

**PITSTONE PARISH COUNCIL
FINANCIAL SUMMARY FOR FEBRUARY 2025**

Expenditure from Unity

Code	Beneficiary	Cost Centre	Description	VAT	Net	Gross
Various	Various	Employment	Confidential salary/wage payments, overtime, HMRC PAYE & NI, NEST, expenses	£	-	£ 5,959.69
P470	Tanswell Technology Ltd	Administration	Monthly broadband & IT support	£	9.00	£ 45.00
P451	Groom Grounds Maintenance	Sport & Leisure	Groundkeeping at pavilion in December & January	£	138.00	£ 690.00
P464	Glasdon	Litter & dog fouling	Green sacks for public litter bins	£	51.54	£ 257.70
P465	Glasdon	Recreation Ground benches	3 benches for the Recreation Ground, 2 replacements and 1 part funded memorial bench	£	756.79	£ 3,783.95
P468	Roll In	Youth Café	youth café - Jan	£	-	£ 408.80
P469	R Haynes	Maintenance	Cleaning of 7 bus shelters on 3/2/25	£	-	£ 105.00
P466	TCPA	Administration	Planning reform training - Cllr Nash	£	5.00	£ 25.00
P467	TCPA	Administration	Planning reform training - Cllr Weber	£	5.00	£ 25.00
P484	R Powell & Son Electrical	PPP & Guide	Refund for remaining print edition, company ceased trading	£	4.92	£ 24.58
Grants	None on the agenda for consideration					

Sub total of standard bacs	£	970.25	£	11,324.72	£	12,294.97
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Direct debits/charges

direct debit	p454	Crown	Sport & leisure	Gas at pavilion 1-31/1/25 - then c/note issued	£	102.71	£	513.54	£	616.25
direct debit credit note	p454 CN	Crown	Sport & leisure	Gas at pavilion 1-31/1/25 - c/note re above	-£	102.71	-£	513.54	-£	616.25
direct debit	p455	Crown	Sport & Leisure	Gas at pavilion 1-31/1/25 - replaces above	£	15.14	£	302.89	£	318.03
direct debit	P460	Sage	Administration	Accounting and payroll software monthly subscription - February	£	8.60	£	43.00	£	51.60
direct debit	P456	British Gas	Sport & leisure	elec at pavilion 1-31/1/25	£	36.24	£	724.97	£	761.21
direct debit	P452	NPower	Lighting	electricity for lighting 1-31/1/25 - then c/note issued	£	21.41	£	428.25	£	449.66
direct debit credit note	P452 CN	NPower	Lighting	electricity for lighting 1-31/1/25 - c/note re above	-£	21.41	-£	428.25	-£	449.66
direct debit	P453	NPower	Lighting	Final invoice. electricity for lighting 1-22/1/25 - replaces above	£	83.97	£	419.84	£	503.81
		Tomato Energy		First invoice not yet received						
direct debit	P457	Wave	Allotments	Water at allotments to 14/2/25	£	-	£	40.77	£	40.77
direct debit	P458	Wave	Sport & leisure	Water at pavilion to 14/2/25	£	-	£	120.78	£	120.78
direct debit	P459	Buckinghamshire Council	Sport & Leisure	Monthly waste services for January	£	-	£	39.00	£	39.00
direct debit	P472	EE	Administration	Facilities manager mobile monthly fee	£	3.91	£	19.54	£	23.45
charge	P471	Unity Trust Bank	Administration	Bank charge 31/1/25	£	-	£	13.35	£	13.35
credit card	P397	Breevy	Administration	Subscription - annual - \$28.66 = £22.92	£	3.82	£	19.10	£	22.92
credit card direct debit	P407	Microsoft	Administration	online services monthly subscription	£	-	£	10.30	£	10.30
credit card direct debit	P410	Sipgate	Administration	council telephony charge	£	-	£	20.00	£	20.00
credit card direct debit	P411	Sipgate	Administration	car scheme telephony charge	£	-	£	25.00	£	25.00
credit card	P428	Amazon	Sport & Leisure	erasers for dry wipe boards in pavilion changing rooms	£	1.50	£	7.49	£	8.99
credit card	P446	Post Office	Administration	postage for 3 x Pitstone 2000s following request	£	-	£	10.50	£	10.50
credit card	P447	Amazon	Litter & Dog Fouling	Long handled litter picker for member of staff	£	5.71	£	28.53	£	34.24
credit card	P448	Amazon	Administration	Ink for printer	£	8.50	£	42.49	£	50.99
credit card	P473	Woodz Pizza	Administration	telephone order for catering for the volunteer thank you event in January	£	-	£	354.00	£	354.00
credit card direct debit	P474	Microsoft	Administration	Microsoft 365 licence re new hardware, monthly fee	£	1.00	£	4.99	£	5.99
credit card	P476	Lloyds Bank	Administration	CC monthly fee	£	-	£	3.00	£	3.00

