

PITSTONE PARISH COUNCIL

Minutes of the Pitstone Parish Council held on 30 November 2023
at Pitstone Pavilion commencing at 7.30pm

General Matters:

205/23 ATTENDANCE AND APOLOGIES

1. Council present

Cllr Nicholls (Chairman), Cllr Saintey (Vice Chairman), Cllr Mrs Crutchfield, Cllr Hawkins, Cllr Dr Frearson, Cllr Weber and Cllr Mrs Nash plus the Parish Clerk, Mrs Eagling.

2. Apologies & Absence

It was **RESOLVED** to accept apologies for absence from Cllr Mitra, Cllr Heyman, Cllrs Blunt & McCarthy.

2. Others present

Eleven members of the public, including 2 representatives of the agent re 12 Queen Street planning application consultation.

206/23 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS FOR MATTERS TO BE CONSIDERED AT THE MEETING

- It was noted that all councillors have standing declarations of interest as the council, as a corporate body, is trustee of the Recreation Ground Charity and Pitstone Parish Charity.
- Cllr Saintey declared an interest as a member of the National Trust Ashridge Estate committee (re agenda item on redevelopment of the quarry). Cllr Weber declared an interest as a resident of Cheddington Road (re agenda item on speed by the railway bridge).
- The Clerk expressed the usual pecuniary interest in the overtime, which is approved by the staffing committee, and the clerk never has a vote.
- No other declarations nor dispensations were received.

207/23 QUESTIONS FROM MEMBERS OF THE PUBLIC/PRESS

Members of the public advised that they were present to speak about either (a) planning consultation for 12 Queen Street or (b) application for HouseMouse event. It was **RESOLVED** to accept comments relating to these matters at the appropriate point in the agenda.

No other questions were tabled from members of the public.

208/23 QUESTIONS FOR, AND UPDATES FROM, BUCKINGHAMSHIRE COUNCILLORS

No Buckinghamshire Councillors were present, so no reports were presented.

209/23 MINUTES OF THE MEETING held on 26/10/23

It was **RESOLVED** that the draft minutes of the Pitstone Parish Council Meeting held on 26 October 2023 were a true and accurate record. The Chairman was duly authorised to sign them on behalf of the council.

210/23 CLERK'S REPORT ON MATTERS ARISING

This section provides updates on issues that are ongoing. Resolutions cannot be passed on items in this section of the agenda as insufficient detail will have been provided to councillors to satisfy the legal requirements, therefore minor updates will only be noted. This information is provided to keep members of the public up to date on the various ongoing matters.

1. Where third parties are responsible

- Castlemead Highways Issues:
 - BC and TW liaising. Phase V of Castlemead & business park to follow – dates tbc, business park being scoped by TW/BC. Legal issue re parcel of land ownership to be resolved before can progress.
 - Castlemead Lighting: BC Development Management advise that the new member of staff has visited site & surveyed the area. They are now

preparing a re-quote of the conversion of all the adopted lanterns to LED, installing the columns that are missing and relocating the columns incorrectly installed on private land instead of public land. Eta for quote and update on approval now early Jan. BC now fixed most existing issues along Westfield Road and within Castlemead.

