

# PITSTONE PARISH COUNCIL SPORTS AND LEISURE COMMITTEE

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**NOTICE IS HEREBY GIVEN OF** the committee meeting  
to be held at Pitstone Pavilion on Thursday 14 November 2024 at 7.30pm

Laurie Eagling, Clerk to the Council  
Pitstone Pavilion, Marsworth Road, Pitstone, LU7 9AP  
Tel: 01296 767261

Signed     *L Eagling*      
Date: 7 November 2024

## A G E N D A

**1. ATTENDANCE AND APOLOGIES**

To note attendance and apologies.

**2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**

To consider declarations & interests from committee members on matters to be considered at the meeting.

**3. PUBLIC PARTICIPATION SESSION - QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS**

The public opportunity to put questions or provide information to the committee.

**4. MINUTES OF PREVIOUS MEETING**

To resolve that the minutes of the previous meeting held on 10 October 2024 are a true and accurate record of the meeting.

**5. CLERK'S REPORT ON MATTERS ARISING**

To note receipt of the report on ongoing matters. For information only.

**6. CORRESPONDENCE**

To note correspondence received by the committee.

**7. GROUND-KEEPING (ALL SITES)**

1. To receive feedback from groundkeeper and approve any actions arising.
2. To note Wave advise that the non-return to sewer rebate has been granted by Anglian Water.
3. To receive update from groundkeeper re white lining machine.
4. I&PUCC to provide an update on possible requirements following the recreation ground grading inspection.

**8. PAVILION MATTERS**

**1. To note pavilion financial summary**

**2. Car Parking**

- To note that the parish council is hoping to arrange a meeting with Network Rail.

**3. Repairs and Maintenance**

- To note the repairs and maintenance required during the month and/or being arranged and resolved to accept the associated costs.
- To approve annual service of fire-fighting equipment.

**4. P&IUFC**

- To receive monthly update from the club.
- Discussion regarding any side panels for the dug outs.

**5. P&IJFC**

- To receive monthly update from the club.
- To note update on Occupational Licence discussions with Rainbow Roast Café and approve entering the agreement.

**6. Taylor Wimpey**

- To note any response from TW regarding the adjoining land, adoption of the balancing pond and/or fence remedials.

**7. Policies**

- To consider/approve the annual review of Pavilion Health & Safety Policy and Risk Assessment.
- To consider/approve the annual review of Pavilion snow policy.

**9. OPEN SPACE MATTERS**

- To note remedial works undertaken during the month and approve remedial works required / all associated costs.
- To consider options for clearing of lichen from Hever Close play surface, equipment and gates.

**10. OTHER/REPORTS**

- To approve renewal of annual subscription to Hallmaster booking system (both sites).
- To note any other reports submitted to the committee.

**11. REFERRAL TO FULL COUNCIL**

To determine any matters outside the terms of reference of the committee that require referral to full council.

**12. FUTURE MEETINGS**

- To set the committee meeting dates for 2025.
- To note agenda items for the December 2024 meeting.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR COMMITTEE MEETINGS  
AND TO ADDRESS THE COUNCIL DURING THE PUBLIC PARTICIPATION SESSION  
YOU CAN ALSO CONTACT US AT ANYTIME VIA PHONE, EMAIL, POST OR SOCIAL MEDIA  
THE MINUTES OF THIS MEETING WILL BE PUBLISHED TO PITSTONE.CO.UK**