

PITSTONE PARISH COUNCIL SPORTS AND LEISURE COMMITTEE

NOTICE IS HEREBY GIVEN OF the committee meeting
to be held at Pitstone Pavilion on Thursday 10 October 2024 at 7.30pm

Laurie Eagling, Clerk to the Council

Pitstone Pavilion, Marsworth Road, Pitstone, LU7 9AP

Tel: 01296 767261

Signed *L Eagling*

Date: 3 October 2024

A G E N D A

1. ATTENDANCE AND APOLOGIES

To note attendance and apologies.

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & interests from committee members on matters to be considered at the meeting.

3. PUBLIC PARTICIPATION SESSION - QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The public opportunity to put questions or provide information to the committee.

4. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 12 September 2024 are a true and accurate record of the meeting.

5. CLERK'S REPORT ON MATTERS ARISING

To note receipt of the report on ongoing matters. For information only.

6. CORRESPONDENCE

To note correspondence received by the committee.

7. PAVILION MATTERS

1. To note pavilion financial summary

2. Groundkeeping

- To receive feedback from groundkeeper and approve any actions arising.
- To note sewerage rebate request submitted to Wave.

3. Car Parking

- To note that the parish council is trying to arrange a meeting with Network Rail.
- To consider the correspondence received re electric car charging points.

4. Repairs and Maintenance

- To note the repairs and maintenance required during the month and/or being arranged and resolved to accept the associated costs.
- To consider quotations in respect of relocation of Hearing Loop.
- To approve PAT testing, annual induction loop checks, emergency lighting checks, referees intercom in the changing village check, disabled toilet alarm check, and the intercom/access annual maintenance/service for pavilion.
- To approve the bi-annual legionella risk assessment and six-monthly water sample check quotation for the pavilion.
- To approve the annual review of the maintenance schedule for the pavilion.

5. P&IUFC

- To receive monthly update from the club.
- Discussion regarding any side panels for the dug outs.

6. P&IJFC

- To receive monthly update from the club.
- To approve the Occupational Licence with Rainbow Roast Café.

7. Taylor Wimpey

- To note any response from TW regarding the adjoining land, adoption of the balancing pond and/or fence remedials.

8. Events

- Party in the Park potential 2025 event – receive update following September meeting.

8. OPEN SPACE MATTERS

- To note remedial works undertaken during the month and approve remedial works required / all associated costs.
- To consider any feedback or equipment requests from residents following the bi-annual DDA survey.

9. OTHER/REPORTS

- To consider/determine any initial input from the committee into the full council budget.
- To note any other reports submitted to the committee.

10. REFERRAL TO FULL COUNCIL

To determine any matters outside the terms of reference of the committee that require referral to full council.

11. FUTURE MEETINGS

- To note agenda items for the November 2024 meeting.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR MEETINGS
AND TO ADDRESS THE COUNCIL DURING THE PUBLIC PARTICIPATION SESSION
WE LOOK FORWARD TO SEEING YOU
YOU CAN ALSO GET IN TOUCH WITH US AT ANYTIME VIA PHONE, EMAIL, POST OR SOCIAL MEDIA**