

PITSTONE PARISH COUNCIL

Minutes of the Pitstone Parish Council held on 4 January 2024
at Pitstone Pavilion commencing at 7.30pm

General Matters:

231/23 ATTENDANCE AND APOLOGIES

1. Council present

Cllr Nicholls (Chairman), Cllr Mrs Crutchfield, Cllr Hawkins, Cllr Blunt, Cllr Dr Frearson, Cllr Weber and Cllr Mrs Nash plus the Parish Clerk, Mrs Eagling.

2. Apologies & Absence

It was **RESOLVED** to accept apologies for absence from Cllr Mitra, Cllr Saintey (Vice Chairman), Cllr Heyman & Cllr McCarthy.

2. Others present

Buckinghamshire Councillor Derek Town plus two members of Thames Valley Police.

232/23 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS FOR MATTERS TO BE CONSIDERED AT THE MEETING

- It was noted that all councillors have standing declarations of interest as the council, as a corporate body, is trustee of the Recreation Ground Charity and Pitstone Parish Charity.
- The Clerk expressed the usual pecuniary interest in the overtime, which is approved by the staffing committee, and the clerk never has a vote.
- No other declarations nor dispensations were received.

233/23 QUESTIONS FROM MEMBERS OF THE PUBLIC/PRESS

No members of the public were present, so no questions were tabled.

234/23 QUESTIONS FOR, AND UPDATE FROM, THAMES VALLEY POLICE

- Both plain clothes and hi-vis patrols had been carried out around the village with no untoward activity detected.
- Crime statistics for 1/10/23-31/12/23: 3 criminal damage (2 incidents were carried out by someone known to the victims, 1 was a car window); 4 thefts from vehicles (number plates, and tools from vans); 3 road traffic accidents & 1 road incident; 2 assault; 1 attempted burglary at the convenience store; 1 theft of a delivered package from a business and 1 instance of littering from a car.
- TVP also advised that currently seeing use of wi-fi blockers by criminals to prevent Ring doorbell/CCTV footage being recorded whilst vehicle crime being undertaken. Recommend that all devices are hardwired.
- TVP had been attending reports of flooding, abandoned/stuck cars, and fallen trees/branches during the storm to clear and make safe.
- Questions were taken from members of the council and the Buckinghamshire Councillor.
- Thames Valley Police were thanked for attending and then departed to continue their patrols.

235/23 QUESTIONS FOR, AND UPDATES FROM, BUCKINGHAMSHIRE COUNCILLORS

Buckinghamshire Councillor Town had circulated his report electronically and it will be reproduced on the website and in PPP for the benefit of residents.

Cllr Town advised of the change in management for the Community Board and their review of priorities and funding.

Cllr Town advised that the BC councillors would be challenging the BC officers, and submitting a call-in request, re the land behind 12 Queen Street planning application.

236/23 MINUTES OF THE MEETING held on 30/11/23

It was **RESOLVED** that the draft minutes of the Pitstone Parish Council Meeting held on 30 November 2023 were a true and accurate record. The Chairman was duly authorised to sign them on behalf of the council.

237/23 CLERK'S REPORT ON MATTERS ARISING

This section provides updates on issues that are ongoing. Resolutions cannot be passed on items in this section of the agenda as insufficient detail will have been provided to councillors to satisfy the legal requirements, therefore minor updates will only be noted. This information is provided to keep members of the public up to date on the various ongoing matters.