Sub total of direct debits & charges	£	168.39	£	2,249.54	£	2,417.93
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TOTAL OUTGOINGS	£	1,138.64	£	13,574.26	£	14,712.90
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Inter-account transfers

£32,640 transfer to NatWest S106 Reserve Account re Bellway play space completed	£	32,640.00	£	32,640.00
	£	32,640.00	£	32,640.00

CCLA Public Sector Deposit Fund

	VAT	Net	Gross
CCLA	£	-	£ 265.32
Financial	£	-	£ 265.32
Income Reinvestment 3/1/25			

Receipts received, paid into a NatWest account

	VAT	Net	Gross
NatWest	£	-	£ 28.27
NatWest	£	-	£ 34.55
Financial			
reserve account interest			
S106 account interest			

Receipts received, paid into Unity account

	Company/Name	Cost Centre	Description	VAT	Net	Gross
07/02/2025	P&J JFC	Sport & Leisure	December hire of pavilion	£	-	£ 420.00

03/02/2025	Berkhamsted Yoga
03/02/2025	Board Games Group
13/02/2025	Neil Douglas
17/02/2025	Hartbeeps
17/02/2025	Gong Bath
18/02/2025	Zest Yoga
21/02/2025	National Trust
21/02/2025	T Amarasena
24/02/2025	House of Worship
24/02/2025	Berkhamsted Yoga
21/02/2025	HMRC

Sport & Leisure
Sport & Leisure
Sport & Leisure
Sport & Leisure
Sport & Leisure
Sport & Leisure
Compensation / Pitstone Hill
Grants and donations received
Sport & Leisure
Sport & Leisure
Sport & Leisure
VAT

December hire of pavilion
December hire of pavilion
January hire of the pavilion car park
January hire of pavilion
January hire of pavilion
January hire of pavilion
Compensation for loss of rag pit / Anglian Water
Contribution towards Stanford Seat Memorial Bench
January hire of pavilion
January hire of pavilion
1-31/1/25 return

£	-	£	45.00	£	45.00
£	5.63	£	28.12	£	33.75
£	90.00	£	450.00	£	540.00
£	55.00	£	275.00	£	330.00
£	-	£	45.00	£	45.00
£	-	£	30.00	£	30.00
£	-	£	200.00	£	200.00
£	125.00	£	625.00	£	750.00
£	13.33	£	66.67	£	80.00
£	-	£	67.50	£	67.50
£	1,117.54	£	-	£	1,117.54

£1,406.50	£2,252.29	£3,658.79
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TOTAL INCOMINGS	£1,406.50	£2,580.43	£3,986.93
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Income Pending/Debtors summary:

Date of Invoice	Name	Cost Centre
15/10/2024	Repair Café	Sport & Leisure
16/02/2025	P&IJFC	Sport & Leisure
16/02/2025	P&IJFC	Sport & Leisure
16/02/2025	Board Games Group	Sport & Leisure
16/02/2025	Com Church	Sport & Leisure
16/02/2025	Repair Café	Sport & Leisure
16/02/2025	Buckinghamshire Council	Sport & Leisure
18/02/2025	Croudace	Lighting

