

PITSTONE PARISH COUNCIL SPORTS AND LEISURE COMMITTEE

NOTICE IS HEREBY GIVEN of the committee meeting
to be held at Pitstone Pavilion on Thursday 11 April 2024 at 7.30pm

Laurie Eagling, Clerk to the Council
Pitstone Pavilion, Marsworth Road, Pitstone, LU7 9AP
Tel: 01296 767261

Signed ___L Eagling___
Date: 4 April 2024

A G E N D A

1. ATTENDANCE AND APOLOGIES

To note attendance and apologies.

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & interests from committee members on matters to be considered at the meeting.

3. PUBLIC PARTICIPATION SESSION - QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The public opportunity to put questions or provide information to the committee.

4. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 14 March 2024 are a true and accurate record of the meeting.

5. CLERK'S REPORT ON MATTERS ARISING

To note receipt of the report on ongoing matters. For information only.

6. CORRESPONDENCE

- To note correspondence received by the committee.
- To consider correspondence from member of the public re skate park.

7. PAVILION MATTERS

1. To note pavilion financial summary

2. Groundkeeping

To receive feedback from groundkeeper and approve any actions arising.

3. Car Parking

To consider/approve draft car park signage re Network Rail / Anglian Water.

4. Repairs and Maintenance

- To note the repairs and maintenance required during the month and/or being arranged and resolved to accept the associated costs.
- To approve a quotation to replace the two failed TMVs in the changing room.
- To consider quotations for the maintenance and service of the heating / air conditioning system.

5. P&IUFC

- To consider the quarterly financial update from the club.
- To review and re-issue the occupational licence with P&IUFC.

6. P&IJFC

- To receive monthly update from P&I Junior Football Club, including any update on the memorial for their welfare officer.

7. Taylor Wimpey

- To note any response from TW regarding the adjoining land, adoption of the balancing pond and/or fence remedials.

8. Funding Opportunities

Groundkeeper to provide feedback on the viability of the PitchPower report and funding opportunities.

9. Solar Panels

To consider/approve applying for a National Lottery Awards for All grant towards the installation of solar panels to improve energy efficiency.

10. Events

- To consider any updated information supplied by HouseMouse and determine response/actions arising.
- To consider any updated information supplied by Party in the Park and determine response/actions arising.

11. CCTV Policy

To consider/approve the annual review of the CCTV policy and associated privacy impact assessment.

8. OPEN SPACE MATTERS

- To note remedial works undertaken during the month and approve remedial works required / all associated costs.

9. HIRE FEES, TERMS & CONDITIONS AND PITCH STRATEGGY

- To determine pavilion and recreation ground hire fees for 2024/25 season and any amendments required to the associated terms and conditions of hire.
- To note full council approved the pitch strategy for both sites.
- To determine open space/event hire fees for 2024/25 and any amendments required to the associated policy.
- To notify the clubs of any dates that the pavilion and/or recreation ground will not be available during the forthcoming season.

10. OTHER/REPORTS

- To note any other reports submitted to the committee.

11. REFERRAL TO FULL COUNCIL

To determine any matters outside the terms of reference of the committee that require referral to full council.

12. FUTURE MEETINGS

- To note agenda items for the 13 June 2024 meeting (no meeting in May).

THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR COMMITTEE MEETINGS
AND TO ADDRESS THE COUNCIL DURING THE PUBLIC QUESTION TIME
YOU CAN ALSO KEEP UP-TO-DATE BY READING THE MINUTES PUBLISHED TO PITSTONE.CO.UK