of Pay

It was **RESOLVED** to increase the hourly rate of pay for both the Facilities Manager and the Parish Assistant by £1 per hour with effect from 1 July 2023.

3. Summer Volunteer Event (7/9/23)

It was noted that preparations were in hand. The invitation list had been compiled and invitation drafted.

Charity Matters:

78/23 PITSTONE PARISH CHARITY

It was noted that no meeting took place during the month, so no minutes/report due.

79/23 PITSTONE RECREATION GROUND CHARITY

It was noted that no meeting took place during the month, so no minutes/report due.

Working Group Matters:

80/23 PITSTONE DEVELOPMENT AREA

It was noted that there were no new matters for consideration this month.

The Nicholas King Homes retrospective planning permission for the MUGA as built, remains outstanding with Buckinghamshire Council and the Judicial Review proceedings in respect of the Planning Inspectorate decision re residential housing on the remaining two NKH plots in relation to the impact on the SAC Chiltern Beechwoods remains in progress. (Reference: CO/1805/2023 - Buckinghamshire Council -v- (1) SSLUHC & Ors - Land to the south of Marsworth Road and the west of Vicarage Way, Pitstone, Bucks)

81/23 YOUTH CAFÉ

The general update from the Café Manager was noted. Talk given to the current Year 6 intake and two taster sessions planned for 12 and 19 July 2023. Café Manager organising training for volunteers and young leaders.

Other Matters:

82/23 DEVOLVED SERVICES

1. It was **RESOLVED** to note receipt of the countersigned Executed Devolution Agreement for 2023.
2. It was **RESOLVED** to note that permission had been given for an event banner for the Cheddington Family Fun Day.

83/23 HIGHWAYS AND RIGHTS OF WAY

1. Potential footpath from Westfield Road to College Lake

It was **RESOLVED** to pursue the proposals formulated after the route walk with BC councillor Derek Town. Initial enquiry lodged with BC Rights of Way.

2. Westfield Road bus shelters

The initial feedback from Buckinghamshire Council Public Transport department was noted. They tabled no objections to bus shelters being installed if appropriate approvals were also granted by the Highways team. The S106 funds can not be utilised towards this purpose and BC has no funding to contribute.

The sign off process for BC Highways has yet to be determined, so Katrina is trying to arrange a meeting.

Katrina to also revert to the Community Board to re-enquire about potential funding now that Public Transport has confirmed that they can't financially support the initiative.

3. Cheddington Road – Cooks Wharf to Chequers Close

Awaiting feedback from the BC Local Area Technician, so carried forward to July.

4. Aldbury May Fair Traffic Regulation Order

It was **RESOLVED** to contact the organisers of the Aldbury May Fair to request that proper traffic regulation orders are put in place for future events.

5. mVAS Reports

It was **RESOLVED** to note receipt of the mVAS reports for Marsworth Road and Westfield Road. Both locations show an unexplained uplift in 85th percentile speeds. The data has been passed to Thames Valley Police to assist with scheduling of their speed van attendance.

6. Zebra Crossings

Initial information sent to Buckinghamshire Council and waiting for a response.

7. Speed Stickers

It was **RESOLVED** not to purchase 'It's 30 for a reason' stickers as there were too few potential locations and the benefit would be too minimal.

84/23 COMMUNITY TRANSPORT

It was **RESOLVED** to include a note in the next edition of PPP to ask any resident that may be interested in such a scheme to express an interest with the parish council.

85/23 POLICY AND DOCUMENT REVIEW

- It was **RESOLVED** to approve the annual review of the Equal Opportunities Policy and the Chairman was duly authorised to sign on behalf of the council.
- It was **RESOLVED** to approve the annual review of the mVAS policy, procedures manual and risk assessment, and the Chairman was duly authorised to sign on behalf of the council.

86/23 CONSULTATIONS

- It was **RESOLVED** that the clerk should respond to the Buckinghamshire Council Town and Parish Council survey on behalf of the council.
- The registration and initial response (agreed electronically) submitted to the London Luton Airport Extension Development Consent Order registration with the Planning Inspectorate was noted. This provides an opportunity to also comment on subsequent stages. Further data being collected in the meantime.

87/23 LIGHTING

- It was **RESOLVED** to repeat the previous years' Christmas illumination arrangements for both the pavilion and recreation ground.
- However it was noted that the pavilion tree was in poor condition and may no longer be strong enough to support, so to seek advice from Lamps & Tubes re a potential solution to hang between the lampposts if necessary (either this year or next) and obtain a quotation.

88/23 SUBSCRIPTIONS AND REGISTRATIONS

- It was **RESOLVED** to renew the annual registration with the Information Commissioner Officer (£40 per annum, with a £5 reduction for paying by direct debit).
- It was **RESOLVED** to note the Sage Accounting Plus monthly subscription increase from £24 to £26 + VAT and Payroll 15 subscription increase from £7 to £8 per month plus VAT from July.
- It was **RESOLVED** to purchase Breevy, updated version 4, £28.25 one-off fee.

89/23 PITSTONE PARISH POST

- It was **RESOLVED** to seek a voluntary back-up distribution manager for PPP. Details published electronically and to appear in PPP and on noticeboards.
- It was noted that a few new advertisers had taken space in the forthcoming edition of PPP. Members to continue to provide copies of any magazines from other parishes/villages so that the council can reach out to their advertisers.
- It was **RESOLVED** to approve the draft parish council submission for PPP including the Annual Assembly update, Pride of Bucks, Volunteer of the Year and descriptive annual report. It was **RESOLVED** to add information about the electric vehicle hire club.

