

PITSTONE PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF the Meeting of the full Parish Council
to be held at Pitstone Pavilion on Thursday 25 January 2024 at 7.30pm

Laurie Eagling, Clerk to the Council
Pitstone Pavilion, Marsworth Rd, Pitstone, LU7 9AP
Tel: 01296 767261

Signed L Eagling
Date: 19 January 2024

A G E N D A

1. ATTENDANCE AND APOLOGIES

- To note attendance.
- To consider/approve any tendered apologies for absence from the meeting.

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & dispensation requests from councillors on matters to be considered at the meeting.

3. PUBLIC PARTICIPATION SESSION - QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The monthly opportunity for members of the public to put questions or provide information to the parish council.

4. PRESENTATION FROM BROOKMEAD CHAIR OF GOVERNORS, GAVIN SANDMAN

- To explain the schools' strategic direction and discuss the best ways for the council to support them to achieve their aims.
- To approve the release of the previously agreed grant towards the outdoor sandpit.

5. QUESTIONS FOR, AND UPDATES FROM, BUCKINGHAMSHIRE COUNCILLORS

The monthly opportunity for members of the public to put questions to Buckinghamshire Councillors, and for those Councillors to provide updates to the Parish Council and public.

6. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 4 January 2024 are a true and accurate record of the meeting.

7. TO NOTE RECEIPT OF THE REPORT ON ONGOING ITEMS/MATTERS ARISING (for information only)

8. TO NOTE RECEIPT OF THE CORRESPONDENCE RECEIVED

COMMITTEE MATTERS

9. PLANNING COMMITTEE MATTERS

1. Minutes

To note that there had been no committee meeting during the month, so no minutes were due.

2. Application Consultations from Buckinghamshire Council

- 6 Hever Close, 24/00070/APP, householder application for single storey side extension.
- 1 Windsor Road, 23/04005/APP, householder application for first floor side extension with render finish and roof lights (amendment to approval 23/01572/APP).
- To note that Buckinghamshire Council are consulting on a revised submission for 23/00757/APP, Land to the Rear of 87 Marsworth Road, and this will be considered at a specially convened meeting of the Planning Committee on 8/2/24.

3. Decisions notified by Buckinghamshire Council

None notified.

4. Applications outstanding with Buckinghamshire Council

Land to The South of Marsworth Road and The West of Vicarage Way (restaurant/pub site only), Land Adjacent to Allotment Gardens (nursery site only), land to the rear of 12 Marsworth Road (1 dwelling), Land to the rear of

87 Marsworth Road (5 dwellings)(see above), Land to the rear of 12 Queen Street (4 dwellings), Little Barley End on Stocks Road, 89 Crispin Field, 34 Tun Furlong and 1 Treachers Close.

5. Appeals outstanding with the Planning Inspectorate

Land To The South Of Marsworth Road And The West Of Vicarage Way (the first application to turn the 2 x PDA commercial areas into residential). Planning Inspectorate Ref: APP/J0405/W/22/3292202; Appeal Ref: 22/00058/NONDET; original planning application ref: 21/02999/APP; Construction 21 no. dwellings (8 flats and 13 houses), including associated works, car parking and landscaping, Appeal grounds - non determination. Planning Inspectorate Decision: appeal allowed and planning granted. Subsequently subject to Judicial Review CO/1805/2023 - Buckinghamshire Council -v- (1) SSLUHC & Ors: quashed and referred back to the Planning Inspectorate.

10. SPORTS AND LEISURE COMMITTEE AND RELATED MATTERS

1. To note receipt of the draft minutes arising from the committee meeting held on 11/1/23, no matters were referred to full council.
2. To consider the draft TP1 provided by Bellway regarding transfer of the LEAP.
3. Cllr Dr Frearson to provide feedback on the tap at the allotments and any actions arising.

11. STAFFING COMMITTEE AND RELATED MATTERS

1. To note that there had been no committee meeting during the month, so no minutes were due.
2. To receive feedback from 18/1/24 volunteer thank you event and determine how to proceed in future.
3. To consider if any urgent appointments required in Cllr Heyman's absence.
4. Recruitment of a litter picking employee – in progress.