- Castlemead Public Open Space Phase III: TW to transfer to BC. Complications arising from legal charge in favour of Sancem Group which have yet to be resolved and classified as exempt disposals by TW/Sancem – chased DR 7/11/23
- Croudace Street Lighting: the parish council has agreed with Croudace to adopt the street lighting and illuminated bollards on provision that the stipulated conditions and contributions are met. BC to adopt highways prior to PPC adopting. BC and Croudace still liaising. Currently with BC legal and they will advise when they are in a position to erect a Section 228 notice that will enable adoption of the highway after a period of 3 weeks.
- Croudace 'un-specified' S106 – BC advised the process would be reviewed but currently no changes.
- Croudace/Buckinghamshire Council holding £10k of funds for “Sustainable Community Transport and Dial-a-Ride” arising from Rushendon Furlong development (to be spent by 2027)
- Bellway Street Lighting: the parish council has resolved that it would be willing to adopt the street lighting within the development. BC to adopt internal highways prior to PPC adopting lighting. Section 38 agreement not currently adopted to enable transfer – BC estimate Jan/Feb.
- NKH/Buckinghamshire Council highways: £37k contribution to Pitstone Safety Scheme to be defined by BC.
- NKH/Buckinghamshire Council holding £74,000 “towards the enhancement of the existing local 61 and 164 bus services” arising from NKH – BC advised “This still remains planned, but at the moment costs as exceptionally high, this being up to 40% higher than previously, and therefore we have not progressed this any further until such time as we can be sure we’ll get the best value for money.” Is due to include review of options to deliver bus to Tring station.
- NKH Lighting: The Parish Council has approved the one column on Vicarage Road opposite the new entrance. Internal roads will be private and therefore no requirement to adopt lighting.
- NKH replacement car park: Illuminated car park will pass to the parish council along with the MUGA in due course.
- NKH MUGA: BC liaising with NKH.
- NKH community areas / conversion to residential: NKH escalated first planning application to Planning Inspectorate on grounds of non-determination, who subsequently allowed the appeal and granted approval. Now subject of Judicial Review challenge. NKH's second set of planning applications remain outstanding with BC.
- NKH open space: Transferring to “Ravensmoor (Pitstone) Management Co Ltd” and not Pitstone Parish Council.
- NKH to (a) repair the hole in their hedge to the toddler play equipment & arrange for this hedge to be cut (NB: NKH have not yet confirmed they will carry out this work) (b) advise about replanting the hedgerow to the open space (if replanted, the parish council has agreed to protect with a section of green plastic mesh fencing) (c) arrange for Marsworth Road hedge to be cut & vision splays restored by end November (d) to clear and tidy the remaining sites.
- Network Rail now advise that they do not own the land by the balancing pond nor their access track/fence.
- Land off Westfield Road/“The Mounds’: with Taylor Wimpey.
- Buckinghamshire Highways Issues:
 - Reconstruction of Vicarage Road footpath from Tun Furlong towards Church Road added to capital footway program (eta 2024)
 - Collapsed footpath in Queen Street & failed footpath at far end of Glebe Close – on work list but outstanding with no eta.

- Marsworth Road speed humps – BC hoping to add to capital maintenance program.
 - Cheddington Road repeater signs – awaiting TRO then can install signage, plus installed interim signage from road safety team.
 - Pedestrian safety under Cheddington Road railway bridge – BC arranging to side out under the bridge, repaint the markings down one side (probably the spring as needs to be dry) and install an extra warning sign.
 - Signage: replacement sign (excluding canal cruises) for Cooks Wharf turning to be supplied, replacement cul-de-sac sign for Chequers Lane to be supplied; additional cycle path signs for Westfield Road to be supplied; repaint 30 roundel in Vicarage Road; replace signage & lighting on Westfield Road roundabout following accident.
 - Marsworth Road roundabout planters – continue to seek to find permanent solution with BC. Commercial sponsorship available via MarketingForce should any commercial companies wish to pursue.
 - Replacement of broken fencing along Brook Lane BOAT – on list but no eta.
 - Investigation into edge marker posts by maintenance entrance to Local Wildlife Site.
- Ivinghoe Freight Strategy – trial underway.
 - Safety Scheme works by Westfield Road junction: BC advised unable to progress until Ivinghoe Freight Strategy implemented.
 - Safety Scheme works along Marsworth Road: BC advised unable to progress until Ivinghoe Freight Strategy implemented.
 - B489 derestriction of B-road and 7.5 tonne limit: BC advised that this could not be considered until the proposed Ivinghoe freight strategy has been implemented.
 - Cycle improvements to Tring station (HCC/CRT/BC): HCC advise “we are still working on progressing this with input from the Canal & River Trust and senior colleagues around the developer issues involved. I am sorry that this process seems very slow – it is quite time consuming and complex for what would appear to be a simple matter, but we are pursuing it.”
 - Mapping Rights of Way: Pitstone aspect of project being undertaken by local resident volunteer.
 - BC Local Heritage List: residents had been encouraged to nominate local landmarks and features, and a possible candidate on Cheddington Rd had been identified.
 - Pitstone Memorial Hall Charity car park: PMH investigating with NKH.
 - Pitstone Hill Agreement – National Trust may review in early 2024
 - PAA investigating potential provision of water tap at site & will provide further details in due course so that PPC can apply for approval by National Trust
 - Fibre Broadband – in progress by both Trooli and Openreach but neither can provide a date.
 - Luton Airport Expansion proposals – in progress by Planning Inspectorate.
 - Traffic speeds: SID manufacturer will revert to the parish council once resolved technical issues to make the units more mobile.
3. Within the scope of the parish council:
- Additional trees on Recreation Ground – long term aspiration.
 - PAA – long term aspiration for additional allotment land within the parish.
 - Hedgehog Highway Surrounds – Still plenty of units for sale.
 - Local Wildlife Site – update discussion tabled for next agenda.
 - Business Park – liaising with Thames Valley Police and Buckinghamshire Councillor Brazier
 - Memorial bench for Recreation Ground – complete.
 - Parish council representation on Pitstone Memorial Hall Charity – outstanding.
 - Please refer to Sport & Leisure Committee minutes for full list of S&L related matters.