90/23 WHISTLEBROOK

- The initial response from the Internal Drainage Board was noted. It was **RESOLVED** to respond and try and arrange a site visit.
- An approach by a resident organising a team of volunteers was noted, they will get in touch in due course.

91/23 BUCKINGHAMSHIRE COUNCIL OPEN SPACE

See minute 71/23.

92/23 ISSUES RAISED BY MEMBERS OF THE PUBLIC

It was noted that there were no other outstanding matters raised by residents for consideration or to be tabled on the next agenda at present.

Buckinghamshire Councillor Derek Town departed the meeting.

Financial Matters:

93/23 GENERAL FINANCIAL MATTERS

1. Grant Request Consideration

- No further update from Pitstone Memorial Hall Charity regarding their potential grant request.
- Council considered the grant request from the Ivinghoe and Pitstone Parochial Church Council, along with the legal advice provided by NALC & BALC. It was **RESOLVED** that council did not have the legal powers to expend public money on a religious building so would need to decline this application.

2. Staff Overtime

It was **RESOLVED** to ratify approval of the payment of 45 hours of overtime worked by the Parish Clerk during May and 8 hours of overtime worked by the parish assistant for that month. Already reviewed and approved by the staffing committee for inclusion in the June payroll.

3. VAT Return

It was noted that the monthly VAT return had been submitted. HMRC refunded PPC £575.03 for the 1-31/5/23 period.

8. Financial Summaries and Expenditure

The bank reconciliation, financial summary, confidential salary payments, pavilion & allotment monthly summaries, debtors and creditors were noted.

It was **RESOLVED** to make the payments outlined in the financial summary and two councillors were granted approval to enact the bacs transfers. The Chairman was granted authority to sign the financial papers on behalf of the council.

9. Internal Controls

It was noted that the Internal Controls had been undertaken with no issues or actions arising.

10. Budget Monitor

It was **RESOLVED** to approve the budget monitor.

11. Public Sector Deposit Fund

- The information contained in the Prospectus, Fact Sheet and Key Investor Information Sheets was noted and accepted, along with Risk Warning and Investment Objectives etc.
- It was **RESOLVED**:
 - To open a Public Sector Deposit Fund to maximise interest potential for reserves.
 - To make an initial investment of £25,000, to be followed by the required subsequent investment of £5k.
 - To make the necessary declarations and authorisations, detailed within the application process.
 - Signatories/mandate to replicate existing Unity Trust Bank as closely as possible.
 - Application to be drafted and circulated for enactment.

12. External Audit

It was noted that council was waiting for a response from PKF Littlejohn.

Reports & Other:

94/23 REPORTS

- **Fairhive Grounds Maintenance:** It was noted that Fairhive have been experiencing issues with the grounds maintenance and are seeking to resolve.
- **Pride of Bucks:** The parish council submitted nominations for the 3 people that have won the Pitstone Volunteer of the Year award over the last 2 years. Howard Jones won a Highly Commended award, and Linda Howarth received Recognition. The parish council extended their congratulations to both.
- **PAA:** It was noted that the Allotment Association were holding 2 sales to raise funds for various projects on the grass verge outside the allotment (as per last

year). Saturday 24th June for plants and Saturday 12th August for produce and flowers. Their AGM is planned for Thursday 19th October in the pavilion at 7.30pm.

- **Streetlights:** 1 light in Old Farm reported to Lamps & Tubes for resolution and requires upgrade to LED as beyond repair. It was RESOLVED to accept the associated cost of £495 + VAT. Numerous BC lights remain out.
- Slight vandalism damage to Perspex of noticeboard by Woodz Pizza - no action required at present.
- No other reports were presented.

95/23 OTHER

1. Date and Time of Next Meeting

It was noted that the next meeting of the Parish Council would take place on 27 July 2023 at 7.30pm.

2. The following items were noted for inclusion on the full council agenda:

- Annual review of Street Lighting Policy.
- Annual review of allotment charges. Must be published on board in August. Collect fees Sept.
- Annual review of the Licence to Pitstone Allotment Association.
- Annual renewal of Youth Café contract.
- Annual review of all youth café policies and risk assessments.
- Annual review of reserves policy.
- Quarterly review of grant applications received.
- No other items were raised for inclusion.

3. Reminders and Forthcoming Events

The following reminders & events were noted:

- Parish Council meetings: 27/7/23 (FN & DF apologies), 31/8/23, 28/9/23, 26/10/23, 30/11/23 (AM apologies), 4/1/24.
- Sports and Leisure Committee meetings: 13/7/23, 10/8/23, 14/9/23, 12/10/23 and 9/11/23.
- Summer volunteer event: 7/9/23
- PPP Publication dates: April, July, October, and January.
- BC Parish Liaison Meetings: 19/7/23 and 18/10/23
- PAA AGM 19/10/23 7.30pm at the Pavilion

96/23 CLOSURE OF THE MEETING

There being no further business to transact, the Chairman thanked everyone for their attendance and closed the meeting at 21.14.

Signed *D Nicholls*

Date: 27/7/23

Chairman