CHARITY MATTERS

12. PITSTONE PARISH CHARITY MATTERS

To note that no charity meeting has taken place during the month, so no minutes due.

13. PITSTONE RECREATION CHARITY MATTERS

To note that no charity meeting has taken place during the month, so no minutes due.

WORKING PARTY MATTERS

14. PITSTONE DEVELOPMENT AREA

No matters for consideration this month. Further damage to the MUGA reported to NKH for remedials.

15. YOUTH CAFÉ

Cllr Nicholls to provide an update on the youth café following conversation with Café Manager.

OTHER MATTERS

16. DEVOLVED SERVICES FROM BUCKINGHAMSHIRE COUNCIL

- Still waiting for draft contract and budgetary information from BC – not now anticipated until the end of February.
- To consider quotation re Queen Street BOAT.
- To consider quotations re fulfilment of Devolved Service grass and hedge cutting plus rights of way, plus council grass and hedge cutting for 2024.

17. HIGHWAYS AND RIGHTS OF WAY

- Possible footpath from Westfield Road to College Lake – survey live end Jan to end Feb.
- Ivinghoe & Pitstone Safety Scheme – to note response from Bucks Highways Commissioning and initial meeting being scheduled for March.
- Pedestrian crossings - survey live end Jan to end Feb.
- Westfield Road bus shelters – note update from Buckinghamshire Council.

18. MK PLAY ASSOCIATION HOLIDAY ACTIVITY SESSIONS

To consider 2024 offer from MKPA and determine if wish to hold any sessions in 2024.

19. EVENTS

1. To consider/determine updated proposal submitted by Housemouse for 18/5/2024 and associated matters arising.

2. To consider/determine updated proposal submitted by Party in the Park for 13/7/2024 and associated matters arising.

20. POLICIES

- Revised Environmental and Biodiversity Policy in progress.
- To consider/approve the annual review of the Community Engagement Strategy.

21. OTHER MATTERS

- To consider/approve cyclical tree risk assessment quotation.
- To consider/approve quotation for Electrical Safety Inspection report for all lighting columns.
- To consider date/timing for Annual Parish Assembly 2024.

22. ISSUES RAISED BY MEMBERS OF THE PUBLIC

To consider any requests to be tabled on the next agenda.

FINANCIAL MATTERS

23. GENERAL FINANCIAL MATTERS

1. To ratify the monthly staff overtime payments approved by the staffing committee.
2. To undertake quarterly consideration of grant applications.
3. To note details of monthly VAT return.
4. To approve payments in accordance with the budget and consider the receipts/reconciliations/debtor/creditor, budget monitor and detailed monthly summary reports.
5. To conduct all necessary internal controls and determine any issues arising.
6. To consider/approve the budget for 2024/25.
7. To approve the associated precept submission to Buckinghamshire Council.
8. To consider/approve the annual review of Internal Controls and complete the Annual Internal Audit.

24. REPORTS

1. To note street light issues reported for repair.
2. To receive feedback from BMKALC Parish Liaison Meeting held 24/1/24.
3. To receive feedback from BC Clerks Forum held 23/1/24.
4. To note that Cheddington now has no provision for <5's at all, following the closure of their baby group, toddler group and pre-school.
5. To note other reports.

25. NEXT MEETING

1. To note the matters for inclusion on the 29/2/24 Council Meeting agenda and determine any further matters.
2. To note the reminders and forthcoming events.

In accordance with the The Openness of Local Government Bodies Regulations 2014 (S.I. 2014/...) and The Local Authorities (Executive Arrangements)(Meeting and Access to Information)(England) Regulations 2012 (S.I. 2012/2089) the public and press will be excluded from the following section of the meeting due to the confidential/sensitive nature of the business to be transacted.

26. BUCKINGHAMSHIRE COUNCIL OPEN SPACE

Awaiting further information from Buckinghamshire Council.

27. VOLUNTEER OF THE YEAR 2024

To consider nominations and determine Volunteer of the Year 2024.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR MEETINGS
AND TO ADDRESS THE COUNCIL DURING THE PUBLIC PARTICIPATION SESSION
IF YOU ARE UNABLE TO ATTEND IN PERSON, YOU CAN READ THE MINUTES PUBLISHED TO WWW.PITSTONE.CO.UK**