211/23 CORRESPONDENCE

The list of correspondence received was noted.

Committee Matters:

212/23 PLANNING COMMITTEE AND RELATED MATTERS

This agenda item was Chaired by Cllr Weber, Chair of the Planning Committee. Cllr Weber explained the planning process and the concept of material considerations to those present.

1. Minutes

It was noted that there had been no committee meeting during the month and therefore no draft minutes had been due.

2. Application Consultations

- Land to the rear of 12 Queen Street, 23/03386/APP, erection of four dwellinghouses and associated landscaping and access.

The agents acting on behalf of the applicant talked through the Design and Access Statement, and answered questions raised by members of the public and council. Members of the public had their opportunity to speak regarding this application. Following considerable discussion by councillors it was **RESOLVED** to advise Buckinghamshire Council as follows:

- the parish council is, by a majority of the members present and voting, opposed to the following aspects: the proposed access arrangements, in their current form, and the volume of traffic and its effects on Queen Street itself.
- concerns were also raised by some councillors regarding the following, which we trust Buckinghamshire Council will investigate/consider: whether the existing foul and storm drainage systems can cope, and whether 4 large properties would be an overdevelopment of the available site.
- that, on a positive note, the parish council does however have no objections to the principle of residential development on this site; that the application is within the settlement boundary of, and appears to be fully compliant with the requirements of, the Pitstone Neighbourhood Plan; and that the current application appears to be well thought out and considerate to the surrounding properties.

10 members of the public, including agents, then departed.

- Little Barley End on Stocks Road, 23/03267/APP, householder application for erection of replacement outbuilding for use as games room and gym with mezzanine floor. It was **RESOLVED** to advise Buckinghamshire Council that the parish council wished to tender no objections to this application.
- It was noted that a new consultation had been received relating to 34 Tun Furlong with a response deadline of 26 December 2023. The parish council has requested an extension from the Planning Authority given that this is a bank holiday during the Christmas break.

3. Decisions notified by Buckinghamshire Council

35 Old Farm, 23/02751/APP, Householder application for installation of short wave amateur radio aerial to gable end of property: Approved by Buckinghamshire Council.

4. Applications outstanding with Buckinghamshire Council

Land to The South of Marsworth Road and The West of Vicarage Way (restaurant/pub site only), Land Adjacent to Allotment Gardens (nursery site only), land to the rear of 12 Marsworth Road (1 dwelling) and Land to the rear of 87 Marsworth Road (5 dwellings).

5. Appeals outstanding with the Planning Inspectorate

Land To the South of Marsworth Road and The West of Vicarage Way (the first application to turn the 2 x PDA commercial areas into residential). Planning Inspectorate Ref: APP/J0405/W/22/3292202; Appeal Ref: 22/00058/NONDET; original planning application ref: 21/02999/APP; Construction 21 no. dwellings (8 flats and 13 houses), including associated works, car parking and landscaping, Appeal grounds - non determination. Planning Inspectorate Decision: appeal allowed, and planning granted. Subsequently subject to Judicial Review CO/1805/2023 - Buckinghamshire Council -v- (1) SSLUHC & Ors: quashed and referred back to the Planning Inspectorate.