1. Where third parties are responsible

- Castlemead Highways Issues:
 - BC and TW liaising. Phase V of Castlemead & business park to follow – dates tbc, business park being scoped by TW/BC. Legal issue re parcel of land ownership to be resolved before can progress.
 - Castlemead Lighting: BC Development Management advise that the new member of staff has visited site & surveyed the area. They are now preparing a re-quote of the conversion of all the adopted lanterns to LED, installing the columns that are missing and relocating the columns incorrectly installed on private land instead of public land. Eta for quote and update on approval now early Jan.
 - As of 21/12/23 all streetlights along Westfield Road operational again with the exception of 1 on the corner of Warwick Road (newly out again that week). As of 31/12 3 further lights out, all reported to BC. As of 4/1/24 those 3 now operational again but a different 3 out, all reported to BC.
- Castlemead Public Open Space Phase III: TW to transfer to BC. Complications arising from legal charge in favour of Sancem Group which have yet to be resolved and classified as exempt disposals by TW/Sancem.
- Croudace Street Lighting: the parish council has agreed with Croudace to adopt the street lighting and illuminated bollards on provision that the stipulated conditions and contributions are met. BC to adopt highways prior to PPC adopting. BC and Croudace still liaising. Currently with BC legals and they will advise when they are in a position to erect a Section 228 notice that will enable adoption of the highway after a period of 3 weeks.
- Croudace 'un-specified' S106 – BC advised the process would be reviewed but currently no changes.
- Croudace/Buckinghamshire Council holding £10k of funds for “Sustainable Community Transport and Dial-a-Ride” arising from Rushendon Furlong development (to be spent by 2027)
- Bellway Street Lighting: the parish council has resolved that it would be willing to adopt the street lighting within the development. BC to adopt internal highways prior to PPC adopting lighting. Section 38 agreement not currently adopted to enable transfer – BC estimate Jan/Feb.
- NKH/Buckinghamshire Council highways: £37k contribution to Pitstone Safety Scheme to be defined by BC. Deadline date 30/11/2030.
- NKH/Buckinghamshire Council holding £74,000 “towards the enhancement of the existing local 61 and 164 bus services” arising from NKH – BC advised “This still remains planned, but at the moment costs as exceptionally high, this being up to 40% higher than previously, and therefore we have not progressed this any further until such time as we can be sure we'll get the best value for money.” Is due to include review of options to deliver bus to Tring station.
- NKH replacement car park: Illuminated car park will pass to the parish council along with the MUGA in due course.
- NKH MUGA: BC liaising with NKH.
- NKH provided £216,584 of sports and leisure funding to Buckinghamshire Council. Review once information available from Town Lands Charity and Pitstone Memorial Hall Charity etc.
- NKH community areas / conversion to residential: NKH escalated first planning application to Planning Inspectorate on grounds of non-determination, who subsequently allowed the appeal and granted approval. Now subject of Judicial Review challenge. NKH's second set of planning applications remain outstanding with BC.