Invoice/Description	VAT	Net	Gross
Hire of the pavilion in September (remaining balance)	£	1.00	£ 5.00
January hire of pavilion	£	34.17	£ 320.83
January hire of pavilion	£	-	£ 495.00
January hire of pavilion	£	11.25	£ 56.25
January hire of pavilion	£	4.17	£ 20.83
January hire of pavilion	£	10.00	£ 50.00
March and June hire of pavilion	£	98.30	£ 491.50
Extra 2 lighting columns	£	600.00	£ 3,000.00

TOTAL INCOME PENDING	£	758.89	£	4,439.41	£	5,198.30
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Summary of those in credit with the parish council:

None	£	-	£	-	£	-
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Summary of accounts where the parish council is in credit:

None	£	-	£	-	£	-
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Bad debt written off:

None

Funds/grants held by third parties until fulfilment:

Buckinghamshire Council	Grant
Buckinghamshire Council	Grant

Community Board grant for up to £566.50 for 3 silent soldiers with poppies as part of remembering the fallen of the village	£	-	£	566.50	£	566.50
Community Board grant for xxxxx for music and sporting equipment for the youth café - now confirmed as up to £1,000 for specified items	£	-	£	1,000.00	£	1,000.00

Commitments:

		Horwood & James	Administration
		IAC Ltd	Administration
		Pitstone Memorial Hall Charity	Grants
		Eclipse	Sport & Leisure
credit card direct debit	P461	Sipgate	Administration
credit card direct debit	P462	Sipgate	Administration
credit card direct debit	P463	Microsoft	Administration
credit card direct debit	P475	Microsoft	Administration
credit card	P477	Amazon	Sport & Leisure
credit card	P478	Amazon	Administration
credit card	P479	Amazon	Administration
credit card	P480	Amazon	Maintenance
credit card	P481	Amazon	Sport & Leisure
credit card	P482	Royal British Legion Industries	Grant Expenditure
credit card	P483	Etsy	Grant Expenditure
credit card	P493	High Speed Training	Administration
charge		Unity Trust Bank	Administration

Legal costs in association with draft lease to 1st Ivinghoe & Pitstone Scouts. PO20190227-346/19.8.		tbc	£	-
3-year long-term agreement for internal audit 2023-4, 2024-5 and 2025-6	£	79.00	£	395.00
Grant towards the transfer fees of the strip of covered walkway (as of 18/4/24 they've not been billed)	£	-	£	750.00
Second half payment for stage for Party in the Park (12/7/2025 tbc, first half deposit non-refundable)	£	132.66	£	663.30
council telephony charge	£	-	£	25.00
car scheme telephony charge	£	-	£	20.00
online services monthly subscription	£	-	£	10.30
Microsoft 365 licence re new hardware, monthly fee	£	1.00	£	4.99
tap adapter kit	£	-	£	3.59
note pad	£	0.67	£	3.32
printer paper	£	4.70	£	23.50
GT85 lubricant	£	0.45	£	2.24
O rings & grease	£	4.84	£	24.14
3 additional silent soldiers, funded by Community Board grant	£	87.51	£	437.49
90 red crochet poppies to go at the feet of the above soldiers, funded by the community board grant	£	-	£	64.85
3 x Legionella Awareness refresher training	£	18.60	£	93.00
Bank charge 28/2/25	£	-	£	13.80

£	329.43	£	2,534.52	£	2,863.95
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Amounts not yet due to the parish council:

Description	Cost Centre	Name
Buckinghamshire Council	S106	See S106 summary on Bank Reconciliation for details of various provisions
Buckinghamshire Council	Precept	First half precept
Buckinghamshire Council	Precept	Second half precept

Amount
£ 92,700.00
£ 92,700.00
£ 185,400.00