6. Other

It was **RESOLVED** to approve renewal of the annual membership to the Town & Country Planning Association (£80.36 + VAT).

Cllr Nicholls resumed the Chair.

213/23 EVENTS – HOUSEMOUSE

It was **RESOLVED** to bring forward initial consideration of the event request re Housemouse so that the organiser could address the council. Mr Scott explained about the history, and the aspirations for 2024. Some initial concerns were discussed around the previous noise complaints, potential disturbance from volume of parking and/or pick ups late at night, and impact on the pitches at the start of the renovation period.

It was **RESOLVED** that the parish council would supply a copy of the under-pitch drainage system, so the length and positioning of the Big Top stays could be assessed, and a dedicated meeting would be arranged with the event organisers in January to discuss in more detail.

Mr Scott then departed the meeting.

214/23 SPORTS AND LEISURE COMMITTEE AND RELATED MATTERS

This agenda item was chaired by Cllr Saintey, Chair of the Sports & Leisure Committee.

1. Minutes

It was **RESOLVED** to note receipt of the draft minutes arising from the committee meeting held on 9/11/23.

2. Bellway LEAP

It was noted that Bellway had confirmed that they were proceeding on the transfer of only the play area to the Parish Council and were drawing up revised plans.

3. Hallmaster

It was **RESOLVED** to renew the annual subscription to the Hallmaster booking system (£135 + VAT inclusive of £10 ACRE discount).

4. Vandalised Bike Springer

It was noted that the bike springer in the Recreation Ground play space had been vandalised, snapping the spring near the base. The Chairman and Parish Assistant had removed and made safe. Spare parts had been ordered and now received. They will attempt to reinstall and then check the height clearance from the ground still meets the relevant legislation, or a new spring may be required. It was **RESOLVED** to meet the necessary costs.

5. Anti-Social Behaviour near the Skate Park

It was **RESOLVED** to liaise with Thames Valley Police regarding the issues raised and their lack of response to the resident's correspondence.

It was **RESOLVED** that for a number of practical reasons that CCTV installation may not be appropriate at this location.

It was **RESOLVED** to monitor the situation and encourage residents to report any incidents to Thames Valley Police to enable TVP to better target their patrols / build intelligence.

6. Facilities Manager Mobile Phone Contract

It was **RESOLVED** to note the change to SIM only plan and the associated cost savings.

7. Heating Repairs

It was **RESOLVED** to ratify the commission of the urgent repairs to the heating system at the pavilion (pump failure to the changing village, actuator head failure to the disabled toilet & failed indicator lamps to the control panel) - £728 + VAT.

215/23 STAFFING COMMITTEE AND RELATED MATTERS

1. Minutes

It was noted that no committee meeting had taken place during the month, so no draft minutes were due.

2. Volunteer Thank You Event (18/1/24)

It was noted that invitations had been printed and would be distributed at the start of December.

3. Local Government Services Pay Agreement 2023

It was noted that the above had been approved by the National Joint Council/SLCC/ALCC (flat rate of £1,925 per annum, pro-rata for part time employees such as the Clerk, for all spinal points up to 43) and **RESOLVED** to ratify award of such to the Clerk, employed under the standard NJC contract.

It was also **RESOLVED** to ratify the payment of the associated back pay, to the NJC implementation date of 1/4/23.

Staffing committee had approved inclusion of the payments within the November payroll, as the award was contractual.

4. Staff Christmas Gift

It was **RESOLVED** to provide 2 bottles and card to each of five members of staff, as in previous years, to thank them for their service.

5. Minimum Wage

It was noted that the government had announced that the minimum wage would rise to £11.44ph with effect from April 2024, and **RESOLVED** to include this provision within the budget.

Charity Matters:

216/23 PITSTONE PARISH CHARITY

It was noted that no charity meeting had taken place during the month, so no draft minutes were due.

217/23 PITSTONE RECREATION GROUND CHARITY

It was **RESOLVED** to note receipt of the draft charity minutes arising from the meeting held on 26/10/23. No matters were referred to the parish council as local authority.

Working Group Matters:

218/23 PITSTONE DEVELOPMENT AREA

It was noted that there were no new matters for consideration this month.