- NKH open space: Transferring to “Ravensmoor (Pitstone) Management Co Ltd” and not Pitstone Parish Council.
- NKH to (a) repair the hole in their hedge to the toddler play equipment & arrange for this hedge to be cut (NB: NKH have not yet confirmed they will carry out this work) (b) advise about replanting the hedgerow to the open space (if replanted, the parish council has agreed to protect with a section of green plastic mesh fencing).
- Network Rail now advise that they do not own the land by the balancing pond nor their access track/fence. Taylor Wimpey confirmed that the land did not eventually transfer. TW investigating fence and scrub clearance issues. TW investigating balancing pond transfer issues. TW considering re-opening discussions with Network Rail.
- Land off Westfield Road/‘The Mounds’: with Taylor Wimpey.
- Buckinghamshire Highways Issues:
 - Reconstruction of Vicarage Road footpath from Tun Furlong towards Church Road added to capital footway program (eta 2024)
 - Collapsed footpath in Queen Street & failed footpath at far end of Glebe Close – on work list but outstanding with no eta.
 - Marsworth Road speed humps – BC hoping to add to capital maintenance program.
 - Cheddington Road repeater signs – awaiting TRO then can install signage, plus installed interim signage from road safety team.
 - Pedestrian safety under Cheddington Road railway bridge – BC arranging to side out under the bridge, repaint the markings down one side (in spring) and install an extra warning sign.
 - Vicarage Road – LAT to confirm result of street light investigation near Church Road & ownership of trees blocking light by Meadow Lane. Terminus signs cleaned. It’s 30 for a Reason sign mounted to post. Review mVAS data Oct 23- June 24 with LAT at end of period.
 - Church Road – LAT to confirm if the two turning/parking areas fall within highways land.
 - Signage: replacement sign (excluding canal cruises) for Cooks Wharf turning to be supplied, replacement cul-de-sac sign for Chequers Lane to be supplied; additional cycle path signs for Westfield Road to be supplied; replacement lighting & signage on Westfield Road roundabout following collision to be supplied; repaint 30 roundel in Vicarage Road (in spring).
 - Marsworth Road roundabout planters – continue to seek to find permanent solution with BC. Commercial sponsorship available via Marketing Force should any commercial companies wish to pursue.
 - Replacement of broken fencing along Brook Lane BOAT – on list but no eta.
- Ivinghoe Freight Strategy – trial underway.
- Safety Scheme works by Westfield Road junction: see agenda item
- Safety Scheme works along Marsworth Road: BC advised unable to progress until Ivinghoe Freight Strategy implemented.
- B489 derestriction of B-road and 7.5 tonne limit: BC advised that this could not be considered until the proposed Ivinghoe freight strategy has been implemented.
- Cycle improvements to Tring station (HCC/CRT/BC): HCC advised “we are still working on progressing this with input from the Canal & River Trust and senior colleagues around the developer issues involved. I am sorry that this process seems very slow – it is quite time consuming and complex for what would appear to be a simple matter but we are pursuing it.”
- Mapping Rights of Way: Pitstone aspect of project being undertaken by local resident volunteer.
- BC Local Heritage List: residents had been encouraged to nominate local landmarks and features, and a possible candidate on Cheddington Rd had been identified.

- Pitstone Memorial Hall Charity: PMH investigating car park issues with NKH; permission granted to PMH to relay the grass in the enclosed area; PMH submitted to Land Registry re transfer of the strip of land – response awaited.
 - Pitstone Hill Agreement – National Trust may review in early 2024
 - PAA investigating potential provision of water tap at site & will provide further details in due course so that PPC can apply for approval by National Trust
 - Fibre Broadband – in progress by both Trooli and Openreach but neither can provide a date.
 - Luton Airport Expansion proposals – in progress by Planning Inspectorate.
 - Traffic speeds: SID manufacturer will revert to the parish council once resolved technical issues to make the units more mobile.
 - Pitstone Town Lands Charity – working with their charity advisors and will respond to the parish council in due course
3. Within the scope of the parish council:
- Additional trees on Recreation Ground – long term aspiration.
 - PAA – long term aspiration for additional allotment land within the parish.
 - Hedgehog Highway Surrounds – Still plenty of units for sale.
 - Business Park – liaising with Thames Valley Police and Buckinghamshire Councillor Brazier.
 - Parish council representation on Pitstone Memorial Hall Charity – outstanding.
 - Please refer to Sport & Leisure Committee minutes for full list of S&L related matters.

238/23 CORRESPONDENCE

- The list of correspondence received was noted.
- It was noted that Cllr Jack Heyman had tendered his resignation to the Chairman due to a change in personal circumstances. Cllr Heyman was thanked for his time on the council. Clerk to notify the Buckinghamshire Council Elections division regarding the official Notice of Vacancy and by-election.

Committee Matters:

239/23 PLANNING COMMITTEE AND RELATED MATTERS

This agenda item was Chaired by Cllr Weber, Chair of the Planning Committee.

1. Minutes

It was noted that there had been no committee meeting during the month and therefore no draft minutes had been due.

