

PITSTONE PARISH COUNCIL SPORTS AND LEISURE COMMITTEE

NOTICE IS HEREBY GIVEN OF the committee meeting
to be held at Pitstone Pavilion on Thursday 8 August 2024 at 7.30pm

Laurie Eagling, Clerk to the Council

Pitstone Pavilion, Marsworth Road, Pitstone, LU7 9AP

Tel: 01296 767261

Signed *L Eagling*

Date: 1 August 2024

A G E N D A

1. ATTENDANCE AND APOLOGIES

To note attendance and apologies.

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & interests from committee members on matters to be considered at the meeting.

3. PUBLIC PARTICIPATION SESSION - QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The public opportunity to put questions or provide information to the committee.

4. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 13 June 2024 are a true and accurate record of the meeting.

5. CLERK'S REPORT ON MATTERS ARISING

To note receipt of the report on ongoing matters. For information only.

6. CORRESPONDENCE

To note correspondence received by the committee.

7. PAVILION MATTERS

1. To note pavilion financial summary

2. Groundkeeping

- To receive feedback from groundkeeper and approve any actions arising.
- To discuss possibility of purchasing a white lining machine for the pavilion.

3. Car Parking

To consider next steps regarding Network Rail / Anglian Water and access to, and through, the car park.

4. Repairs and Maintenance

- To note the repairs and maintenance required during the month and/or being arranged and resolved to accept the associated costs.
- To consider options and quotations for a deep clean of the changing room flooring.
- To consider quotations for an annual deep clean of the oven/extractor.
- To consider quotations for installation of a limescale catcher on the cold-water supply.
- To consider/approve quotation for partial loft boarding, and light facility, to enable access to air conditioning unit and TMVs in changing village.
- To consider/approve quotation to fix the pedestrian gate to Marsworth Road.

5. Licences

- To approve renewal of Premises Licence with Buckinghamshire Council.
- To approve renewal of hospitality Television Licence.

6. P&IUFC

- To consider the quarterly financial update from the club.
- To consider/approve updated occupational licence for P&IUFC for 2024/25.
- To receive signed alcohol sales permit for 2024/25 and grant permission for the council to countersign.
- To receive update from the club on matters they agreed to undertake over the summer closed period and consider any matters arising.

7. P&IJFC

- No matters tabled for discussion this month as the club are not in attendance.

8. Taylor Wimpey

- To note any response from TW regarding the adjoining land, adoption of the balancing pond and/or fence remedials.

9. Events

- Party in the Park potential 2025 event – not meeting until September.
- P&IUFC Fun Day on 27/7/24 – cancelled.

8. OPEN SPACE MATTERS

- To note remedial works undertaken during the month and approve remedial works required / all associated costs.
- To consider quotations for the more minor remedial works identified in the annual playground inspections (Wicksteed remedials to see-saw in the Windsor Road playground now complete).
- To consider/approve the annual review of the Play Policy and Risk/Benefit Assessments.

9. OTHER/REPORTS

- To note any other reports submitted to the committee.

10. REFERRAL TO FULL COUNCIL

To determine any matters outside the terms of reference of the committee that require referral to full council.

11. FUTURE MEETINGS

- To note agenda items for the 12 September 2024 meeting.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR COMMITTEE MEETINGS
AND TO ADDRESS THE COUNCIL DURING THE PUBLIC PARTICIPATION SESSION
YOU CAN ALSO CONTACT US AT ANY TIME VIA PHONE, POST, EMAIL OR SOCIAL MEDIA
THE MINUTES OF THIS MEETING WILL BE PUBLISHED TO WWW.PITSTONE.CO.UK**