The Nicholas King Homes retrospective planning permission for the MUGA as built, remains with Buckinghamshire Council (update anticipated in November) and the Judicial Review proceedings in respect of the Planning Inspectorate decision re residential housing on the remaining two NKH plots in relation to the impact on the SAC Chiltern Beechwoods remains in progress. (Reference: CO/1805/2023 - Buckinghamshire Council -v- (1) SSLUHC & Ors - Land to the south of Marsworth Road and the west of Vicarage Way, Pitstone, Bucks).

219/23 YOUTH CAFÉ

- It was **RESOLVED** to open the youth café one week later than scheduled in January to allow for First Aid staff/volunteer training on 10 January 2024.
- It was **RESOLVED** to note that the staff/volunteer safeguarding training had been scheduled for 13 December 2023, after the youth café.
- It was **RESOLVED** to fund Youth Café hoodies for those passing their First Aid training, to help highlight the most dedicated and trained members, and as an incentive/reward (£15 per unit).
- It was noted that the café manager would call all parents of active attendees over the Christmas holidays to ensure contact details are still correct and to engage parents to participate in the parent rota.
- It was **RESOLVED** to make final minor amendments to the youth café contract letter, service level agreement and session worker contract, and then the Chairman was granted permission to sign the final documents on behalf of the council.
- It was noted that the Community Board had cancelled 3 meetings re potential craft day in the holidays. May be reinstated in the new year.
- The vandalism to the boot scraper was noted. It was **RESOLVED** to liaise with the parents in the first instance and request their assistance and contribution towards the repair costs. If this was not successful, to escalate to Thames Valley Police.

Other Matters:

220/23 DEVOLVED SERVICES

- It was noted that Buckinghamshire Council had advised that they would not be providing visibility of any potential budget to support devolved services until the end of February (too late for budgeting purposes).
- The latest scope of works provided by Buckinghamshire Council was noted, including:
 - parishes to remove weeds from gutters/traffic islands etc, to paint village gates, and do minor tree works (eg to stop over hanging onto paths)
 - BC only budget to cut back hedges, siding out etc every 3 years, and only then where there is a safety concern, so the ones we maintain annually eg cooks wharf will need to continue to be funded from precept
 - Devolved services in future years may exclude right of way maintenance
- Buckinghamshire Council has provided no visibility of any draft agreement, nor confirmed the length of their proposed term, so it is impossible to currently plan any tendering work.
- It was **RESOLVED** that for budgeting purposes, the parish council would continue to budget along the lines of the current income and expenditure until such time as BC are able to provide more clarity, as the parish council would wish to continue with Devolved Services.
- It was noted that R Leonard Ltd were going to submit a quotation for siding out the footpath at the end of Glebe Close (raised by Fairhive during the estate walkaround) for consideration at the next meeting.

221/23 HIGHWAYS AND RIGHTS OF WAY

1. Highways matters discussed with the Community Board

It was noted that Katrina Holyoake was still away from the office, but an initial Teams meeting has now taken place with Alice Williams.

- **Footpath to college lake** – advised out of scope for funding from the Community Board. To progress as a highways project would first need parish survey to determine extent of demand, where trying to access, alternative routes considered, then to review 'softer' options such as promoting other/safer/existing routes etc. Any works would need to be funded locally via the precept, or via any grants that could be obtained (but grants for footpaths next to the highway are very difficult to obtain). It was **RESOLVED** to include within the next edition of Pitstone Parish Post, potentially with a link to an online survey.
- **Ivinghoe and Pitstone Safety Scheme** – AW to determine which department at BC is holding the funding and if/how to move the scheme forward.
- **Pedestrian crossings on Marsworth Road** – BC Local Area Technician advised that refuge islands are already provided and should be adequate. Zebra crossings should not be necessary as wait time etc not very long and visibility is good. May be able to increase prominence via the safety scheme above which proposed alternative surface colouring. Could include within survey, see below.
- **Pedestrian crossings on Westfield Road** – AW advised crossings are out of scope for funding by the Community Board. BC Local Area Technician advised the parish council to conduct survey to quantify how many residents have trouble crossing the road, at what point, how long they need to wait, where they are trying to reach etc, to determine if any crossings are required. Advised that pedestrian refuge islands are more likely to be appropriate than zebra crossings, if there was sufficient carriageway space. Any works would need to be funded locally via the precept. It was **RESOLVED** to include within the next edition of Pitstone Parish Post, potentially with a link to an online survey.
- **Westfield Road Bus Shelters** – AW requested specification and quotation are re-sent to BC so that she can check that all the necessary departments are happy for the installation of these shelters to progress and to check if bus shelters fall within the scope of the community board for possible grant funding.