2. Application Consultations

- 89 Crispin Field, 23/03768/APP, householder application for demolition of rear conservatory and erection of single storey rear and front extensions with alterations to existing garage to convert to habitable space. No objections received. It was **RESOLVED to** advise Buckinghamshire Council that the parish council wished to tender no objections to this application but to request that the parking provision was checked as there did not appear to be sufficient space at the site to accommodate the 3 spaces illustrated.
- 34 Tun Furlong, 23/03715/APP, householder application for single storey rear extension with skylight. No objections received. It was **RESOLVED to** advise Buckinghamshire Council that the parish council wished to tender no objections to this application.
- 1 Treachers Close, 23/03927/APP, householder application for a loft conversion with dormer extension to rear roof slope and rooflights to front roof slope. One objection received. It was **RESOLVED to** advise Buckinghamshire Council that the parish council wished to tender no objections to this application however to note the objection raised by the neighbouring property and trust the Buckinghamshire Council will take the points raised into consideration (where relate to planning, as some relate to building control).
- It was noted that a revised consultation had been received relating to land to the rear of 87 Marsworth Road with a response deadline of 30 January 2024. The parish

council has requested an extension from the Planning Authority to enable a Planning Committee meeting to be convened on 8/2/24.

3. Decisions notified by Buckinghamshire Council

None notified.

4. Applications outstanding with Buckinghamshire Council

Land to The South of Marsworth Road and The West of Vicarage Way (restaurant/pub site only), Land Adjacent to Allotment Gardens (nursery site only), land to the rear of 12 Marsworth Road (1 dwelling), Land to the rear of 87 Marsworth Road (5 dwellings) (see above re revised application), Land to the rear of 12 Queen Street (4 dwellings) and Little Barley End on Stocks Road.

5. Appeals outstanding with the Planning Inspectorate

Land To the South of Marsworth Road and The West of Vicarage Way (the first application to turn the 2 x PDA commercial areas into residential). Planning Inspectorate Ref: APP/J0405/W/22/3292202; Appeal Ref: 22/00058/NONDET; original planning application ref: 21/02999/APP; Construction 21 no. dwellings (8 flats and 13 houses), including associated works, car parking and landscaping, Appeal grounds - non determination. Planning Inspectorate Decision: appeal allowed, and planning granted. Subsequently subject to Judicial Review CO/1805/2023 - Buckinghamshire Council -v- (1) SSLUHC & Ors: quashed and referred back to the Planning Inspectorate.

6. Other

- The response submitted to the BC Planning Liaison Surgery survey was noted.
- It was **RESOLVED** to add the updated guidance on the National Planning Policy Framework to the Planning Committee agenda for 8/2/24.

Cllr Nicholls resumed the Chair.

240/23 SPORTS AND LEISURE COMMITTEE AND RELATED MATTERS

1. Minutes

It was noted that there had been no committee meeting during the month so no draft minutes were due.

2. Bellway LEAP

It was **RESOLVED** that the illustrative plan provided by Bellway of the LEAP seemed to be correct. The rest of the documentation required remains outstanding.

3. Vandalised Bike Springer

It was noted that the unit would be re-installed during January.

4. Allotment Tap

Cllr Dr Frearson to visit site and provide a report to the 25/1/24 meeting.

241/23 STAFFING COMMITTEE AND RELATED MATTERS

1. Minutes

It was noted that no committee meeting had taken place during the month, so no draft minutes were due.

2. Volunteer Thank You Event (18/1/24)

Current attendance figures were discussed. It was **RESOLVED** to send out email reminders so that council could ensure it was catering for the correct number of guests.

3. Recruitment of Litter Picking Staff

It was noted that a member of staff could not currently fulfil their duties due to ill health and **RESOLVED** to recruit a replacement.

It was **RESOLVED** to conduct a review of existing duties and enquire with remaining staff if there were any areas that they would like to pass over to any new member of staff prior to drawing up the schedule of work.

4. Contractual Payment to a Member of Staff

In recognition of their lengthy service, and as per their contract, it was **RESOLVED** to provide payment in lieu of notice for the above member of staff.

