

PITSTONE PARISH COUNCIL SPORTS AND LEISURE COMMITTEE

NOTICE IS HEREBY GIVEN OF the committee meeting
to be held at Pitstone Pavilion on Thursday 13 June 2024 at 7.30pm

Laurie Eagling, Clerk to the Council
Pitstone Pavilion, Marsworth Road, Pitstone, LU7 9AP
Tel: 01296 767261

Signed *L Eagling*
Date: 6 June 2024

A G E N D A

1. ATTENDANCE AND APOLOGIES

To note attendance and apologies.

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & interests from committee members on matters to be considered at the meeting.

3. PUBLIC PARTICIPATION SESSION - QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The public opportunity to put questions or provide information to the committee.

4. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 11 April 2024 are a true and accurate record of the meeting.

5. CLERK'S REPORT ON MATTERS ARISING

To note receipt of the report on ongoing matters. For information only.

6. CORRESPONDENCE

To note correspondence received by the committee.

7. PAVILION MATTERS

1. To note pavilion financial summary

2. Groundkeeping

- To receive feedback from groundkeeper and approve any actions arising.
- To receive update on ground renovation work.
- To consider/approve quotation from Ross Lawry Agricultural Services to take over maintenance of the perimeter & front grounds.
- To note re-opening dates of both sites for 2024/25 football season.

3. Car Parking

To consider/approve draft car park signage re Network Rail / Anglian Water.

4. Repairs and Maintenance

- To note the repairs and maintenance required during the month and/or being arranged and resolved to accept the associated costs.
- To consider quotations for an annual deep clean of all pavilion internal flooring during the closed football season.
- To consider quotations for an annual deep clean of the oven during the closed football season.
- To approve purchase of window cleaning equipment.
- To approve purchase of basic site toolkit.
- To consider/approve quotations for installation of a limescale catcher on the cold water supply.
- To consider/approve quotation to replace the fan in the disabled toilet.

- To consider/approve quotation to fix the pedestrian gate to Marsworth Road.
- To consider if wish to install an indoor noticeboard for hirers/events at the pavilion.
- To consider purchase of 2 additional rectangular tables.

5. P&IUFC

- To consider the quarterly financial update from the club.
- To consider the team/pitch/usage requests from JFC for the 2024/25 season for both sites.
- To receive signed occupational licence from P&IUFC and grant permission for the council to countersign.
- To receive update from the club on matters they agreed to undertake over the summer closed period.

6. P&IJFC

- To receive/consider feedback from the presentation day.
- To receive monthly update from P&I Junior Football Club.
- To note JFC league dates: 10/8/24-10/5/5.
- To consider the team/pitch/usage requests from JFC for the 2024/25 season for both sites.
- To consider/approve accepting donation of 2 new sets of goals from JFC to the parish council.

7. Taylor Wimpey

- To note any response from TW regarding the adjoining land, adoption of the balancing pond and/or fence remedials.

8. Events

- To note feedback following HouseMouse event.
- Party in the Park potential 2025 event – not meeting until September.
- To consider updated information from P&IUFC re Fun Day on 27/7/24.

8. OPEN SPACE MATTERS

- To consider annual playground inspection reports and determine matters arising.
- To note remedial works undertaken during the month and approve remedial works required / all associated costs.

9. OTHER/REPORTS

To note any other reports submitted to the committee.

10. REFERRAL TO FULL COUNCIL

To determine any matters outside the terms of reference of the committee that require referral to full council.

11. FUTURE MEETINGS

- To note agenda items for the 11 July 2024 meeting.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR COMMITTEE MEETINGS
AND ADDRESS THE COUNCIL DURING THE PUBLIC PARTICIPATION SESSION
YOU CAN ALSO CONTACT US AT ANY TIME VIA PHONE / EMAIL / SOCIAL MEDIA
AND READ THE MINUTES THAT WILL BE PUBLISHED TO WWW.PITSTONE.CO.UK**