2. mVAS 3-Year Standard Service Agreement

It was **RESOLVED** to enter the above agreement with Swarco, £1,693.50 for the 3 year period for our two units.

3. Blank Road Sign Housings

It was **RESOLVED** to purchase 4 x blank road sign housings to enable more secure attachment of 'temporary' highways signage such as the 'It's 30 for a Reason' signs – approximately £30 per sign.

4. Cheddington Road Pedestrian Safety

The correspondence received from a resident was noted. Council had provided details of the existing actions being progressed with Buckinghamshire Council for the area between Chequers Close and Cooks Wharf. No further response received from the resident. No further actions arising at present until the initial proposals have been implemented.

5. Vicarage Road traffic by Church Road

The correspondence received from a resident was noted. The Buckinghamshire Council Local Area Technician had visited site. He recommended the parish council clean the terminus signage (under devolved services) and erect our remaining 'It's 30 for a Reason' sign on the right-hand support post. BC will arrange for the 30 roundel in the road to be refreshed with paint in the spring (it needs dry weather), will review the street light distance and investigate the ownership of the trees by Meadow Lane (blocking the street light). It was **RESOLVED** to make the necessary arrangements.

If further reports are received next year (one the above is in place), and the mVAS shows high traffic speeds, the BC LAT advised that a review of yellow background signage for the 'gateway' or the purchase of a 'gate' may be the next things to consider, but these would need to be funded locally.

222/23 EVENTS

1. D-Day 6/6/24

It was noted that Ivinghoe Parish Council intended to plan an event to light their Beacon, either on Ivinghoe Beacon (if National Trust grant permission) or on Ivinghoe Lawn. It was therefore **RESOLVED** that the parish council would support the IPC event and no further activity was required.

2. Housemouse Proposal

See minute 213/23.

3. Party in the Park 13/7/24 Proposal

It was **RESOLVED** to arrange a separate meeting with the Party in the Park committee and to advise that the parish council would particularly like to discuss the potential impact/damage to the newly renovated pitches if this event is held on this date at the pavilion, given the anticipated footfall and the delicate nature of the sandy sports surface.

223/23 CONSULTATIONS

- It was **RESOLVED** that no response was required to the Buckinghamshire Council Housing Strategy consultation.
- It was **RESOLVED** to note the feedback from members that attended the public consultation event on 28/11/23 relating to the Mineral and Restoration Operations at Pitstone Quarry. The event had been well attended throughout.

224/23 ISSUES RAISED BY MEMBERS OF THE PUBLIC

It was noted that there were no other outstanding matters raised by residents for consideration or to be tabled on the next agenda at present.

Financial Matters:

225/23 GENERAL FINANCIAL MATTERS

1. Staff Overtime

It was **RESOLVED** to ratify the staff overtime for the month (11 hours of overtime for the Clerk and 20.25 for the Parish Assistant), approved by the staffing committee and included in the November payroll.

2. VAT Return

It was noted that the monthly VAT return had been submitted. HMRC refunded PPC £2,216.38 for the 1-31/10/23 period.

3. Financial Summaries and Expenditure

The bank reconciliation, financial summary, confidential salary payments, pavilion & allotment monthly summaries, debtors and creditors were noted.

It was **RESOLVED** to make the payments outlined in the financial summary and two councillors were granted approval to enact the bacs transfers. The Chairman was granted authority to sign the financial papers on behalf of the council.

4. Internal Controls

It was noted that the Internal Controls had been undertaken with no issues or actions arising.

5. S106 Sports and Leisure Funds held by Buckinghamshire Council

Carried forward to a subsequent meeting once further information available from the Town Lands Charity.