Charity Matters:

242/23 PITSTONE PARISH CHARITY

It was noted that no charity meeting had taken place during the month, so no draft minutes were due.

243/23 PITSTONE RECREATION GROUND CHARITY

It was noted that no charity meeting had taken place during the month, so no draft minutes were due.

Working Group Matters:

244/23 PITSTONE DEVELOPMENT AREA

It was noted that there were no new matters for consideration this month.

The Nicholas King Homes retrospective planning permission for the MUGA as built, remains with Buckinghamshire Council (update anticipated in November) and the Judicial Review proceedings in respect of the Planning Inspectorate decision re residential housing on the remaining two NKH plots in relation to the impact on the SAC Chiltern Beechwoods remains in progress. (Reference: CO/1805/2023 - Buckinghamshire Council -v- (1) SSLUHC & Ors - Land to the south of Marsworth Road and the west of Vicarage Way, Pitstone, Bucks).

245/23 YOUTH CAFÉ

- **Training:** Café Manager following up on outstanding food safety training, safeguarding training commenced 13/12/23 (8 out of 14 completed to date), First Aid training booked for 10/1/24. Hoodies already given out.
- **Database:** DR to contact all 86 parents to check emergency contact details & schedule time on the parent rota, prior to the start of term.
- **Behaviour Policy:** It was **RESOLVED** to approve the re-introduced policy with the minor amendments discussed, and the Chair was granted permission to sign on behalf of the council.
- **Contract:** It was **RESOLVED** to approve the amended draft contract & service level agreement, which now include reference to the Behaviour Policy, and the Chair was granted permission to sign on behalf of the council.
- **Community Board** still to rearrange visit to Youth Café re possible venue for summer holiday craft event. New manager now in place, so likely to be reviewed.
- **Vandalised boot scraper 9/11/23:** Café Manager not yet managed to identify the parents of 2 of the 3 individuals involved. It was **RESOLVED** to request a final briefing from the Café Manager by next week.

Other Matters:

246/23 DEVOLVED SERVICES

- It was noted that Buckinghamshire Council had advised that they would not be providing visibility of any potential budget to support devolved services, nor the draft contract (so we don't know the term), until the end of February (too late for budgeting or tendering purposes).
- It was **RESOLVED** to approve the quotation of £520 submitted by R D Leonard Ltd to side out the footpath around the parking area at the bottom of Glebe Close.
- It was noted that Ross Lawry Agricultural Contractors will submit a quotation re Queen Street BOAT for the end January meeting.

247/23 HIGHWAYS AND RIGHTS OF WAY

1. Highways matters discussed with the Community Board

- **Footpath to college lake** – resident survey to be promoted within the January edition of PPP, and via the website / social media.
- **Ivinghoe and Pitstone Safety Scheme**
 - It was noted that the Transport Strategy Planning Officers at BC still had the £37k provided by Nicholas King Homes secure for works in Pitstone defined within the Ivinghoe & Pitstone Safety Scheme (to be spent by 2030).
 - It was **RESOLVED** to contact Bucks Highways Commissioning (as advised by Alice Williams, Community Board Manager) to request an updated

quotation and plans for the Safety Scheme works outlined between Westfield Road and the roundabout (being the closest element to the NKH site).

- It was noted that the Community Board had advised that this type of project no longer fell within the scope of community board projects under the new process so no funding was available.
 - It was **RESOLVED** to also contact Ivinghoe Parish Council to determine if they had been advised similarly regarding the outstanding Ivinghoe works defined within the Safety Scheme.
- **Pedestrian crossings**– resident survey to be promoted within the January edition of PPP, and via the website / social media.
 - **Westfield Road Bus Shelters:**
 - It was noted that the BC Bus Shelters team were happy, in principle, for the project to go ahead.
 - It was noted that the Community Board had advised that this type of project no longer fell within the scope of community board projects under the new process, so no funding was available.
 - It was noted that the parish council would need to get the design, installation and impact on the footpath/cycle path approved by BC prior to final approval being granted.
 - It was noted that statutory utility checks would need to be commissioned due to the location of street lighting etc in the vicinity.
 - It was noted that BC required all contractors to be specialist highways insured and competent.
 - It was noted that the parish council would need to then apply for all the necessary permissions to install apparatus on the highway, including a Section 50 licence.
 - The parish council currently has sufficient accrued reserves towards this project to fund two shelters for the residential side of the road. It was **RESOLVED** to move forwards and obtain detailed drawings etc for consideration by BC.
 - It was **RESOLVED** to write to Safran and see if they might consider contributing funding towards a third shelter outside their building, which council believes is often utilised by their staff.

2. Local Wildlife Site

- It was noted that Thames Valley Police had declined permission for the Parish Council to provide a copy of the TVP advice note to vehicles witnessed parked in the cycle/footpaths.
- It was noted that Buckinghamshire Council Highways had determined that there was insufficient space within any highways owned verge in the immediate vicinity to accommodate grasscrete parking spaces. It was also noted that they had advised against the installation of bollards at this location due to the size of the accessway etc.
- It was noted that the tenant farmer wished to display a sign prohibiting parking in front of the gates at anytime as access required at all times.
- It was **RESOLVED** to work with the tenant farmer to produce signage to prohibit parking in front of the gates or on the cycle/footpath.
- It was **RESOLVED** to produce a brief note, including a space to note the registration number, raising awareness of the legal implications of blocking the foot/cycle path, to be placed on vehicles witnessed parked there.

3. mVAS Reports

It was **RESOLVED** to note receipt of the mVAS reports for Westfield Road and Marsworth Road. Improvements at both sites, 85th percentiles down: Westfield Road down from 37.5 to 34.9 (lower than Cheddington Road at 36.4) and Marsworth Road down from 28.1 to 26.2. Published online for benefit of residents.

248/23 **COMMUNITY CAR SCHEME**

The introduction of the LynxDirect service in Hertfordshire was noted. Currently unavailable to Buckinghamshire residents.

Buckinghamshire Council are introducing similar schemes in Aylesbury and High Wycombe but have no plans to extend the scheme to Pitstone/surrounding areas at present.

Community Car Coordinator has established links with both groups and will monitor.

249/23 EVENTS

1. Housemouse Proposal

It was noted that an initial meeting had taken place on 3/1/24. Council raised additional queries regarding parking, security management, specific times for event(s), leaflet drop to most affected properties, size of deposit, concerns re damage to the grounds if adverse weather and the need for a site visit and full submission of updated proposals to full council for the 25/1/24 meeting for consideration/approval.

Buckinghamshire Councillor Derek Town departed the meeting.

2. Party in the Park 13/7/24 Proposal

It was noted that an initial meeting with Party in the Park organisers was scheduled for 11/1/24.

250/23 POLICIES

The template Biodiversity Policy provided by BMKALC was considered. It was **RESOLVED** to expand the existing Environmental & Biodiversity Policy to include the new aspects identified in the template. Draft to be produced for consideration at a subsequent council meeting.

251/23 PITSTONE PARISH POST

- It was **RESOLVED** to approve the parish council submission for the next edition of the quarterly magazine.
- The advertiser position and income was noted.

252/23 ISSUES RAISED BY MEMBERS OF THE PUBLIC

It was noted that there were no other outstanding matters raised by residents for consideration or to be tabled on the next agenda at present.

Financial Matters:

253/23 GENERAL FINANCIAL MATTERS

1. Staff Overtime

It was **RESOLVED** to ratify the staff overtime for the month (7.5 hours of overtime for the Clerk and 22.25 for the Parish Assistant), approved by the staffing committee and included in the December payroll.

2. Sipgate

It was **RESOLVED** to note the notification from Sipgate that the 12-month discounted period was drawing to a close.