6. Budget

- It was noted that Buckinghamshire Council were yet to supply the tax base information so no accurate precept requirement could be calculated.
- The detailed forecasts and the notes/assumptions were all noted. No amendments were requested during the meeting. Councillors to supply details to the clerk of any proposed amendments and/or any additional capital projects ahead of the next meeting.
- It was noted that the current projection was for approximately 3% increase in precept for a Band D property.

Reports & Other:

226/23 REPORTS

- The street light issues reported to Lamps & Tubes, Bucks Council and Taylor Wimpey were noted.
- The feedback from Community Car Coordinator on the Buckinghamshire Community Transport Forum held 2/11/23 was noted.
- The collision damage to the Westfield Road roundabout that had been reported to Buckinghamshire Council for repair was noted.
- The fly-tipping reported to Taylor Wimpey for uplift was noted.
- Cllr Saintey provided feedback from the Buckinghamshire Council Community Board meeting held 21/11/23.
- The feedback following the Fairhive estate walkaround on 23/11/23 was noted.
- Cllr Nicholls provided feedback from the Pitstone Allotment Association AGM held on 23/11/23. It was **RESOLVED** to make enquiries about the water tap and Cllr Dr Frearson would visit and offer any advice required.
- It was noted that no members had been available to attend the Pitstone Memorial Hall Charity AGM on 29/11/23.
- It was noted that London Luton Airport Issue Specific Hearing 8 (noise) second hearing had taken place on 29/11/23. A decision is anticipated in the new year regarding their proposals.
- The update regarding the Community Car Scheme was noted.
- No other reports were presented.

227/23 OTHER

1. Date and Time of Next Meeting

It was noted that the next meeting of the Parish Council would take place on 4 January 2024 at 7.30pm.

2. The following items were noted for inclusion on the full council agenda:

- Volunteer of Year nominations due by 15/1/24.
- Note tax base and set budget and precept for 2024/25.
- Pay annual fee to PMH for wheelie bin use / PMH annual rent (£1) due.
- PPP submissions.
- Receive feedback from Cllr Blunt re 9 Lessons & Carols Service on 17/12/23
- No other items were raised for inclusion.

3. Reminders and Forthcoming Events

The following reminders & events were noted:

- Parish Council meetings: 4/1/24, 25/1/24, 29/2/24, 21/3/24, 25/4/24, 6/6/24, 27/6/24, 25/7/24, 29/8/24, 26/9/24, 7/11/24, 5/12/24, 9/1/25.
- Sports and Leisure Committee meetings: 11/1/24, 8/2/24, 14/3/24, 11/4/24, 9/5/24, 13/6/24, 11/7/24, 8/8/24, 12/9/24, 10/10/24, 14/11/24, 12/12/24.
- Volunteer Thank You Event: 18/1/24.
- PPP Publication dates: April, July, October, and January.
- BC Parish Liaison Meetings: 24/1/24, 24/4/24, 10/7/24.
- BC Clerks Forums: 24/1/24, 24/4/24, 15/7/24.
- BC Planning Liaison Surgeries (Central area 12-13.15): 12/12/23, 9/1/24, 23/1/23 (available to book a slot if need to discuss a particular application).

In accordance with the The Openness of Local Government Bodies Regulations 2014 (S.I. 2014/...) and The Local Authorities (Executive Arrangements)(Meeting and Access to Information)(England) Regulations 2012 (S.I. 2012/2089) the public and press were excluded from the following section of the meeting due to the confidential/sensitive nature of the business to be transacted.

228/23 BUCKINGHAMSHIRE COUNCIL OPEN SPACE

No Heads of Terms had been provided by Buckinghamshire Council, but the update was noted.

229/23 PITSTONE TOWN LANDS CHARITY / OPEN SPACE

The update from the Charity was noted. It was **RESOLVED** to confirm that the Parish Council was happy to proceed with just the area of land defined within the Neighbourhood Plan (approximately 1.5 acres).

230/23 CLOSURE OF THE MEETING

There being no further business to transact, the Chairman thanked everyone for their attendance and closed the meeting at 23.00.

Signed *D Nicholls*

Date: 9/1/24

Chairman