3. VAT Return

It was noted that the monthly VAT return had been submitted. HMRC refunded PPC £933.05 for the 1-30/11/23 period.

3. Financial Summaries and Expenditure

The bank reconciliation, financial summary, confidential salary payments, pavilion & allotment monthly summaries, debtors and creditors were noted.

It was **RESOLVED** to make the payments outlined in the financial summary and two councillors were granted approval to enact the bacs transfers. The Chairman was granted authority to sign the financial papers on behalf of the council.

4. Internal Controls

It was noted that the Internal Controls had been undertaken with no issues or actions arising.

5. Council Tax Base

The provisional council tax base supplied by Buckinghamshire Council was noted.

6. Budget and Precept

- The precept submission deadlines provided by Buckinghamshire Council were noted. The budget for 2024/25 and associated precept requirements need to be approved by Pitstone Parish Council at the 25/1/24 meeting.
- The detailed forecasts and the notes/assumptions were all noted. No amendments were requested during the meeting. Councillors to supply details to the clerk of any proposed amendments and/or any additional capital projects ahead of the next meeting.
- It was noted that the current projection was for a 3% increase in the precept.

Reports & Other:

254/23 REPORTS

- The street light issues reported to Lamps & Tubes, Bucks Council and Taylor Wimpey were noted.
- The feedback from the CIB Community Building Zoom meeting held on 12/12/23 was noted.
- Cllr Blunt provided feedback from the Nine Lessons & Carols Service on 17/12/23.
- No other reports were presented.

255/23 OTHER

1. Date and Time of Next Meeting

It was noted that the next meeting of the Parish Council would take place on 25 January 2024 at 7.30pm.

2. The following items were noted for inclusion on the full council agenda:

- Volunteer of Year nomination consideration.
- Quarterly Grant Consideration.
- Approve budget and precept
- Annual review of Internal Controls and complete Annual Internal Audit
- Consider timing of annual assembly
- Quotation for street light electrical safety tests
- Annual review of Community Engagement Strategy
- Quotation for tree risk assessment (due every 3 years)
- No other items were raised for inclusion.

3. Reminders and Forthcoming Events

The following reminders & events were noted:

- Parish Council meetings: 25/1/24 (apologies tendered by Cllr Mrs Nash), 29/2/24, 21/3/24, 25/4/24, 6/6/24, 27/6/24, 25/7/24, 29/8/24, 26/9/24, 7/11/24, 5/12/24, 9/1/25.
- Sports and Leisure Committee meetings: 11/1/24, 8/2/24, 14/3/24, 11/4/24, 9/5/24, 13/6/24, 11/7/24, 8/8/24, 12/9/24, 10/10/24, 14/11/24, 12/12/24
- Volunteer Thank You Event: 18/1/24.
- PPP Publication dates: April, July, October, and January.
- BMKALC Parish Liaison Meetings: 24/1/24, 24/4/24, 10/7/24.
- BC Clerks Forums: 23/1/24, 22/4/24, 16/7/24.
- BC Planning Liaison Surgeries (Central area 12-13.15): 9/1/24, 23/1/23 (available to book a slot if need to discuss a particular application)
- D Day beacon event in Ivinghoe 6/6/24.
- Last election May 2021, next election therefore 2025.

In accordance with the Openness of Local Government Bodies Regulations 2014 (S.I. 2014/...) and The Local Authorities (Executive Arrangements)(Meeting and Access to Information)(England) Regulations 2012 (S.I. 2012/2089) the public and press were

excluded from the following section of the meeting due to the confidential/sensitive nature of the business to be transacted.

256/23 BUCKINGHAMSHIRE COUNCIL OPEN SPACE

No Heads of Terms had been provided by Buckinghamshire Council, but the update was noted.

257/23 CLOSURE OF THE MEETING

There being no further business to transact, the Chairman thanked everyone for their attendance and closed the meeting at 21.50.

Signed *D Nicholls*

Date: 28/1/24

Chairman